

## WASKESIU COMMUNITY COUNCIL MEETING MINUTES

Council Meeting: Friday, December 11, 2015  
- 9:00 am - Council only (In Camera)  
- 10:00 am – Public Meeting (including Parks Canada Agency)

Location: Hawood Inn, Waskesiu Lake, SK

Attending: Jim Kerby, Brent Hamel, Nancy Wood Archer, Randy Kershaw, Bryan Matheson, Janice MacKinnon, George Wilson.  
Norm Stolle – Parks Canada Agency

### Agenda Topics:

1. Call to Order Jim Kerby 9:02 am
2. In-camera session  
Motion to move “In Camera”  
**Bryan Matheson/ George Wilson** **Carried Unanimously**  
Motion to return to Public Meeting at 10 am  
**Brent Hamel/Bryan Matheson** **Carried Unanimously**
3. Adoption of Agenda for Public Meeting Jim Kerby 10:00 am  
Motion to adopt the Agenda for the Public Meeting as circulated.  
**Randy Kershaw/Bryan Matheson** **Carried Unanimously**
4. Approval of October 30, 2015 Meeting Minutes Jim Kerby  
Motion to adopt the minutes of the October 30<sup>th</sup>, 2015 Council Meeting as circulated.  
**Janice MacKinnon/George Wilson** **Carried Unanimously**
5. Business arising from the Minutes  
- Lakeview Hotel – status update  
PCA reported a work permit has been issued and construction can continue. Gregg Rutten is following up on construction as it proceeds. Parks Canada advised Council that the Lakeview is to be run as a hotel in accordance with the governing lease and is to be available for public use as a hotel, and not for private use.  
- Marina construction – status update  
PCA reported that all major work is proceeding. The remaining berm (comprised of cleared brush and timber located) in the new storage area has yet to be cleaned up and will be revegetated when it is completed.  
With regard to the new docks, several options have been suggested. Tenders will go out in January. PCA will begin work next year to replace the existing docks.  
PCA is looking at options for improvements to the Marina breakwater.  
- iNET 2000 – status update  
This topic is covered in the Townsite Report.  
- Swale on Heron and Jay Streets – status update  
Randy Kershaw, Council’s Cabin Owner Representative, and Gregg Rutten plan to meet in the spring to decide how to proceed.  
- Follow up with Mr. McLaren (regarding Waskesiu Marina Adventure Centre) & status update, if any.  
PCA’s CEO decision is to let the Marina Lessee and Mr. McLaren work out their issues as between themselves.

- Fire Chief accommodation at Waskesiu - status update

Nancy Wood Archer spoke to Paul See, the Waskesiu Fire Chief, and advised him to apply for a spot in the staff trailer park again this year. If there is not one available, he will be able to get a spot again in Red Deer Trailer Park. His presence in the townsite is irregular, and is not considered an essential service and therefore the Fire Chief is not guaranteed a spot in the staff trailer park.

6. Correspondence

- Correspondence to and from Mr. McLaren (regarding the Waskesiu Marina Adventure Centre)  
This matter is covered under "Business Arising".

- Letter received from the Honorable Don McMorris, Minister Responsible for Saskatchewan Liquor and Gaming Authority (Regarding the Waskesiu Liquor Store)

Council would like to partner with PCA on keeping this important business in the community, particularly important to a resort community.

Council will work with PCA and other associations in Waskesiu to attempt to demonstrate to the Minister responsible for SGLA that Waskesiu is a "special" case (i.e.: Saskatchewan's premiere seasonal resort, catering to tourists in a national park), and that we would prefer this store not be converted into a private retail store.

Jim Kerby offered to work on correspondence from Waskesiu Community Council to the Minister in charge of Saskatchewan Liquor and Gaming.

- Letter to Waskesiu Chamber from Tourism Saskatchewan supporting "Waskesiu Holiday Cheer" and "Waskesiu Snow Days" as part of Tourism's Community Annual Event Program.  
\$5,000 was granted for marketing these two programs.

7. Townsite Report – Norm Stolle

• **Marina Update**

Covered under "Business Arising".

• **iNet2000**

PANP waiting for iNet2000 to submit an engineer's report stating the tower is structurally sound for the intended use.

Licence of Occupation is ready for signature once required information is received.

• **Roll off bin**

Budget for bin rental/hauling/landfill fees is \$12K.

Average cost per month is \$1800 (includes bin rental/hauling/landfill fees).

This fiscal year, PCA spent \$9K for this service.

Extending the contract to Thanksgiving as suggested would involve 3 additional weeks with the roll off bin in service.

Additional cost for this is~ \$1350 (1800 x 75%).

Costs vary year to year depending on how many trips are required to the landfill, and the weight of material.

Suggestion from Council is to try keeping the roll off bin in place until Thanksgiving in 2016 and tracking the additional costs.

One comment from asset management staff is that contractors are making regular use of this bin to dispose of waste from new builds and renovation being undertaken in the townsite. That is not the intent of the bin. The bin is for the use of leaseholders in the townsite, not construction contractors.

Discussion ensued.

Council supports PCA's decision to find a mechanism (including via building or other permits) to charge contractors for disposal, with the funds raised going back to the Townsite Budget. The key is that leaseholders should not be subsidizing the additional waste disposal costs of those building or renovating properties.

• **Waskesiu Lakeside Festival**

RPA has been approved for \$45K for the 2016 Waskesiu Lakeside Festival.

Festival Dates confirmed as August 26-28, 2016.

Initial committee planning meeting December 10, 2016 – was postponed.

WCC Administrator will supply Gregg Rutten with the suggested amount of 'seed' money needed in early January to cover deposits, plus the amount needed by August 25<sup>th</sup>, to pay the bands, and all other invoices.

