

Nomination Form for Treasurer

Rosemont Soccer Club

Term is January 1, 2019 until December 31, 2019

1. Criteria for Eligibility:

- a) Willingness to promote Rosemont Soccer Club and to adhere to our mission statement.

2. Position Description:

- a) The treasurer shall keep account of all assets, liabilities, disbursements and receipts of the Club.
- b) Deposits all monies and issues all checks.
- c) Shall deliver a monthly financial statement to the board.
- d) Prepares annual budget.
- e) Fulfills Federal, State and local requirements related to non-profit statutes and operations.
- f) Shall disburse funds as ordered by the board, such disbursements must include the signature of the treasurer or manager on behalf of the Club.
- g) Shall provide the ledgers for inspection at the request of any executive board officer.
- h) Performs other duties as from time to time, which may be prescribed by the board.
- i) The office of treasurer may be combined with that of the secretary at the discretion of the board.

Name of Nominee: _____ Telephone: _____

Address: _____ City/State: _____

Email: _____

Divisions / Years in league _____

Please fill out the form, save it to your computer and Email it to

Secretary@rosemontsoccer.org

****Application Deadline: Must be received by December 15, 2018****