

April 19th, 2010

Central Mainline Sewer Authority

P O Box 35 93 Jones Street
Lilly, PA 15938

April 19th, 2010 7PM

Roll Call of the Board

7 PM Chairman Rich Wray, Secretary Rita Butterbaugh, Board Members Raymond Guzic, Jr., James DeCort, Solicitor William Barbin, Engineer Steve Sewalk, Recording Secretary Pamela Flis and Plant Operator Ronald Rakar all present.

Vice-Chairman William Claar was absent from the meeting due to previous commitments.

Leslie Devett also attended the meeting.

Salute to the Flag:

Public Participation:

None at this time.

Secretaries Report:

Motion made by James DeCort 2nd by Rita Butterbaugh to accept the Minutes from the March 15th, 2010 meeting as submitted in written form. Roll call of votes, all in favor, motion passed.

Motion made by James DeCort 2nd by Rita Butterbaugh to accept the Treasurers Report, Unpaid Bill detail as submitted in written form. Roll call of votes, all in favor, motion passed.

As discussed the minimal interest rates on CMSA money market funds and how to increase the interest earned on accounts.

Motion made by Raymond Guzic, Jr. 2nd Rita Butterbaugh to close the Money Market account #55000442 Special Construction Reserve and to invest the funds into three certificate of deposits 24 month @ 1.75%, 18 month @ 1.40%, and 12 month @ 1.15%, with the interest at maturity to be deposited into the Interest Reserve Account. Roll call of votes, all in favor, motion passed.

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As discussed the Not-Tapped in report and the delinquent customer listing, currently there are 13 customers not tapped in, and 2 partial inspections that need to be completed. The delinquent customer listing was reviewed by the CMSA board. Customers who have signed a payment plan agreement and who have not made regular scheduled payments do appear on the delinquent list. Customers who have signed a payment agreement and make regular payments have been removed from the delinquent list. CMSA researching delinquent customers through the Cambria County Tax Claim Office to determine if property taxes are being paid and current addresses for these property owners.

Motion made by Rita Butterbaugh 2nd Raymond Guzic, Jr. to place new and updated liens on delinquent customers with current unpaid invoicing over \$500.00. Roll call of votes, all in favor, motion passed.

As discussed the auditor's report from 2009 and the under billing of employers portion of payroll taxes for the Shared Secretarial Services, CMSA to invoice Washington Township for the unpaid employers' taxes for the year ending 2009, and to include these cost in the monthly billing of shared secretarial cost.

Correspondence:

Energy seminars-April 28 and 29

Approval Requisition # 78

The auditing form from Snodgrass Accounting firm-signed by CMSA chairman and returned via mail.

All Correspondence is on file at the CMSA office

Engineers Report:

As discussed the completion of the Fine Screen Building, Sewer Extension Project, Completion of the NPDES Permit and Manhole repair.

Engineer has obtained three bids for manhole repairs:

1. American contracting \$8,000.00 +\$44/yd for asphalt rest
2. Davis Construction \$3,800.00 + \$50/yd for asphalt rest
3. Horvath Excavating \$3,632.00 + \$50/yd for asphalt rest

Motion made by James DeCort 2nd Rita Butterbaugh to accept the lowest bid from Horvath Excavating to conduct repairs on damaged manholes. Roll call of votes, all in favor, motion passed.

As discussed the exposed manhole along the Little Conemaugh, with the recent snow melt and rain the stream has eroded the bank where this manhole is located. Plant manager presented photos to the board of the manhole and its deteriorating condition. The CMSA board feels that all the criteria involved, this is indeed an emergency situation, and another large rain storm could very well destroy the remaining soil, dislodging sewer pipes from the manhole, allowing raw sewage to drain into the waterways, which could lead to additional repairs and expenses.

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Motion made by James DeCort 2nd Rita Butterbaugh to allow Engineer to acquire three written quotes for the repair of the manhole located along the Little Conemaugh River. Roll call of votes, all in favor, motion passed.

Motion made by Raymond Guzic, Jr. 2nd Rita Butterbaugh to allow EAD's Engineer Steve Sewalk the required approvals for any and all applications and repairs to the sewer manhole and pipes. Roll call of votes, all in favor, motion passed.

Motion made by James DeCort 2nd Raymond Guzic, Jr., to allow CMSA chairman to authorize all documents necessary for the emergency repair on the manhole located along the Little Conemaugh. Roll call of votes, all in favor, motion passed.

A copy of the engineers report is on file at the CMSA office.

Solicitors Report:

As reported by the CMSA Solicitor has three pending issues:

1. Helping Hand Rescue Mission and the unpaid tap fees.
2. Moyer/Lazere- boundary line dispute at the CMSA WWTP.
3. LBSA pending law suit.

As discussed sending updated lien letter to HHRM, acquiring another surveyor to review and testify about surveyor Fred Brown's original survey and the copy of the complaint that was received by the LBSA attorney.

Motion made by James DeCort 2nd Rita Butterbaugh to use a surveyor from the EAD's group to provide an assessment and validity of original survey completed by Fred Brown. Roll call of votes, all in favor, motion passed.

Plant Operator Report:

As discussed the property located in Oil City and how this resident wants to level his property, a 4 foot concrete section is required to raise the manhole to meet the resident's specifications. The cost would be absorbed by the property owner. Also located on this property is a stream, which the property owner wants to increase the height of the bank, in conjunction with leveling out his lot. If this property is located in a flood plain zone no changes can be made to the stream bank, one cannot change the grade of the flood plain.

As discussed the batteries required for the backup generator at the Waste Water Treatment Plant, original vendor's price is \$500.00 each, plant manager found a vendor with same batteries for \$187.00 each, and item budgeted for 2012-2013 budget.

As discussed the new home construction on Memorial Drive, Lilly and the use of a grinder pumps verses gravity flow and perhaps both.

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Mark Stevens from Gator Data due April 28th at the CMSA WWTP for certification of the flow meters in the CMSA sewer system, currently all the flow meters are working properly.

Plant manager request permission from the board to order more ballast for the UV disinfection system, he would like to order three more.

As discussed the inspection of residential sewer lines and pressure testing on a more systematic basis. CMSA board to allow solicitor to prepare a draft ordinance requiring all homes being sold must pass a pressure testing and re-inspection of all sewage pipes/lines and or grinder pumps, and ways to which to decrease the amount of clear water entering into the sewer system.

Old Business:

None at this time.

New Business:

As discussed: the newly planned building renovations for the CMSA office located in the Washington Township building.

Tabled Items:

Executive Session:

CMSA chairman to conduct a six month employee evaluation for new hire at the WWTP: with results reported at the May meeting.

Adjournment:

Motion made by Raymond Guzic, Jr. 2nd James DeCort to adjourn the meeting at 8:52 PM. Roll call of votes, all in favor motion passed.

For the Record:

A copy of the April 19th, 2010, meeting packet with minutes from March 15th, 2010 regular meeting was mailed to LBSA on April 20th, 2010.