



Serving Baker, Grant, Harney, Malheur, Morrow,
Umatilla, Union and Wallowa counties

EOWB Meeting Minutes

Tuesday, July 14, 2020 10 AM – 12 Noon (PDT)

La Grande OR 97850

Video Conference

Board Member: (X denotes presence)

X	Susie Cederholm, Chair	X	Kathy Gover-Shaw, Vice Chair
X	Sheryll Bates, Secretary		

X	Dennis Bailey-Fougner, BMCC President		Doug Dalton
X	Kalie Davis		Patrick Davis, Carpenter Apprenticeship
	Rich Fulton	X	Jon Irvine, Oregon AFLCIO
	Jeff Gritz	X	Terri Hellbusch
	Riley Hill	X	Patrick Patterson
X	Tara Morrell, OED		Jesse Schmidt
	William Wylie		Dana Young, TVCC President

Guests Present: Susan Roberts, CLEO Eric LaBonte, TEC Theresa Fitzgerald, HECC
Dave Koehler, TVCC Andrea Rogers, OVR David Melville, GO STEM

EOWB Staff Present: Bill Rosholt, Executive Director Farideh Alvijeh, Accountant
Erin Carpenter, Projects Coordinator Brenda Frank, Grants & Contracts

Meeting Called to Order: 10:01 AM

- Roll Call/Introductions

Approve Draft Agenda

- **Motion to Approve** Amended Agenda as presented by Dennis Bailey-Fougner
Second to Motion by Sheryll Bates
Motion Carries with Voice Vote, 0-Nays

Adoption of Consent Agenda

- EOWB Minutes 4/21/2020
- Quarter Finances/2020-21 Budget as approved by EOJC
- Director's Report – Bill Rosholt, ED EOWB
- Contract Summary W/TEC
- Strategic Plans: Present & Draft
 - As mentioned in the Director's Report the draft Strategic Plan was ready to go out for public comment when the COVID-19 hit the area. State asked to put a pause the process until possibly the fall 2020 when we would be provided more instructions. When comparing the developed Plan to the current one the being used, it was discussed that maybe the Board

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would like to move ahead and work under the draft Plan for the short term until the process is complete. This will allow staff to move forward with ideas in the development of new areas. Bill Rosholt thought if this is generally agreeable then asked the Board to approve in the Consent Agenda. Discussion by Board, generally agreeable to working under the new draft Strategic Plan immediately.

- **Motion to Adopt to** adopt the Consent Agenda made by Jon Irvine
Second to the Motion by Dennis Bailey-Fougner
Motion Carries by Voice Vote, 0-Nays

Election of Officers - Meeting relinquished by EOWB Chair S. Cederholm to Susan Roberts, CLEO
Three Officers positions are open. The current officers have agreed to continue if the Board so chooses. Susie Cederholm, Chair; Kathy Gover-Shaw, Vice-Chair; Sheryll Bates, Secretary/Treasurer are the current sitting officers. No nominations were brought forward

- **Motion to approve the slated officers by** Dennis Bailey-Fougner
Second to the Motion by Jon Irvine
Motions Carries by Voice Vote, 0-Nays

The Role of OED During the Pandemic, Tara Morell

Pandemic has shifted the work of Oregon Employment Department to unemployment due to the COVID-19 Pandemic. Tara discussed numbers of UI continued claims and amount paid by the State to claimants.

Community workload has now shifted to a statewide work load. Offices in other locations taking on a workload that is specific to a need such as call centers or unemployment.

Websites to find more information about UI and statistics: <https://unemployment.oregon.gov/>
<https://www.qualityinfo.org/covid-19>

Training & Employment Consortium Update, Eric Labonte

Staff busy with researching models to serve customers remotely with the COVID. This includes ways to make training referrals remotely, serve those unemployed and employed, counseling and various other services.

Looking for new ways to provide services, Department of Labor and the Board, allow for the flexibility during this time of the pandemic. New soft skills program, the 'A' Game mini-ware, has come out with a virtual program that some staff are being trained on now to bring back and implement.

Staff Changes, Tara Bishop has been promoted to the Quality Assurance Manager position with TEC. Recruitment has been a struggle for a Fiscal Assistant and a Youth Group Specialist for the La Grande Office, but also looking for Youth Work Experience Coordinators. Applications are not coming in at this time.

Project Coordinator Update, Erin Carpenter

- EOWB Webpage & Social Media:
 - The new DRAFT 2020-2024 Strategic Plan is posted for review, along with the 2016-2020 Plan for comparison
 - The EOWB's 2020-21 Strategic Initiatives are also posted

- Monthly newsletters will be replaced with an email containing highlights and a link back to the webpage for more information.
- Redesigning the EOWB webpage soon and looking for recommendations/feedback
- Will be ADA compliant
- Sector Partnerships
 - The Malheur/Harney County Sector Partnerships were scheduled to launch in mid-March and early April - both events were cancelled due to government stay-at-home orders.
 - We have rescheduled the events to be held via videoconference in early August.
 - Healthcare is tentatively scheduled for Tuesday, August 4.
 - Manufacturing is tentatively scheduled for Thursday, August 6.
 - How will we do this differently?
 - Zoom! Work sessions will be recorded and notes will be taken to share with community partners.
 - Transportation is a potential sector to focus on due to the high amount of living wage jobs available in eastern Oregon, the short amount of time to get a CDL, and the fact that this is an industry that has remained strong throughout the pandemic. Asking for approval to move forward with this Sector.
 - **Motion to approve exploring and the possible formation of a Transportation and Warehouse Partnership** made by Jon Irvine
Second to the Motion Kalie Davis.
Motion Carries Voice Vote, 0-Nays
- Applications for Assistance
 - The One-Stop-Operator Continuous Improvement (OSO CI) Team is meeting weekly to provide ongoing feedback to the Workforce Services Executive Team (WSET) to help us move forward with reopening together.
 - A survey is being created to share with WSO center front-line staff to learn how leadership can support them better as we work toward reopening the centers.
 - A new group of the co-housed Local Leadership Team (LLT) members has been formed to create a reopening plan together.
 - After some general guidance for Eastern Oregon WorkSource centers has been established, work in the individual centers will begin.
- One Stop Operator (OSO)
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County Update

Updates were provided by Board members

Public Comment: None

Adjourn: 11:40 AM **Approved: 10/13/2020 EOWB Meeting** *baf*