



20400 10th Street. McIntosh, FL • 352-591-9797

**Regular Scheduled McIntosh Area School Board Meeting
October 3, 2017 MAS Cafeteria @ 6:30 PM**

Mission: McIntosh Area School is committed to providing a challenging, high quality, first class education for our students. We strive to fulfill the needs of the whole child by delivering creative lessons designed to inspire dreamers and doers. Our goal is to ensure all students put their knowledge into practical practices, quench their thirst for knowledge, and become lifelong learners.

CALL TO ORDER

Vice President David Chambers called the meeting to order at 6:35. The meeting then opened with the Pledge of Allegiance. Present: David Chambers, vice president; Mary Ann Kelley, secretary; Julie Musselman, treasurer; Cindy Roach, Director. Marshall Roddy, president, arrived to take over the gavel.

REVIEW OF PUBLIC NOTICES

The meeting notice was posted on the website, on Facebook, and the school calendar.

Approval of Minutes of Previous Meeting

David Chambers moved we accept the minutes of the September 19, 2017 meeting. Julie Musselman seconded the motion. The board passed the motion unanimously.

REPORTS AND DISCUSSION

Director's Report

Current Enrollment:

K-11, 1st-13, 2nd-9, 3rd-13, 4th-12, 5th-12 = 70

Repairs:

- Sewer alarm went off on Thursday, September 28th. Toilets were backed up in Third grade. Call D&S cleaning and maintenance, came early Friday morning to repair it.
- The city is working to have trees removed and fence fixed.
- Mr. Rock is willing to block in the kitchen door where the water comes in during heavy rains. No cost to us or the city. Sending Beth Nelson a description of what he will do.
- Mr. Gross is going to give us a quote to replace the double front doors.

- Mr. Hensley repaired the broken skirting on building B. He will be our handy man and will work 6 hours a month. MAS may need him more often right now to get things fixed and ready for routine maintenance.
- Mr. Musselman came and will make arrangements to get the Smartboards all up.
- Mr. Hudson came and checked out all the overhead outlets on campus. He is going to put the motion detector lights up and fix Ms. Carol's light.
- Air filters were ordered and have arrived; we will have Mr. Hensley replace them.

Contract for Services:

- We have a call into Duke about surge protection. This program is only for homeowners. We would need private insurance.
- AFLAC and Colonial Life have been contacted about Short Term Disability Insurance

HURRICANE IRMA MAKE-UP INSTRUCTIONAL TIME: In response to a letter from Commissioner Pam Stewart, Florida Department of Education, about making up lost instructional time, Ms. Cindy said she had queried the staff and they had unanimously said they did not need to make up time. Our staff is seasoned and their evaluation of the situation is informed and thoughtful.

Treasurer's Report

The current bank statement was emailed to Board Members.
 Financial Statement as of 8/31/2017 = 27,164.28. PTO account = 7,011.26
 Bank Balance as of 10/2/17 = 33,181.86

Discussions

- In response to David Chambers questions about recent monies spent, Ms. Cindy said she and administrative assistant, Candace Stephens are working to assure all expenditures are noted in the correct category.
- Mary Ann Kelley suggested exploring other revenue streams such as grants.
- Ms. Cindy mentioned an upcoming workshop in Daytona as a possible information and networking opportunity.
- Monies from the state Department of Education are noted monthly, and the timing of that makes a significant difference in the bank statement.
- Voluntary Pre-Kindergarten was noted as a potential way of increasing both enrollment and revenues.
- We will look into a kindergarten roundup at local preschools.

Signatory: Board treasurer, Julie Musselman will be added as a signatory to school financial accounts.

State Money for Classroom Supplies: The state has provided each teacher with \$268. Ms. Cindy distributed the information provided to teachers about what is and is not allowed to be purchased.

HURRICANE IRMA LOST WAGES: Hourly personnel have been impacted by the lost time due to Irma. They were asked if they would like to make up the lost time and be paid, or simply count it as leave without pay. Only one employee asked to make up lost hours.

Board Action: David Chambers moved we arrange to provide make-up hours with pay to the employee most impacted by the storm. Julie Musselman seconded the motion. The motion passed unanimously.

Public Comment

William Rath restated the conditions of the deed in which five acres of land from the Estate of Chris D. Rath were given to the school with the understanding that the land would be used for public benefit. The land is on CR 202, and is currently planted in slash pines. Mr. Rath is planning to thin the pines adjacent to the school property and asked if the school would like to have their pines thinned at the same time or do nothing. The board agreed that the preferred option would be to thin the pines.

ACTION ITEMS

None

Public Comment on Action Items • None

Public Comment on Non-action Items • None

Individual Board Matters:

Marshall Roddy: Reminder to cancel the current waste disposal contract and negotiate with a different company. He suggested the possibility of using the same company as the Town of McIntosh.

Reminder: The McIntosh Festival is October 21.

Volunteers will be needed at both the booth inside the festival and the parking in front of the school.

Volunteer training is October 4.

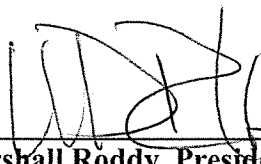
Reminder: The work session on December 7 at 6:00 PM will be time to discuss a catastrophe plan for events such as hurricanes and a long-term plan.

David Chambers: Not having mowing the athletic field on the lawn maintenance agreement does not seem to be saving the school an appreciable amount of money. He asked we add it back to the current grounds contract.

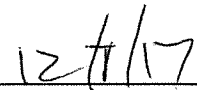
ADJOURNMENT

The meeting adjourned at 8:24 PM

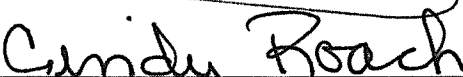
OCTOBER 3, 2017 MINUTES APPROVED



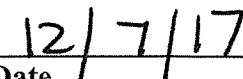
Marshall Roddy, President



Date



Cindy Roach, Director



Date