

## APPROVED

### Arrowbear Park County Water District Regular Meeting January 17, 2019 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held January 17, 2019, at the District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Terisa Bonito  
Vice President Mark Bunyea  
Director Sheila Wymer  
Director Pat Oberlies

#### Directors who were absent:

Director Rick Weber

#### Also present were the following:

General Manager Norman Huff  
Secretary Caroline Rimmer  
Field Supervisor Paul Miller  
Chief James Ozias

#### Visitors who were present:

Billie Jo Hall  
Michelle (no last name provided)

#### Open Session

President Bonito called the meeting to order. President Bonito led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors that were present: Oberlies, Wymer, Bunyea, and Bonito. Director that was absent: Weber.

#### Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by Vice President Bunyea. After a brief discussion regarding the expenses and budget for the month of December, the consent agenda was approved. Motion passed by majority vote.

Ayes: Bonito, Wymer, Bunyea, Oberlies

Nays: None

Absent: Weber

#### Public Comments:

There were no public comments.

#### Staff Reports:

- A) Supervisor Miller reported a total of 13 maintenance issues for the month of December. There were 8 customer requests to turn off/on water, 1 District initiated shut-off, 1 District equipment repair, 17 meters replaced, 0 meter reads/re-reads, 0 main repairs, 3 service line repairs, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were

also 2 new owners, 2 liens filed, 3 liens released, 52 shut-off notices, 4 non-payment shut-offs, and 4 turn-ons after water shut-off. Supervisor Miller also reported that the staff was continuing winter maintenance projects and checking the manholes during the recent storms.

- B) Chief Ozias reported on the Fire Department calls for the month of December. There were a total of 26 calls, 20 were in-District and 6 were out-of-District. Chief Ozias also reported that there were 3 promotions within the Fire Department, new Engineers are: Nicolas Novelich and Ryan Dorsett, new Senior Engineer is Brandon Hannay. There are a total of 14 volunteers and 9 are EMT's, 1 is a Paramedic, and 4 are taking classes to become EMT's. Chief Ozias closed his report after announcing that the remodel at the fire station is out for bids.
- C) General Manager Huff reported to the Board that the District received a certification from State Water Resources Control Board stating that Arrowbear is a disadvantaged community and that this designation saves the District \$2,000 to \$3,000 annually in state water annual fees. General Manager Huff also reported that he had calculated the average age of the water mains and that when taking into account the pipeline projects completed thus far, the projects had significantly lowered the average age of the District's infrastructure. General Manager Huff closed his report by informing the Board that due to recent precipitation the well levels were coming up.

President Bonito excused any individuals who were not required for the balance of the meeting.

#### Discussion / Action Items:

##### A) Board

1. The Annual election of Board Officers was conducted for Arrowbear Park County Water District.
  - a) President Bonito asked for nominations for the 2019 Board President. Director Wymer nominated Vice President Bunyea as President. Second was by President Bonito. Motion passed by majority vote, Vice President Bunyea was elected as President of the Board for 2019.

Ayes: Directors Wymer, Oberlies, Bunyea, and Bonito  
Nays: None  
Absent: Director Weber
  - b) President Bonito then asked for nominations for the 2019 Board Vice President. Director Bonito nominated Director Wymer who declined the nomination. Director Wymer nominated Director Weber. Second was by President Bunyea. A vote was held: Motion passed by majority vote, Director Weber was elected as Vice President of the Board for 2019.

Ayes: Directors Wymer, Oberlies, Bunyea, and Bonito  
Nays: None  
Absent: Director Weber

The gavel was passed to the new President Bunyea and the Board thanked former President Bonito for her work for 2017-2018.

2. There was a discussion with a motion to keep the Directors on the same Committees in

2019 as in 2018. Motion made by Director Bonito, seconded by Director Wymer and approved by majority vote.

Ayes: Directors Wymer, Oberlies, Bunyea, and Bonito

Nays: None

Absent: Director Weber

3. President Bunyea asked for a motion to appoint Caroline Rimmer as Board Secretary. Motion made by Director Bonito, seconded by President Bunyea. Motion passed by majority vote.

Ayes: Directors Wymer, Oberlies, Bunyea, and Bonito

Nays: None

Absent: Director Weber

4. A motion was made to appoint Norman Huff, General Manager, Caroline Rimmer, Board Secretary, Vice President Rick Weber, and President Mark Bunyea, as signers on the District bank account. Motion made by Director Bonito, seconded by Director Wymer. Motion passed by majority vote.

Ayes: Directors Wymer, Oberlies, Bunyea, and Bonito

Nays: None

Absent: Director Weber

5. A motion was made to reaffirm the regular Board meeting time and day for the 3<sup>rd</sup> Thursday of each month at 6:30 PM and to not have a Board meeting in December, unless necessitated by pressing District business. Motion made by Director Bonito, seconded by Director Wymer. Motion passed by majority vote.

Ayes: Directors Wymer, Oberlies, Bunyea, and Bonito

Nays: None

Absent: Director Weber

6. At 6:49 PM, President Bunyea adjourned the regular meeting and opened the annual Arrowbear Park County Water District Financing Corporation meeting (See Minutes for Arrowbear Park County Water District Financing Corporation). Director Bonito made a motion to appoint the newly sustained officers of the Arrowbear Park County Water District Board to fill the same positions on the Arrowbear Park County Water District Financing Corporation Board for 2019. Second was by Director Wymer. Motion passed by majority vote.

Ayes: Directors Wymer, Oberlies, Bunyea, and Bonito

Nays: None

Absent: Director Weber

President Bunyea adjourned the Arrowbear Park County Water District Financing Corporation meeting at 6:50 PM.

President Bunyea reopened the regular Board meeting at 6:51 PM.

7. There was a discussion with a motion to revise Policy 4020, Attendance at Meetings. The Board voted to amend the current policy to specify that 2 unexcused absences from monthly meetings in a 12 month period was cause for a Board seat to be vacated.

Motion made by President Bunyea, seconded by Director Wymer. Motion passed by majority vote.

Ayes: Directors Wymer, Oberlies, Bunyea, and Bonito

Nays: None

Absent: Director Weber

8. There was a discussion but no motion made to consider the request by Director Bonito to excuse absences from regular Board meetings in June, July, September, and October 2019. The Agenda item was tabled until the February 21, 2019 Board meeting.

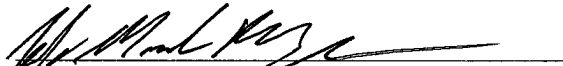
#### Announcements:

- A) President Bunyea voiced his concern about the crack in the asphalt by the bridge on Arrowbear Dr.
- B) Director Wymer apologized to the visitors for her medical issue.
- C) Staff passed out Form 700 to Board members and announced the Board Members Best Practices seminar on February 14, 2019 from 9:00AM to 1:00 PM at Cucamonga Valley Water District. Those interested should contact Secretary Rimmer.

The next board meeting will be February 21, 2019 at 6:30 PM.

#### Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 7:35 PM.

  
Jeffrey Mark Bunyea, President

  
Caroline V. Rimmer, Secretary