Noah's Ark PLAYSCHOOL

Basic Registration Information:**Please answer all questions! Use N/A where applicable.**

For Office Use Only

Date Received: (MM | DD | YYYY)		
Registration Fee Paid:	Yes	No

Package Complete:	Yes	No
Fees discussed and arranged:	Yes	No

Registration Fee

	$70.00 Registration Fee (*Non-Refundable*)

Fee can be paid by cash or cheque dropped off at our front office or by credit card on-line (accessible on our website's registration page).

Monthly Fees

An affordability grant provided by the Federal-Provincial Child Care Agreement reduces all monthly fees by $75. The remaining parent portion of the monthly fees will be $66.93/mo. Further subsidies are available based on certain qualifications. Information will be supplied upon registration.

Please Note: Child is considered fully registered when completed registration form, registration fee and automated withdrawal form for monthly fees are collected.

CHILD INFORMATION

Given	*Surname*
Street Address	
City	*Province*
Postal Code	*Phone*

Birthday:
YYYY-MM-DD

Male ☐ Check Box *Female* ☐ Check Box

Program Preference (*see note below)

☐	3Yr Old Morning – Mon/Thurs 9-11:30am
☐	4Yr Old Morning – Wed/Fri 9 – 11:30am
☐	4Yr Old Afternoon – Mon/Wed 1 – 3:30pm

Please note: All children must be 3 (or 4) by enrollment date and must be fully independent in toileting habits exceptions will be discussed on an individual basis.

Parent/Caregiver Information

Mother		Father	
Given	*Surname*	*Given*	*Surname*
Street Address		*Street Address*	
City & Province		*City & Province*	
Postal Code		*Postal Code*	
Home Phone		*Home Phone*	
Cell Phone		*Cell Phone*	
Email		*Email*	
Place of Employment		*Place of Employment*	
Street Address		*Street Address*	
City & Province		*City & Province*	
Postal Code		*Postal Code*	
Work Phone		*Work Phone*	

Alternate Emergency Contact

Alternate 1		Alternate 2	
Given	*Surname*	*Given*	*Surname*
City & Province		*City & Province*	
Main Phone		*Main Phone*	
Alternate Phone		*Alternate Phone*	
Relationship		*Relationship*	

Authorized Person(s) to Whom the Child may be Released

Authorized Person 1		Authorized Person 2	
Given	*Surname*	*Given*	*Surname*
Work Phone		*Work Phone*	
Cell Phone		*Cell Phone*	
Relationship		*Relationship*	

If there are specific individuals to whom the child may not be released: Please notify the teacher(s) and provide details

Given	*Surname*	*Given*	*Surname*
Relationship		*Relationship*	

I certify that the above information is correct:

Signature		*Date*	

Medical and Health Information

Child Information		Child's Physician Information	
Given	*Surname*	*Given*	*Surname*
Birthday YYYY-MM-DD:		*Street Address*	
Alberta Health Care Number		*City & Province*	
Child has been Vaccinated		*Postal Code*	
		Phone	

Allergies and Medical Concerns

Has your child experienced allergies to any of the following:

Drugs:	
Food:	
Animal:	
Other:	
Additional Allergy Comments:	
My Child Does not have any known allergies:	*Initials*

Recurring medical Concerns: (ie. Asthma, bronchitis, chronic ear infections, rashes, communicable disease)

Seizures:

Medical Dietary Concerns:

Needs and/or Disabilities (ie. Speech, hearing daily medication) Please Explain:

My child Does Not have any known medical concerns: *Initials*

Child Profile Information

Names and Ages of Children in Your Family

Name		Age	
Name		Age	
Name		Age	
Name		Age	

My Child is Left of Right Handed:

My Child has worked with scissors:

Particular Fears

Special Interests

Languages

Languages Spoken

Languages Understood

Other information you feel is necessary for us to know regarding your child

Parent Agreement

General Conditions:

1. Noah's Ark Playschool will not assume responsibility for anything that happens as a result of false information given on the registration form.
2. Parents agree to communicate on an ongoing basis and to read their monthly newsletter to keep informed.

I / We **(GIVE) (DO NOT GIVE)** permission for our telephone number and email address to be on the class list (which will be distributed to all parents in that program). ____

Signature _____ Date _____

Pictures used in wall displays, and newsletters are a useful tool to help children feel welcome in a classroom setting. They also provide an opportunity for families to see their children's growth and learning.
I/We give permission for our child to be videoed or photographed during classroom activities and for the photos/videos to be displayed for decoration and/or newsletters for playschool use only.

I / We **(GIVE) (DO NOT GIVE)** permission for our child to be photographed or videotaped during classroom activities, and for the photos/videos to be displayed for decoration or playschool use. ____

Signature _____ Date _____

Pictures and videos are a helpful tool for us to advertise the quality of our program in print and web media. It is also an additional way for you to see your child in action! We appreciate your permission to use your child's images of their engagement in our program.
I/We **(GIVE) (DO NOT GIVE)** permission for images of our child to be used for web advertising and media. ____

Signature _____ Date _____

I / We **GIVE** permission to Noah's Ark Playschool to administer emergency first aid, contact the family physician, and/or activate emergency services as required.

Signature _____ Date _____

I / We commit to at least one parent, guardian, or alternate to volunteer as a Parent Helper approximately once per month or to ____ alternate volunteer options.

Signature _____ Date _____

Children will <u>not be considered fully registered</u> until registration fee is paid, all and all paperwork is received in good order, and completed.

I have read Noah's Ark Parent Handbook (accessible on our website), and will discuss any concerns with staff.

Signature _____ Date _____

Behavior Guidance Policy

Noah's Ark Playschool seeks to create a positive learning atmosphere in the classroom. Children's behavior will be guided to encourage self-respect, respect for others, respect for property of others, and safety.

Staff will model appropriate classroom behavior in order to help the children know and understand the following 5 classroom rules or "good friend" rules.

A Good Friend:

1. is a good listener
2. is a good helper
3. is polite
4. shares
5. co-operates

When behavior guidance is required:

- When behavior guidance is required; teachers will review the “good friend” rules and behavioral expectations as stated above. Any disciplinary action that is taken will be reasonable in the circumstances.

- If the problem continues, the child will be distracted or re-directed to another area, or activity (the incident(s) will be dealt with as quickly, quietly, fairly, and as privately as possible).

- Ongoing behavioral concerns will be discussed with parents. If the behavior continues and is hurtful to other children, the parent may be asked to remove child from program.

- Staff of Noah’s Ark will not inflict or cause to be inflicted any form of physical punishment, verbal or physical degradation, or emotional deprivation. Nor will they deny, or threaten to deny, any basic necessity or use or permit the use of any form of physical restraint, confinement or isolation.

I have and understood the Behavior Guidance Policy of Noah's Ark Playschool.	
Signature	Date