

**BELBROUGHTON AND FAIRFIELD PARISH COUNCIL
(BROMSGROVE DISTRICT)**

Ruth Mullett
Acting Clerk
belbroughtonpc@live.co.uk
07967 501943

167 Bromsgrove Road
Hunnington
B62 0JU

To Members of Belbroughton Parish Council

Notice is hereby given that the next meeting of the Finance Committee will be held on Monday 21st February 2022, 7.30pm by Zoom. Please see the joining details below.

Join Zoom Meeting

<https://us02web.zoom.us/j/82799867361?pwd=YjYzVIJUUVYrSIVCak1DdjdJejFIUT09>

Meeting ID: 827 9986 7361

Passcode: 716158

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

1. APOLOGIES

Council to receive apologies and to approve the reason for absence

2. **DECLARATIONS OF INTEREST**

To declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Member's Register of Interests).

To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.

3. **DISPENSATIONS**

To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak/vote in the meeting during consideration of the item.

4. **MINUTES OF THE PREVIOUS MEETING**

To agree the minutes of the meeting held on 25th January 2022 (**Attached**).

5. **BANK RECONCILIATIONS**

To note the Bank Reconciliation, Balance Sheet and Profit and Loss to January 2022 for the council's operational account and to appoint a councillor to conduct the next month's reconciliations (**Bank access still unavailable**)

To **RESOLVE** to agree new HSBC bank mandate signatories: -

Robert Morgan	Alan Mabbett
Allan Hood	Sue Pawley
Simon Nock	

6. **ACCOUNTS FOR PAYMENT**

To consider payments due in the current month (**Attached**)

7. **BUDGET**

To consider and **RESOLVE** to agree budget for 2022-23 (**Attached**)

8. **OUTTURN FIGURES**

To review the current state of the precept account

9. **PARISH CONTRACTORS**

To note the 'Parish Upkeep' schedules and agree renewal processes for parish contractors (**Attached**)

10. **MAINTENANCE WORK**

To consider any urgent maintenance work required not covered by existing referral processes

11. **QUEEN'S PLATINUM JUBILEE**

To discuss and **RESOLVE** financial contribution and actions taken by the council to commemorate this event

12. To discuss/**RESOLVE** to agree that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of the following item on the basis that the information disclosed will be prejudicial to the public interest by reason of the confidential nature of the business to be transacted: -

FAIRFIELD VILLA LEASE NEGOTIATIONS

To receive update on the Community Questionnaire to be distributed to residents and following advice from Solicitors, discuss and **RESOLVE** to agree proposals with regards the Fairfield Villa Lease



Signed

.....
Ruth Mullett, Acting Clerk to the Council
16th February 2022