

**TOWNSHIP OF BLAIRSTOWN
REGULAR COMMITTEE MEETING
Wednesday, September 12, 2018 – 7:30PM**

A G E N D A

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

OPENING; ROLL CALL

FLAG SALUTE

SUNSHINE STATEMENT

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act. This agenda is subject to change by order of the Blairstown Township Committee before and/or during this scheduled meeting.

Resolution No. 2018- AUTHORIZING EXECUTIVE SESSION – If needed.

Motion; second. Roll call vote.

PUBLIC COMMENT – up to 5 speakers, 3 minutes each

PRESENTATIONS:

**Swearing in of New Police Officers: Joseph Beach
Jetlir Rizvani**

DEPARTMENT HEAD REPORTS

MINUTES

August 8, 2018 – Regular Meeting Minutes

Motion to approve; second. Roll Call Vote

ORDINANCES

FOR ADOPTION:

ORDINANCE NO: 2018-16 AN ORDINANCE TO PROVIDE FOR THE REPAIR OF THE DPW SALT SHED AND THE PURCHASE OF A SNOW PLOW WITHIN AND FOR THE TOWNSHIP OF BLAIRSTOWN AND TO PROVIDE FOR THE FUNDING THEREOF

Second Reading; Public Hearing; Adoption

Motion to approve; second. Roll Call

ORDINANCE NO: 2018-17 AN ORDINANCE TO AMEND CHAPTER 132 “MAINTENANCE OF VACANT/ABANDONED PROPERTIES”, SECTION 132-5 “FEE SCHEDULE” OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN

Second Reading; Public Hearing; Adoption

Motion to approve; second. Roll Call

ORDINANCE NO: 2018-18 BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$90,000 FOR VARIOUS ROAD IMPROVEMENTS FOR AND BY THE TOWNSHIP OF BLAIRSTOWN IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$85,800 BONDS OR NOTE SOF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION

Second Reading; Public Hearing; Adoption
Motion to approve; second. Roll Call

ORDINANCE NO: 2018-19 AN ORDINANCE TO AMEND CHAPTER 19 OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN ENTITLED "LAND DEVELOPMENT"

Second Reading; Public Hearing; Adoption
Motion to approve; second. Roll Call.

ORDINANCE NO: 2018-20 AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A DEED OF ROADWAY DEDICATION FOR A PORTION OF THE PROPERTY DESIGNATED AS BLOCK 401, LOT 19 ON THE BLAIRSTOWN TOWNSHIP TAX MAP

Second Reading; Public Hearing; Adoption
Motion to approve; second. Roll Call.

FOR INTRODUCTION:

ORDINANCE NO: 2018-21 AN ORDINANCE TO PROVIDE FOR THE CONSTRUCTION OF DPW STORAGE SHED WITHIN THE TOWNSHIP OF BLAIRSTOWN AND TO PROVIDE FOR THE FUNDING THEREOF

Introduction; First Reading
Motion to approve; second. Roll Call

ORDINANCE FOR DISCUSSION AND POSSIBLE INTRODUCTION:*

ORDINANCE NO: 2018-22 AN ORDINANCE TO AMEND CHAPTER 19 "LAND DEVELOPMENT", ARTICLE 19-1000 "ADMINISTRATION, ENFORCEMENT, PENALTIES, VARIANCES AND WAIVERS" OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN

Introduction; First Reading
Motion to approve; second. Roll Call

CONSENT AGENDA

1. R.2018 - 100 Authorization to Pay Bills
2. R.2018 - 101 Change of Procedure for Claimant Certification
3. R.2018 - 102 Cancellation of Improvement Authorizations within the General Capital Fund
4. R.2018 - 103 Cancellation of Reserve for DPW Equipment within the General Capital Account
5. R.2018 - 104 Award Contract Paving of Mohican Road
6. R.2018 - 105 Resolution to Cancel Reconciling Items Greater than 180 Days Old
7. R.2018 - 106 Resolution to Void and Re-Issue Outstanding Payroll Checks
8. R.2018 - 107 Award Contract – Purchase of Snow Plow
9. R.2018 - 108 Award Contract – Repairs of Township Salt Shed
10. R.2018 - 109 Cancellation of 2018 Current Fund Budget Appropriation
11. R.2018 - 110 Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87
12. R.2018 - 111 Redemption of Certification of Sale No. 2016-004

13. R.2018 – 112 Resolution to Cancel Lien on Property Block 601 Lot 42.04
14. R.2018 - 113 Resolution to Cancel Lien on Property Block 1302 Lot 6
15. R.2018 - 114 Approval to Send Municipal Asset to Warren County Auction
Motion to approve; second. Roll call vote.

