

Coral Community Charter School Governance Council

4401 Silver Ave NE
Albuquerque, NM 87108
March 24, 2020, 5:30 PM
MINUTES

Attending GC Members: Mary Merchant (Secretary), Mike Torkarski, Susan Steketee, Keren Fenderson (Chair), Corkey Baca

Guests: Lori Bachman (ED), Abby Lewis (school attorney), Danette Madrid (School Business Manager), Katy Sanchez, Julia Weeks, Crystal Wilson

Absent members: Lynette Martinez, Mike Reeves (Treasurer)

Meeting was called to order with a quorum at 5:33 pm by the Chair, Keren Fenderson.

This open meeting was held on “zoom” because of the pandemic situation and all guidance from the Attorney General’s Office complied with. .

The agenda was reviewed and a motion to approve the agenda without changes from was made by Susan Steketee and seconded by Corkey Baca. The motion was unanimously approved.

The minutes from January and February 2020 were reviewed.

A motion to approve the minutes from January 28, 2020 as they are now written was made by Mary Merchant and was seconded by Sue Steketee. The approval was unanimous.

A motion to approve the minutes from February 25, 2020 was made by Mary Merchant and was seconded by Corkey Baca. The approval was unanimous.

Coronavirus Update:

Ms. Bachman let us know that there are many agencies involved with the school shut down. All of our deadlines remain the same. Next month we need to approve the budget for the school year 20-21. Guidance changes constantly from NM and federal agencies and we are staying compliant as the information changes. The faculty is setting up weekly classroom meetings, looking to see who is accessing Bloomz. A survey will be sent to families this week to determine tech and connectivity needs.

The school is going through a deep cleaning as the cleaning company is still coming every day.

In response to the pandemic Canteen has cancelled its contracts with all schools in mid March and refused to provide meals or meal service during the shutdown. This is the final year of our 3- year contract with Canteen. A foodservice information sheet for next year's provider has been provided to the Board for review.

Budget/ Finance Committee;

The financial committee reviewed the documents. The financial documents (account summary, bank reconciliation, PO report and the balance sheet) from February 29, 2020 were approved after a motion to accept the financials by Susan Steketee and seconded by Corkey Baca and unanimously approved.

Danette Madrid presented BARS information. Susan Steketee made a motion to approve the BARS as they were presented which was seconded by Corkey Baca. The motion was unanimously approved.

39 D SEG

40 M SEG

41 T SEG

43M PreK

The Foundation financials were also reviewed; no action needed.

Facility Committee;

The committee is waiting for the lease purchase agreement to be approved by the state before they meet again. Seven people in the PED must review the LPA (lease purchase agreement). The owners of the building are aware that the process is slow.

Audit Committee;

Ms Bachman reported that the audit was published and a corrective action plan has been made and sent to the PED. Next year the audit will go to our new authorizer APS.

Academic Committee;

The Academic Committee met and reviewed student progress and the new 90 DASH goals. The teachers and staff reviewed progress. A summary of the MOY student progress has been provided to Board Members.

ED Support Committee;

The ED committee met and discussed the annual review of the ED. We will use the survey sent in the fall to teachers and the survey to families by the school. The committee will completed the ED review by the end of March. Ms Bachman's contract is in place until June of 2022.

Executive Director Report

The ED report was posted in the drop box. Ms. Bachman emphasized a few of the details of the report.

Governance Committee;

The committee did not meet.

New Business;

The next meeting of the GC is April 28, 2020 at 5:30 PM at CCCS or to be completed on zoom pursuant to Open Meetings Act guidance from the NM Attorney General's Office.

Adjournment;

The meeting was adjourned at 6:34 pm.

Mary E. Murchio

Governance Board Secretary Date
Signature

4/29/20

Date