

O'Connor Tract Co-Operative Water Co.
AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
5:30PM Thursday December 12, 2019
At the Water Company Offices
211 Oak Court, Menlo Park, California

1. Call to Order and Roll Call

2. Member Comment

The Board cannot have extended discussion of or make any decisions on items not on the Agenda.

3. Routine Action Items

- a. Approval of the Minutes of the Board Meeting on November 14.
- b. Request that the Board accept the financial report and approve that the bills be paid.

4. Routine Information Items

- a. Water Operations and General Maintenance Report for Information.
- b. Water Operators Requests.
- c. Secretary's Report for information.

5. Unfinished Business

- a. Items related to the manganese citation
 - i. Report on status of Sherwood Design Engineers (SDE) final design and specs
 - ii. Report on status of RFP response from contractors
 - iii. Report on status of City of Menlo Park development permit application
 - iv. Report on status of project financing
 - v. Report on status of State water permit amendment
- b. Report on assignments from the November 14 meeting.
- c. Report on inventory of service lines.

6. New Business

- a. Discuss operations flow of authority during Mr. Pattisson's absence.
- b. Discuss water operator's succession after Mr. Pattisson's retirement in two years.

7. Assignments

- a. Recap of tasks to be completed in the coming month.

8. Adjournment

To the Regular Meeting to be held on January 9, 2019 at 7:30 pm, at the Company Offices at 211 Oak Ct., Menlo Park.