• **Paul Horne Arena**

Volunteers have started putting in ice.

Application was submitted for the \$2500 community rink affordability grant. The grant would help cover cost of heating the lobby and repairs to the rink boards.

**Townsite Utility Budget Status (includes community council expenses)**

	<b>Budget</b>	<b>Actuals to date</b>	<b>Free Balance</b>	<b>Comments</b>
<b>Community Council</b>	30,000	22,404	7596	
<b>Protective Services</b>	116,000	89,729	26,271	Fire dept. chief wages and member training
<b>Transportation (roads)</b>	46,000	35,409	10,591	Street light electricity
<b>Water</b>	87,000	58,942	28,058	Water treatment plant costs
<b>Sewer</b>	77,000	49,715	27,285	Sewage lagoon pump electricity
<b>Garbage</b>	61,000	67,332	-6332	Increased costs RM of Lakeland landfill
<b>Totals:</b>	<b>417,000</b>	<b>311,974</b>	<b>105,026</b>	

Comments column indicates what PCA expects will account for the majority of the balance remaining in these line items (as of December 1, 2015).

Council would like to also see a column added showing the % of budget reached and would like this to be a regular report to Council.

Council asked if there is any news on the hiring of a new Superintendent.

PCA replied that interviews are being conducted this week.

Norm's appointment as acting Field Unit Superintendent expires December 15<sup>th</sup>.

It was moved that PCA is encouraged by Council to retain Norm Stolle as the acting Field Unit Superintendent for Prince Albert National Park until such time as the new Field Unit Superintendent has been selected.

**Janice MacKinnon/Bryan Matheson**

**Carried Unanimously**

8. Lakeside Festival – status update

Covered in Townsite Report.

9. PANP Roundtable – Waneskewin – PCA & WCC assessment of the event, including suggestions for Improvements

Jim Kerby, Bryan Matheson and George Wilson attended this event on behalf of Council.

PCA commented that the Roundtable went well and there was lots of good discussion. They feel a need to change the format for next year to keep attendance and interest up, as it was down this year. The intent is to look at implementation of the management plan and how they are planning to move forward.

Discussion ensued.

10. Honoraria & Expense Policy

- Review and discussion regarding:

- (i) Potential finalization
- (ii) Effective date of implementation
- (iii) Effect on Waskesiu townsite budget (2015/2016 fiscal year)
- (iv) Ability to donate honoraria and/or expense reimbursement amounts to a registered charity (e.g. The Waskesiu Foundation)

A lengthy discussion ensued.

A motion was made that the Waskesiu Community Association adopt the Honoraria & Expense Policy as presented, with the new policy to take effect January 1, 2016, on the understanding that increased costs for administering the WCC will not result in a reduction of available services to the community.

**Bryan Matheson/Janice MacKinnon**

**Carried Unanimously**

11. Committee Reports

**Budget/Finance** – Janice MacKinnon

Covered in the Townsite Report.

In March, Council Chair would like to do an in-depth review with PCA along with Janice MacKinnon to get an understanding of the Townsite Budget. All council members are invited to attend as well.

Janice MacKinnon is to set up this meeting with Gregg Rutten.

**Business Relations** – Nancy Wood Archer

- Further developments regarding the Waskesiu Wilderness Region DMO and the Waskesiu Chamber of Commerce – The Chamber executive is meeting soon with WWR and will report back when things have been finalized.

The Waskesiu Ski Club meeting this month with PCA went well.

Elk Ridge Resort is considering putting on a Loppet (cross country ski) race. They want to borrow PCA Canada trail grooming equipment.

It has been suggested the Ski Club should track a ski trail in the ditch from Elk Ridge to the Waskesiu Townsite.

**Community Planning & Development** – Jim Kerby/Randy Kershaw

Nothing to report

**Communications & Community Relations** – Brent Hamel

- Communications Meeting among WCC, WSRA, PCA & the Chamber and proposed next steps for the Community Action Plan.

A first meeting is to occur early in the new year, hopefully in January. The committee inquired and was told that Carla Flaman is the main contact to work with at PCA.

It was also emphasized that Noreen Mathews, WCC administrator should be actively involved in the Communications Committee since she has a great deal to offer in terms of her work with the current website (and comments made about it) and her knowledge of Council funds that might be available for communications.

***Essential Services – Policing and Fire*** – Randy Kershaw

- Waskesiu Fire Chief October and November Report have been circulated.

***Vegetation Management*** – Bryan Matheson

Nothing to report.

***The Waskesiu Foundation*** – Jim Kerby/Randy Kershaw

- Update on Waskesiu Recreation Area Renewal and Request for PCA's Assistance – Preliminary response from PCA has been positive. PCA has sent the annual WFI Newsletter to their VP. The Newsletter contains the details on the Waskesiu Recreation Area Renewal Program. PCA commented that the request for these funds has to be submitted to PCA's CEO. They hope to have an answer back in January.

- The WFI Newsletter has been emailed/mailed to donors.

- Foundation Chair – Jim Kerby will step down as Chair of the Foundation as of December 31, 2015. The new Chair is expected to be Derwin Arnstead, however the decision is up to the Board of the Foundation.

12. New Business

- Council Chair will be approaching PCA about adding information/comments to Graham McDonald's article on the model of Foundations in national parks.

- Council Chair would like someone to follow up on the status of the three grant applications made to the Canada 150 Fund.

13. Next Meeting Date – Date not set, but plan for early March.

Key committees will be meeting during January and February.

14. Lunch

15. Adjournment

**12:43 pm**

***Randy Kershaw/Nancy Wood Archer***