

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES
Michael S. Thiessen, President
Theron G. Tobolski, Trustee
Michael Dickman, Trustee

22 Calendar Ave. STE D
LaGrange, IL 60525
Phone 708-352-4480
Fax 708-352-4417

NOTICE

NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE

MARCH 16, 2016 – 5:30 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting to be held in the office of the School Treasurer located at 22 Calendar Court, Suite D., LaGrange, Illinois, on March 16, 2016 at 5:30 P.M.

AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments**
4. **Investment Update – December 31, 2015**
Review of the Lyons Township Trustees of School Investment Portfolio.
5. **Resolution to Adopt the Annual 1,000 Hour Standard for IMRF Participation**
IMRF Resolution to adopt the annual standard IMRF participation from 600 hours to 1,000 hours.
6. **Review/Approval of Minutes**
The review and approval of the Lyons Township School Treasurer's minutes of:
 1. February 3, 2016 – Open Session
 2. February 3, 2016 – Closed Session
7. **Review/Approval of the Lyons Township Treasurer's Financial Reports**
The review of the Lyons Township School Treasurer's financial statements for the following months as presented:
 - January, 2016
 - February, 2016

8. Review/Approval of Payables List

Approval of expenses is requested for the Lyons Township School Treasurer's payables list for :

March 16, 2016 - \$ 76,119.41

- Total expenses requested for approval = \$ 76,119.41

9. Review School Districts Official Records

Board of Trustee review of the Lyons Township Schools and Coop's financial records for:

- January, 2016

10. Employee Handbook

1. Follow-up on Board Inquiries
2. 2016 Preliminary Board Draft 8 for Employee Personnel Manual – 3/16/2016

11. Personnel – Staffing Plan

Staff assignment plan development update.

12. Motion to suspend the Special Meeting for the purpose of entering closed session

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”

13. Motion to reconvene the Special Meeting of the Board of Trustees

14. Adjournment