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NOTICE
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**CERTIFICATE OF CORPORATE RESOLUTION OF
BOARD OF DIRECTORS
WESTHOLLOW VILLA TOWNHOMES ASSOCIATION, INC.
(DOCUMENT RETENTION)**

The undersigned Secretary of WESTHOLLOW TOWNHOMES ASSOCIATION, INC., a Texas non-profit corporation (the "Association"), does hereby certify, that at a regular meeting of the Board of Directors of the Association held on January 17, 2012, with at least a majority of the Board of Directors being present, the following resolution was duly made and approved by the Board of Directors:

WHEREAS, pursuant to that certain "Declaration of Covenants, Conditions and Restrictions (for) Westhollow Villa Townhomes" recorded under County Clerk's File No. F190707 of the Real Property Records of Harris County, Texas, and any and all amendments thereto (the "Declaration"), the Association is responsible for the administration and operation of the Westhollow Villa Townhomes Subdivision (the "Property") and the restrictive covenants set forth therein; and

WHEREAS, by this resolution, the Board of Directors wishes to adopt a policy governing the retention of documents consistent with the provisions of Section 209.005(m) of the TEXAS PROPERTY CODE, and to provide disclosure of such policy to current and future owners of lots at the Property as to same.

NOW THEREFORE, formal notice is hereby given to all current and future owners of lots at the Property as to the following policy of the Association:

**ASSOCIATION POLICY AS TO
DOCUMENT RETENTION**

It shall be the policy of the Association to retain the following documents in accordance with the stated requirements.

1. Certificates of formation, bylaws, restrictive covenants, and all amendments to the foregoing shall be retained permanently;
2. Financial books and records shall be retained for at least seven (7) years;
3. Account records of current owners shall be retained for at least five (5) years;
4. Contracts with a term of one year or more shall be retained for at least four (4) years after the expiration of the contract term;
5. Minutes of meetings of the owners and the board shall be retained for at least seven (7) years; and
6. Tax returns and audit records shall be retained for at least seven (7) years.

**FILED FOR RECORD
8:00 AM**

JAN 20 2012

St. Stewart
County Clerk, Harris County, Texas

RP 080-69-0073

The Association shall not be required to retain any documents not shown herein above. After the expiration of the applicable retention period, the documents are subject to removal from the Association's books and records, and shall no longer be available for review or inspection.

WESTHOLLOW VILLA TOWNHOMES ASSOCIATION, INC., a Texas non-profit corporation

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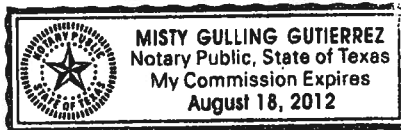
By: Michael Bailey Secretary

RECORDER'S MEMORANDUM: At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

STATE OF TEXAS §
COUNTY OF HARRIS §

This instrument was acknowledged before me on this 17th day of January 2012 by Michael Bailey, Secretary of WESTHOLLOW VILLA TOWNHOMES ASSOCIATION, INC., a Texas non-profit corporation, on behalf of said corporation.

Misty Gullin Gutierrez
Notary Public - State of Texas



RECORD AND RETURN TO:
Frank, Elmore, Lievens, Chesney & Turet, L.L.P. JJ
Attn: Richard C. Lievens
9225 Katy Freeway, Suite 250
Houston, Texas 77024

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.
THE STATE OF TEXAS
COUNTY OF HARRIS
I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me, and was duly RECORDED, in the Official Public Records of Real Property of Harris County, Texas.

JAN 20 2012



Stan Stewart
COUNTY CLERK
HARRIS COUNTY, TEXAS

RP 080-69-0074