

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: March 23, 2015

Ms. Pat Cochenour called the meeting to order at 5:50 p.m. (due to weather conditions)

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, present; Chairperson, Ms. Pat Cochenour, present.
Recorder: Mr. Dave Wallace, Council Member
Guests: None
Minutes: March 9, 2015
Mr. Mike Myers moved to approve the March 23, 2015 minutes as submitted.
Ms. Ann Elleman seconded the motion.
The Vote: Ms. Ann Elleman, yea; Ms. Pat Cochenour, yea; Mr. Mike Myers, yea.
The motion passed: 3 yeas – 0 nays
Vouchers: None

REPORTS: Organic Carbon (see new business)

ADJUSTMENTS: None

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. New Well Project

The EPA Central Office has made the final approval of the plans for the new well. The depth of the main line has been measured and Mr. Leon Simpson, of Layne Christensen, has checked the elevation for pitless adapter.

NEW BUSINESS:

A. USDA Security Inspection

A USDA representative met with Mr. Albert to conduct a security inspection at the water plant on March 16, 2015. This inspection is initiated and performed by the USDA to meet the requirements of the village's loan agreement and is performed every three years. The inspection was satisfactory to the requirements and no issues found.

B. GAC Material

The recent testing for organic carbon has indicated a breakdown in the GAC filtration material in tank 1. Tanks 2 & 4 will take over the filtration, and the carbon material in tanks 1 & 3 will be regenerated at a later date.

C. Meter Pit Setting at 525 Buckeye

During the recent meter reading, workers discovered a leak at the garage of 525 Buckeye. Since the meter at this location is located inside the structure, the water was turned off at the curb stop. On March 18th, the department installed a new meter pit and outside meter.

D. Broken Lines Caused By Republic Services

On March 17th a trash truck owned by Republic Services, delivering a roll off container, drove over a meter pit and curb box causing broken lines which required emergency repairs. The meter pit supplied service to 625 Miami Ave. Republic Services has inspected the damage. All associated costs in the repairs are being totaled and a bill will be sent to Republic Waste for reimbursement.

E. Use of Village Owned Hummer for Water Use

The board asked Mr. Albert his opinion regarding the use of the village owner military Humvee. Mr. Albert noted that it would be useful for carrying various equipment that is used during water digs, however using it for everyday runs would be very cost prohibitive. He also suggested that they keep the box truck which carries often used tools for everyday use.

F. Mark Werner Credit Card Payment

While processing a credit card payment, the clerk accidentally entered the incorrect amount. The mistake was not discovered until after payments were batched for the day. Though the mistake was immediately corrected as soon as it was discovered, the incorrect amount was debited from Mr. Werner’s account causing a bank overdraft. The board was asked permission to have the Fiscal Officer process a check from the water funds in the amount of \$12.00 to reimburse Mr. Werner the amount of his overdraft charges. No further action was required.

Mr. Mike Myers made motion to approve the expense of \$12.00 to be issued to Mr. Werner for reimbursement of fees incurred by him.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Ann Elleman, yea; Ms. Pat Cochenour, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

Mr. Mike Myers moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Ann Elleman, yea; Ms. Pat Cochenour, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:31 p.m.

Next Meeting Date: **Monday, April 13, 2015**

Next Resolution No.: **15-16**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____