



I. PRELIMINARY

A. CALL TO ORDER

Chairman Ms. Lynette Jeffres called the September 23, 2020 meeting of the Northwest Wyoming Board of Cooperative Educational Services to order at 7:02 p.m.

B. ROLL CALL

BOARD MEMBERS PRESENT

Ms. Lynette Jeffres, Chairman, Fremont #25 via conference
Mr. David Snyder, Clerk, Fremont #21 via conference
Mr. Greg Gloy, Big Horn #4 via conference
Mr. Rick Engelbrecht, Hot Springs #1 via conference
Mr. Kim Dillivan, Park #1 via conference
Mr. Terril Mills, Washakie #2 via conference

ADMINISTRATION PRESENT

Ms. Carolyn Conner, Administrative Director, NW BOCES

RECORDING SECRETARY PRESENT

Ms. Sally Hanson, Administrative Assistant, NW BOCES

C. APPROVAL OF MINUTES

MOTION #1943

A motion was made by Mr. David Snyder to approve the minutes and Executive Session minutes of the August 26, 2020 meeting as presented. Mr. Kim Dillivan seconded the motion. The motion carried.

D. APPROVAL OF AGENDA

MOTION #1944

A motion was made by Mr. Greg Gloy to approve the agenda as presented. Mr. Kim Dillivan seconded the motion. The motion carried.

II. COMMUNICATIONS

A. COMMUNICATIONS, EMPLOYEE & STUDENT RECOGNITIONS

- Student of the Month was present and praised for his progress in the NW BOCES program. His parents were able to attend the meeting via Zoom and had some encouraging words for their son.
- School Employee of the Month, Mr. Tony Larson was present.
- Residential Employee of the Month, Mr. Brody Gillespie, was unable to attend the meeting. He will be honored at a future time.

B. AUDIENCE COMMENTS

Parents of the Student of the Month praised the NW BOCES program for helping high needs children.

C. FINANCIAL REPORT/APPROVAL OF BILLS

The Financial Report was presented by Ms. Carolyn Conner in the absence of Ms. Kristen Miller. A copy is attached to the permanent minutes.

Mr. Tony Larson pulled check #23337 to Vicklund Pharmacy in the amount of in the amount of \$500.00. Check number, vendor and amount all matched the Financial Report.

MOTION #1945

A motion was made by Mr. David Snyder to approve the payment of bills and transfer of funds as presented. Mr. Rick Engelbrecht seconded the motion. The motion carried.

D. RESIDENTIAL REPORT

The Residential Report was presented by Ms. Carolyn Conner in the absence of Mr. Matt Ivie. A copy is attached to the permanent minutes. Ms. Conner presented photos of "Blanket Stuffers" donated anonymously by a parent of a NW BOCES student.

E. MAINTENANCE AND TRANSPORTATION REPORT

The Maintenance and Transportation Report was presented by Mr. Tony Larson. A copy is attached to the permanent minutes. Mr. Larson elaborated on some of the items listed in his report. Mr. Larson was then presented with his Employee of the Month certificate and "Golden Opportunity" gift bag.

F. ADMINISTRATORS REPORT

The Administrators Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes. Ms. Conner presented a paper folding activity item to help the students with relaxation. She also presented pictures of student birthday parties and a picture of a student's celebration for completing all his physical therapy goals and "graduating" from physical therapy. Ms. Conner shared a note of praise from Board member, Mr. David Tommerup and a note of praise from the parent of a former student. Ms. Conner also reported that an employee that attended the Basin Group Home stated he tried to pattern his own life after Board member Mr. Greg Gloy, who is the Director of the Basin Group Home.

III. GENERAL BUSINESS

A. ACTION ITEMS

1. Investment of Funds

MOTION #1946

A motion was made by Mr. Greg Gloy to invest funds from 2 matured CD's with WYOSTAR 1. Mr. David Snyder seconded the motion. The motion carried.

2. Policies 3010 to 3016 Under Review 2nd Reading

MOTION #1947

A motion was made by Mr. Terril Mills to approve Policies 3010 to 3016 Under Review on second and final reading. Mr. Kim Dillivan seconded the motion. The motion carried.

3. Policies 3017 to 3017e-R Under Revision/Review 1st Reading

MOTION #1948

A motion was made by Mr. Rick Engelbrecht to approve Policies 3017 to 3017e-R Under Revision/Review on first reading with changes as noted on Policy 3017b-R. Mr. Kim Dillivan seconded the motion. The motion carried.

4. Mill Levy List

MOTION #1949

A motion was made by Mr. Greg Gloy to approve the Mill Levy Needs List for 2020-2021. Mr. David Snyder seconded the motion. The motion carried.

B. DISCUSSION ITEMS

1. Potential Student

Ms. Carolyn Conner gave an updated report on the status of a potential student.

2. 50th Anniversary Celebration Update

Ms. Carolyn Conner urged the Board to read the article printed in the Thermopolis Independent Record regarding NW BOCES' 50th Anniversary Celebration. The article spanned the 50 year history of NW BOCES. Ms. Conner and staff will be continuing efforts to make the celebration a great testimony to the works of NW BOCES for the past 50 year.

IV. FUTURE AGENDA ITEMS

A. Policies 3017 to 3017e-R Under Revision/Review 2nd Reading

V. EXECUTIVE SESSION

No executive session was necessary.

VI. ADJOURNMENT

Chairman Lynette Jeffres declared the September 23, 2020 meeting of the Northwest Wyoming Board of Cooperative Educational Services adjourned at 8:08 p.m.

Recording Secretary

Approved and entered according to proceedings.

Chairman

Clerk