



**Meeting Minutes – Educational Preparedness Working Group**

Date: January 24, 2017

Time: 5:30-7:00 p.m.

Location: Prior Lake Library

**Work Group Members:**

Roz Addler		Marie Johnson	X	Emily Skahen	X
Linda Anderson	X	Kim Latterner		Kami Thompson	X
Lynne Burke		Todd Otis		Barb Weckman Brekke	X
Kathy Busch	X	Tamara Severtson			

**Staff Members:**

Suzanne Arntson		Jake Grussing	X	Jennifer Schultz	X
Lisa Brodsky	X	Kari Ouimette	X	Tawnya Ward	X
Sarah Geffre	X	Lisa Pollard	X		

**General Housekeeping**

- Reminder that we will not have a workgroup meeting in February, but instead, the all group meeting will be held on our regularly scheduled meeting night. The all group meeting will be from 4:00-8:00 p.m. on Tuesday February 28<sup>th</sup>. More details to come.
- Reminder that the 50 by 30 website ([www.livelearnearn.org](http://www.livelearnearn.org)) is live. The website hosts agendas, minutes, and other information for each of the groups related to the 50 by 30 project (Housing, Workforce Readiness, Educational Preparedness, Transportation and Steering Committee). This is a great resource for seeing what the other groups are doing.

**Introductions**

Commissioner Barb Weckman Brekke joined the group following her recent election. She will be taking Barbara Marschall’s spot on the team.

Kathy Nielsen, Chair of the Steering Committee, is visiting the meeting tonight.

## Scott County Update

Jake met with Troy Beam, Fleet Director, and Aaron Kotila, Shop Supervisor, to start figuring out specs for the mobile vehicle. Jake has also reached out to Lisa Brodsky and Suzanne Arntson to pull together a working group. The working group will consist of staff across multiple departments who will help figure out what services should be offered, what the service model should look like, what staffing will be needed, etc.

Scott County has two new commissioners. Barb Weckman Brekke was elected in District 1, and David Beer was elected in District 4.

## Steering Committee Update

Everyone gave a summary of what their working group is working on. Each of the four work groups put together some data points. The data helps to tell the story. Sarah will email the data sheet and roadmap document to the group.

The role of the Steering Committee is to receive the data from the work groups, see what elements of data might be missing and need to be obtained and where the work of the group intersects with other working groups based on the data.

## Mission Statement

There was a Steering Committee Retreat held in November where the Steering Committee met with the Chairs and Co-Chairs from each of the working groups and staff on the project team. At the Steering Committee Retreat, the Educational Preparedness group was asked to work on our mission statement.

It was decided that the mission statement should be reflect our ideal goal, reflect why this group exists, be people focused and be measurable. It was decided the mission statement will be **Ensure children are developmentally on track and prepared for educational success.**

## Barriers Activity

A survey was sent out in December asking everyone to vote for their top five barriers. Everything included on the list is a barrier, however, Kami wanted the group to vote for what they believe are barriers this group can help move the dial forward on. The barriers on the list are based on personal and professional experience of group members, perceptions, etc. As part of selecting barriers to look at, we need to look at the data surrounding these barriers to see if the data supports or refutes the barrier.

As part of beginning to collect data, Kami has started to take the Educational Preparedness Workgroup Outline and add data elements to it. The outline so far is by all means not encompassing and will require the expertise and knowledge of everyone in the group to work on it. Discussion surrounding several data elements ensued:

1. Children screened before age 5 (2014) is 85%. Do we know anything about the screening process? Who administers the screening? How are children screened? It is standardized? What are the results of the screening? Of the 85% of children who are screened, what percentage of those children “pass” or are referred for services?

Lisa Brodsky explained that there are different screenings—most likely this screening number is a Kindergarten Readiness Screening which is different than a Developmental Screening which usually happens around age 3. If most of the 85% of the children who are screened for Kindergarten Readiness are proficient, what happens between Kindergarten and 3<sup>rd</sup> grade? If most children who are screened for Kindergarten Readiness are not proficient, what happens before Kindergarten? Can we find out the number of children who are proficient or

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who are referred for services?

**Is there anyone in the group who has access or knows how to access data surrounding Kindergarten Readiness Screenings?**

2. Lisa Brodsky brought an example of data her staff can pull regarding Scott County percentage of fourth graders on track for success broken out by district, by school, and by other factors we may want to consider (White, Hispanic, Free and Reduced Lunch, Special Education, etc.). State standards changed in 2013. How do we compare to the state? How does the data compare across the county—example, Belle Plaine vs. Shakopee?

**What data elements from the schools do we want to know?**

3. How many childcare center openings do we currently have in Scott County? How many home openings? What is the average cost for childcare in Scott County? Can we break this data out further city by city?

**Marie Johnson said she can pull this information for us.**

4. How many are on the childcare assistance waiting list?

**Kari Ouimette can pull this information for us.**

5. Emily Skahen asked about open enrollment numbers. How many kids do we have whose parents work in Scott County and they either attend daycare or school in the county? Do we have a way of knowing open enrollment within Scott County (ex. Students live in Jordan but attend Shakopee schools) vs. outside of Scott County (ex. Students either live outside of Scott County, but attend school in Scott County or students live in Scott County, but attend school outside of Scott County)? Kathy pointed out that information like this is going to start playing into other working groups in relation to housing, workforce, transportation, etc. for these individuals.

**Is there anyone in the group who has access or knows how to access data surrounding Open Enrollment?**

6. What other data elements do we need to know?

As part of her research, Kami found some information about Early Childhood Risk from the University of Minnesota specific to Scott County. It was given to everyone to take home to review. Also included was information about third grade reading broken down by school district from the MN Department of Education Website.

**Homework**

Take some time before our next meeting to think about the following:

1. We need a co-chair for our group. If you are interested, contact Kami Thompson ([priorlake@nhacademy.net](mailto:priorlake@nhacademy.net)), Jen Schultz ([jschultz@co.scott.mn.us](mailto:jschultz@co.scott.mn.us)) or Sarah Geffre ([sgeffre@scottlib.org](mailto:sgeffre@scottlib.org)).
2. Let Kami, Jen and Sarah know if you can help obtain those data elements above.
3. Take time to think about what data elements does this group need to know/consider? Who can obtain them? Come prepared to our next workgroup meeting with a list about what data we should start pulling.

**Next Meeting Date: February 28 from 4:00-8:00 p.m. for all group meeting. Further details forthcoming.**

Minutes taken by Sarah Geffre