



Meeting Minutes May 6, 2024 7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday May 6, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Surratt was unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the April 1, 2024, Board Meeting. Commissioner Huber motioned to approve the Board Meeting Minutes from April 1, 2024. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Fire Department (LSFD) reports due to ESD 4
 - a. Chief Ramon presented the LSFD Chief's report and discussed:
 - The Monthly Run Report
 - Significant incidents
 - Pay scales of fire departments in the vicinity of ESD 4
 - The Insurance Services Organization (ISO) re-inspection
 - Camp Stanley support status. Commissioner Haygood requested that the status of supporting Camp Stanley be reported on a continuing basis until a permanent solution is implemented.
 - Training
 - Pre-plan inspections by the department
 - Community Health Paramedic activities
 - Public relations
 - Status of large engine maintenance contract.
 - b. Mr. Joe Costantino reviewed the LSFD expenditures for April 2024. The LSFD is running approximately 10% over budget to date.
5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property:
 - The seller has identified a contractor for the installation of the sewer line and the ESD 4 is encouraging him to move forward with construction.
 - Mr. Perez will be approaching Dr. Atique on the construction of the waterline to the two properties.

- Mr. Perez provided the status of the re-plat of the property and using MTR Civil Engineers for the effort.
 - The SWCA Golden-Cheeked Warbler Survey did not detect any indication of any endangered species on the property.
 - Two proposals from Architect firms have been received and will be reviewed at a special meeting later in May 2024.
- b. LSFd provided an update on the activities of the Ladder Truck Committee. There was some confusion on release of the request for formal proposals which was corrected, and the committee will be moving forward with the request for quote.
6. Financial discussions and appropriate action:
- a. Mr. Charles Laljer, Administrator, provided the 2nd Quarter Fiscal Year 2024 Investment Report.
 - b. Mr. Laljer reviewed the ESD 4 financial report for May 2024.
 - c. Mr. Laljer reviewed the outstanding bills owed by ESD 4.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Huber motioned to approve the ESD 4 payment requests. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
7. Determine date, time, and possible agenda items for the next meeting. The next Board meeting will be on May 15, 2024, and May 21, 2024 to discuss the merger with LSFd and the selection of an Architect for Station 135, respectively. The next regularly scheduled Board meeting will be Monday, June 3, 2024.
8. Adjourn. With no further business before the Board, Commissioner Rasmussen made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of. The meeting was adjourned at 8:46 P.M.