



908 Arrow Highway, San Dimas, CA 91773  
 (909) 599-2299 [dovedayschool.com](http://dovedayschool.com)

### Kinder-skills Enrollment Contract 2018

In consideration of the acceptance of the nonrefundable \$50.00\* Registration Fee and this agreement by Educational Programs, Inc. doing business as Dove Day School, the undersigned agrees to pay required fees as indicated on this and the reverse of this page. The registration fee will include both the summer and academic year for those enrolled. It is understood that by signing this document the sponsors will abide and agree to all the terms and conditions on both sides of this contract and the Preschool Handbook.

Tuition must be paid in advance. Families will have until Tuesday night to settle up before an \$8 per child late fee is assessed. Students whose account remains unpaid will not be admitted to school and their account reviewed for potential termination and forfeit of registration.

Both parties stipulate this agreement begins \_\_\_\_\_(June 11 or later) and ends \_\_\_\_\_ (August 24 or before).

**Tuition:** circle your selection  
 These fees include hot lunch.

#### Kinder-skills June 11 – August 24

FULL TIME 8-3:30 *	Weekly	Semi-monthly	Monthly
5 days	\$ 183	\$ 396	\$ 777
4 days	\$ 146	\$ 316	\$ 620
3 days	\$ 117	\$ 253	\$ 497
* \$10 Per day for Extend Day			
EXTENDED DAY 6-6:30			
5 days	\$ 208	\$ 451	\$ 884
4 days	\$ 187	\$ 405	\$ 796
3 days	\$ 156	\$ 338	\$ 663
MORNING 8-12 **			
5 days	\$ 146	\$ 316	\$ 620
3 days	\$ 94	\$ 203	\$ 399

\*\* \$20 per day for Extended Day and \$10 per day for Full Time

This agreement is valid for the program choice indicated above and a change will require a new contract and will be subject to the prevailing rates at the time of the change. Requests for changes from one plan to another or additional options must have prior approval of the administration. A decision will be based on space availability and your acceptance of additional cost for extra days.

**LATE PICK UP IS STRONGLY DISCOURAGED:** We expect each child to be picked up by your contracted hour (12:00 or 6:30). Should it ever occur, you would be charged \$25 at 6:31, \$50 at 6:46 and \$25 for each quarter hour or portion thereof. This rate is reviewed regularly. Dove Day School takes cash, credit/debit card, money order or personal checks. Returned checks are subject to a \$25. fee and late charges if applicable. Two returned checks make your account cash or credit card only.

Side two of the Enrollment Contract for Kinder-skills 2018

**Vacation Credit** of two is allowed between June 1 and August 25 with advance written notice.

**Either party can initiate termination of this agreement with a written notice.** Once a start date has been offered a start date the waitlist deposit becomes registration and is not refundable. If a family terminates this agreement before the offer of a start date the waitlist deposit is returned.

Enrollment may be suspended by the administration after careful consideration when;

- A student’s behavior and conduct are consistently beneath standards established for maintaining a good atmosphere for learning.
- The administration finds that Dove Day School is unable to meet the needs of the child or the family.

**Child’s name** \_\_\_\_\_  
(last) (first) (date of birth)

**Best Contact cell phone #** \_\_\_\_\_ (to be used for texting in an emergency)

**Sponsor Names:** \_\_\_\_\_  
(primary sponsor) (relationship)  
\_\_\_\_\_  
(secondary sponsor) (relationship)

**Billing Address:** \_\_\_\_\_  
(Street, City and Zip) (Home phone)

**Contact:** \_\_\_\_\_  
(Primary’s Daytime number) (Primary’s Cell number) (Primary’s email)  
\_\_\_\_\_  
(Secondary’s Daytime number) (Secondary’s Cell number) (Secondary’s email)

I/we understand that in signing the Enrollment Contract I/we agree to the rules, conditions and Dove Day School practices as stated in the Handbook and referred to on both sides of this document.

Sponsor Signature and date; \_\_\_\_\_

Sponsor Signature and date; \_\_\_\_\_

How did you hear about our program?  
\_\_\_\_\_

EPI Representative: \_\_\_\_\_ date \_\_\_\_\_

For office use only:	
<input type="checkbox"/>	Entered in PA
<input type="checkbox"/>	Message Center # _____
<input type="checkbox"/>	Sign in and out
<input type="checkbox"/>	Picture
<input type="checkbox"/>	Cubby name
<input type="checkbox"/>	Emergency books
<input type="checkbox"/>	Email added to contacts
<input type="checkbox"/>	Mobil # added to contacts