

North Manhattan Beach Business Improvement District
Advisory Board Meeting

Wednesday, December 4, 2013 at 6:00 PM

City of Manhattan Beach
City Hall – Main Conference Room
1400 Highland Ave
Manhattan Beach, CA 90266

Agenda

1. **Roll Call**
2. **Approval of Minutes from the November 6, 2013 BID Meeting**
Action: Approve
3. **North Manhattan Beach Business Improvement District's Annual Winter Stroll Event Update. (December 12, 2013).**
Action: Discuss and Provide Direction
4. **Update on 2013 Enhancement Project and Activity Plan Project: Lighted Crosswalks (Public Safety)**
Action: Receive and File Reports
5. **Discussion on 2013 Enhancement Projects and Activity Plan**
Action: Receive and File Reports
6. **2014 Advisory Board Election Process**
Action:
 - a. *Receive Oral Presentations of Candidate Statements*
 - *(two minute statement for each candidate)*
 - b. *Open Voting and Tally Ballots*
 - *(must be present to vote – see election rules and regulations)*
 - c. *Elect a Chairperson, Vice Chairperson and a Recording Secretary*
 - d. *Propose 2014 Enhancement Projects and Activity Plan*
7. **Public Comment - (3 Minute Time Limit)**
8. **Adjournment to Next Meeting: January 8, 2014 at City Hall (City Manager's Conference Room) - 6:00PM**

Advisory Board Meeting Minutes

Janice Davenport – NMB BID Recording Secretary

<http://www.northmb.info/index.html>

North Manhattan Beach Business Improvement District

City Hall – Main Conference Room

Manhattan Beach, CA 90266

Wednesday, November 6, 2013 @ 6:00 pm

1. **2013 NMB Advisory Board – Roll Call/City Staff Present:**

<u>Name</u>	<u>Function</u>	<u>Business</u>
James McCleary	BID Chairman	Sea View Inn
Harry Ashikian	BID Vice Chairman	Salvatore's Shoe Repair
Janice Davenport	BID Recording Secretary	Pancho's
Steve Oliveira	BID Board Member	Dentist
Steve Delk	BID Board Member	OB'S
Brett Karas	BID Board Member	Sharkeez

Steve S. Charelian (Revenue Service Manager, CMB) Wayne Powell (City Council Member)
Lt. Andy Harrod & Lt. Dave Caveney (MBPD), Eric Zandvliet (Traffic Engineer CMB)

2. **Approval of Minutes from the October 2, 2013 North MB BID Meeting**

**Vote approved/unanimous*

3. **Update on 2013 Enhancement Project and Activity Plan Project: Solutions for Lighted crosswalks (public safety)**

- Steve Charelian distributed the agenda for the Mobility Plan Meeting to be held on November 12, 2013.
- Eric Zandvliet, CMB Traffic Engineer, discussed the standards for lighted crosswalks and flashing beacons for three locations in North MB BID. There are many choices in street lighting and there is a need to find the most suitable option. Maintenance cost for the lighted crosswalks is very high. Flashing Beacon system is a good choice for overall usage.
- BID members, James McCleary and Harry Ashikian will represent the NM BID at the Mobility Plan Meeting.

4. **Update on 2013 Enhancement Project and Activity Plan Project North MB-BID Annual Holiday special event. December 12, 2013 / 5:00PM to 9:00PM**

- Andy Harrod will have a flashing sign on Highland Ave. alerting motorist about event.
- MBPD will have officers present during the Holiday Stroll.
- MBPD will install barriers on the eastside of Highland Avenue between Rosecrans and 33rd to make room for pedestrians during the Holiday Stroll.
- The Santa float will be parked at the Easton Gym.
- Andy Harrod will leave the entrance to El Porto parking lot open till 9:00 PM and the exit will be open till 10:00PM.

5. **Overhead Lighting and Holiday Decorations on Lighting Poles: North MB – BID Highland Avenue**

- Bernadette George's presentation at the October 2nd meeting was reviewed by Juan Price (Public Works Manager). He informed the North MB BID specific concerns about hanging lighting stands across Highland Ave. from pole to pole or additional pole infrastructure requirements due to discussions with SCE; also Highland Ave is an underground utility Assessment District per Manhattan Beach Muni Code. The BID can have decorations on individual poles for the holidays and this will be discussed on the 2014 agenda – approximately a 45 day period.
- The solar powered lights have been installed in all North MB BID directories.

7. **Public Comment:** None

8. **Adjournment:** 7:44 PM – Next Meeting, Wednesday, December 4, 2013 at City Hall.