DEPARTMENT REPORTS

- Clerk – August Report
- DPW – August Report
- Finance – August Finance and Fuel Reports
- Fire Chief Report – September 2018
- Fire Department – July Report
- Police Department – August Report
- Tax Collector – August Report
- Warren County Health Department – August 13, 2018
- Zoning - August Report
- Motion to accept; second. Roll Call Vote.

UNFINISHED BUSINESS

1. ACME Shopping Plaza – Entrance Only
2. Walnut Valley Firehouse

NEW BUSINESS

1. **PROCLAMATION** – Proclamation naming September, 2018 National Preparedness month as requested by FEMA’s Ready Campaign.
2. **PROCLAMATION** – Proclamation naming the week of September 17 through September 23 2018, officially as Constitution Week as requested by the General William Maxwell Chapter of the National Society of the Daughters of the American Revolution
3. **PROCLAMATION** - Proclamation making September 26 “Helen Hall Remembrance Day” honoring the birthday of the late co-founder of the Blairstown Historic Preservation Committee. *

COMMITTEE CORRESPONDENCE for information and possible action

1. **Application for Facility Use** from Knot Just Flies LLC, 1st Annual Blairstown Fishing Derby, May 19, 2019. Mr. Mota will be in attendance to discuss.
2. **Special Events Application** from Greater Blairstown Business Association for the Annual Jingle on Main Event to be held on Saturday November 24 from 10am – 5pm.
3. **Notification from the NJ Alcoholic Beverage Control of a Social Affairs Permit Application** received from Blairstown Volunteer Fire Company for a Comedy Show Fundraiser on October 12 from 6pm – 11:30pm.
Motion; second. Voice Vote.
4. **Request for approval of application** from Melanie Curreri of Hardwick and Christopher J Santamaria of Columbia to join the Blairstown Hose Company.
Motion; second. Voice Vote.

GENERAL CORRESPONDENCE

FROM THE TOWNSHIP ATTORNEY

FROM THE TOWNSHIP CLERK

1. Town wide Clean up week will be held September 17 – 22.
2. Rabies Clinic will be held on Saturday, December 1 from 9-noon.
3. NJDOT Route 94, Bridge over Paulins Kill & CR 521 (Stillwater) Pre-Construction Public Information Center – October 3 at Municipal Building 6pm-8pm
4. October 26 Township Committee Workshop Meeting (Public Information Session) will be held at North Warren Regional High School.

FROM THE TOWNSHIP ENGINEER

**FROM THE TOWNSHIP COMMITTEE
COMMITTEE MEMBER AVERY**

Subcommittee Member of: Water Department (alternate)
Recreation (alternate)
Roads/Buildings & Grounds (primary)

Liaison to: Senior Citizen Advisory Committee
Blair Academy

COMMITTEE MEMBER DALTON

Subcommittee Member of: Personnel (primary)
Roads/Buildings & Grounds (alternate)

Liaison to: Public Education – North Warren Regional High School
Public Education – Blairstown Elementary School

COMMITTEE MEMBER VAN VALKENBURG

Member of Land Use Board: Class I

Subcommittee Member of: Water (primary)
Budget & Finance (alternate)
Recreation (primary)
Personnel (alternate)

Liaison to: Open Space Committee
Construction, Subcode, Zoning
COAH

COMMITTEE MEMBER WALDRON

Member of Land Use Board: Class III

Subcommittee Member of: Public Safety - Deputy Police Commissioner
Public Safety - Fire & Ambulance

Liaison to: Municipal Alliance

MAYOR LANCE

Subcommittee Member of: Budget & Finance (primary)
Public Safety – Police Commissioner
County Officials
Inter-municipal Government
Public Information
NJ League of Municipalities

Liaison to: Office of Emergency Management
Historic Preservation Committee

FROM THE PUBLIC

ADJOURNMENT

General Correspondence

September 12, 2018

1. NJ State – League of Municipalities
 - a) Weekly Round Up – Friday Sept 7
2. State of New Jersey
 - a) Dept. of Environmental Protection
 - 1.
 - 2.
3. Warren County
 - a)
 - b)
4. Blairstown Township
 - a.)
5. Other –
 - a.) NJ Department of Agriculture – Thank you for Participating in the 2018 Cooperative Gypsy Moth Survey and Control Program and receipt of check for 40% cost-share in the amount of \$5,266.00.

b.) Notice of Public Hearing from Knowlton Township on the Master Plan Housing Element and Fair Share Plan, Tuesday September 25, 2018 at 7:30pm.