**ROCK CREEK MESA WATER DISTRICT**

**REGULAR MEETING**

**MOVE INTO EXECUTIVE SESSION**

**180 Rock Creek Mesa Road**

**February 9, 2022**

**6:00 P.M**

The board meeting of the Rock Creek Mesa Water District Board of Directors was called to order on Wednesday January 12, 2022, at 6:00 PM.

**ATTENDANCE**

Board: Melynda Charlick, Billy Joe Stephenson, Christine Carranza, and Carrie Haze

Employees: Glenn Butts, Kathy Olson

Excused: Beth McCowen

Guests:

**MINUTES**

The minutes for the December 8, 2021, Regular Meeting, were read by Christine Carranza. Corrections were noted and made.

**NEW BUSINESS**

* Melynda Charlick will be the acting President as Beth McCowen is out with Covid.
* Glenn reported that the Love ditch is running a little bit. Reservoir #2 is down some. #3 is staying the same, #4 has lost about 5 feet. The well is running great. We are only running 2,000-4,000 gallons from the SSF a day.
* Armor Asphalt fixed the road from the service line break, and the county was notified that we are ready for an inspection and finally sign off.
* 4th Qtr. 941 and Colorado Payroll Taxes were filed and presented to the board for sign off.
* The district’s transparency report was completed and posted on the website, and all State entities.
* The employee W-2’s was complete and given to the employees. The board of directors will not receive a 1099 this year as they did not receive any compensation for the year 2021.
* The new 2022 Payroll pay dates were distributed to the employees.
* The notice of board meeting dates for 2022 were passed out to board members and employees.
* The new contact list for the board, employees and CME were handed out.
* The new W-4’s were discussed for the employees. The employees do not have to fill one out if they are not making any changes.
* The district’s legal counsel will raise their fees for the 2022 year. A list of the rates were discussed with the board.
* The district’s CPA firm sent over a new statement for the 2021 audit. Cost will be $1950.00. Kathy and Christine signed off on the agreement with the CPA firm.

**WATER FOREMAN’S REPORT**

**Water Conditions – Glenn Butts**

FOREMANS REPORT

* + Glenn handed out his monthly reports
	+ The well is holding at about 26,000 gallons a day. Average usage is about 30-31,000 gallons a day.
	+ Glenn reported that his weekly flushing is using less water to test the chlorine levels on the dead-end lines.
	+ The chlorine levels remain very consistent during the month.
	+ Kathy stated if the well maintains the district usage, we will continue to use minimal water from the SSF. Glenn and Kathy decided that the best way to keep the slow and filter running cleanly, Glenn will use between 1-4,000 gallons from the SSF to supplement the well water each day. That way water is moving through the SSF and the pipes daily preventing brown water being put into the system.

 **GENERAL MANAGER REPORT
 Kathy Olson**

Monthly financial spreadsheets were handed out and discussed.

Monthly reports on water usage, etc. were handed out.

The district will be close using all its water allotment before March 31, 2022.

**Motion made to pay bills: (Carrie/Billy Joe)**

**Visitor Comments: There were no visitor comments.**

**Motion to move into executive session: (Carrie/Christine)**

**Motion to move into regular session: (Billy Joe/Carrie)**

Respectfully Submitted,

 Christine Carranza

 Secretary/Treasurer Board of Directors

 Rock Creek Mesa Water District