

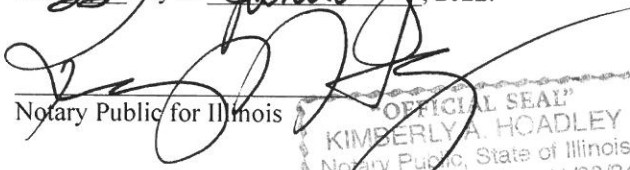
CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING OF DECEMBER 14, 2022

I hereby certify that the attached minutes were reviewed and approved at the January 25, 2022 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

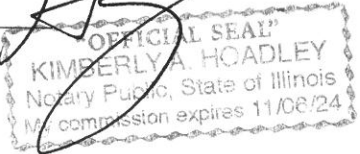


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 25th day of January, 2022.



Notary Public for Illinois



**MINUTES OF THE DECEMBER 14, 2021 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, December 14, 2021

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: Mark Hammond and Ben D’Andrea; James Dougherty

Others: Charles Radovich, James Hare, Kim Hoadley
Jason Fowler

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, December 14, 2021 by President Dougherty. Trustees Dougherty, D’Andrea and Hammond were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference call or present.

3. **LONG RANGE PLANNING.** Tabled to the next meeting.
4. **OLD BUSINESS.**

- a. **Approval of the minutes of the November 16, 2021 Meeting of the Board of Trustees.**

Motion by Trustee Hammond to approve the minutes of the November 16, 2021 minutes; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. **NEW BUSINESS**

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports. Fowler advised that four homes are scheduled for cut-off. Hare read a list of additional payables to Mueller & Co. in the sum of \$3,240.00, to Smith Amundsen in the sum of \$463.07 and to Xylem in the sum of \$3,773.94.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable and additional accounts payable totaling \$7,477.01 and past due account payment plans and outstanding invoices; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

- b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report.

Motion by Trustee Hammond to accept the Operations Report as presented; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

- c. **Consideration and Approval of Resolution No. 2021-05 Establishing Board of Trustee's Monthly Meeting Dates for Calendar Year 2022.**

Motion by Trustee D'Andrea to approve Resolution 2021-05 establishing Board of Trustee's monthly meeting dates with the change to the March 22 date to March 15; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

d. Consideration and Approval of Resolution 2021-06, Authorizing the Execution of Stormwater Maintenance Agreement with Sheaffer & Roland, Inc. for Calendar Year 2022.

Motion by Trustee Dougherty to approve Resolution 2021-06, authorizing the execution of Stormwater Maintenance Agreement with Sheaffer & Roland, Inc. for calendar year 2022; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

e. Consideration and Approval of Resolution No. 2021-07, Establishing Officers of the Board of Trustees of the Mill Creek Water Reclamation District.

Motion by Trustee D'Andrea to approve Resolution No. 2021-07, establishing officers of the Board of Trustees of the Mill Creek Water Reclamation District; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

f. Consideration and Approval of Bid Proposals for Installation of Stone in Central Pivot Rig Tracks in West Irrigation Field. Fowler advised the Board that seven (7) bids were submitted and that they all complied with the bid specs and Prevailing Wage Act. Fowler recommended J&S Construction Sewer and Water, Inc.

Motion by Trustee D'Andrea to approve the bid of J&S Construction Sewer and Water, Inc. in the sum of \$54,000.00; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. Closed Session.

No Closed Session Meeting.

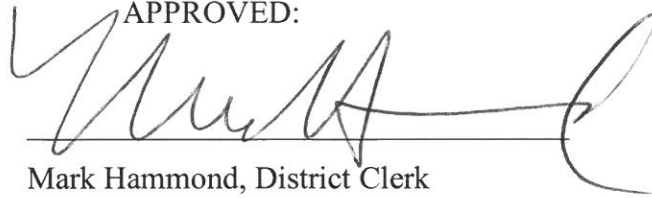
7. **Adjournment.**

Upon motion duly made by Trustee D'Andrea to adjourn until the Meeting of January 25, 2022 meeting of the Board of Trustees, seconded by Trustee Hammond and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:33 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a solid horizontal line. The signature is cursive and extends to the right of the line.

Mark Hammond, District Clerk

