

The January 9, 2018 Organizational meeting was called to order by Fiscal Officer, Bridgett Reeves.

All trustees and fiscal officer were present.

The first order of business is to elect a chairman.

#2-2018 Jean Morrison made a resolution to elect Randal Almendinger as chairman of the board for 2018.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –abstain. Resolution passed.

#3-2018 Bruce Lane made a resolution to elect Jean Morrison as vice-chairman of the board for 2018.

2nd by Randal Almendinger. Roll call: Jean Morrison –abstain, Bruce Lane –yes, Randal Almendinger- yes. Resolution passed.

#4-2018 Bruce Lane made a resolution to hold regular meetings on the 2nd Tuesday of each month at 7:00 P.M. at the fire station community room.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane- yes, Randal Almendinger –yes. Resolution passed.

#5-2018 Bruce Lane made a resolution that emergency or special meeting notices will be posted on the township website and time permitting may be advertised in the Newark Advocate.

2nd by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#6-2018 Bruce Lane made a resolution that the fiscal officer is permitted to buy office supplies, postage and equipment as necessary.

2nd by Randal Almedinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#7-2018 Bruce Lane made a resolution that the fiscal officer is permitted to transfer funds from one account to another within a fund.

2nd by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#8-2018 Bruce Lane made a resolution that trustees will be paid by the salary method for the year of 2018.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#9-2018 Bruce Lane made a resolution that the fiscal officer and trustees salaries will be as stated in the amended Senate Bill of the Ohio Revised Code, and to be the maximum permitted per the Ohio Revised Code.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#10-2018 Bruce Lane made a resolution to carry over funds to pay bills until the 2018 budget is approved.

2nd by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#11-2018 Bruce Lane made a resolution that the trustees, fiscal officer and fire department employees will be paid once a month. Road men will be paid twice a month. The fiscal officer is permitted to draw up warrants and have them signed by 2 trustees to pay these employees at the end of the month.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#12-2018 Bruce Lane made a resolution that expenses will be paid for trustees and fiscal officer to attend classes, training classes, etc. (registration, mileage and meals).

2nd by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#13-2018 Bruce Lane made a resolution that it will be the discretion of the trustees as to what gets paid for from township funds for township events, employee morale or whatever else the trustees deem necessary.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#14-2018 Bruce Lane made a resolution approving the use of township funds for the purchase of insurance for elected officials while they are in office.

2nd by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#15-2018 Jean Morrison made a resolution that 53.5 cents per mile will be paid for township business outside of the township.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane-yes, Randal Almendinger –yes. Resolution passed.

#16-2018 Jean Morrison made a resolution that if the fiscal officer should need help with the UAN computer system, the expenses incurred will be paid from the general fund.

2nd by Randal Almendinger. Roll call: Jean Morrison-yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#17-2018 Jean Morrison made a resolution that in repairing and maintaining roads extra help will be hired and equipment rented when necessary.

2nd by Bruce Lane. Roll call: Jean Morrison- yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#18-2018 Jean Morrison to set zoning fees as they currently are except for increasing the fee for a re-zoning application to \$600.00.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#19-2018 Jean Morrison made a resolution to pay fire department volunteers \$50.00 per year.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#20-2018 Jean Morrison made a resolution to pay members of the BZA \$20.00 per application and secretary an additional \$30.00.

Members of the zoning commission \$20.00 per application and regular monthly meeting and the secretary an additional \$30.00.

2nd by Randal Almendinger. Roll call: Jean Morrison-yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#21-2018 Jean Morrison made a resolution to keep EMS billing rates as they currently are.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#22-2018 Jean Morrison made a resolution that St. Albans Township will be disposing of surplus, unneeded, obsolete or unfit property including motor vehicles, road machinery, equipment, tools or supplies through the use of an internet auction GovDeals.com for the calendar year 2018.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#23-2018 Jean Morrison made a resolution that the payroll certification for the fiscal officer for the year 2018 be: 30% General fund, 20%R&B and 50% Fire District.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#24-2018 Jean Morrison made a resolution to hire Tom Frederick as zoning inspector for 2018 at \$650.00/month.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#25-2018 Jean Morrison made a resolution to hire Tony Tritt for a part time position at \$15.00/hour.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

#26-2018 Jean Morrison made a resolution to hire Charles Montgomery at \$19.00/hour, time and a half for anything over 40hours per week. 9 personal days, can be broken up into 4 hour increments, 15 paid vacation days can be broken up into 4 hour increments, 10 paid holidays and health and dental insurance.

2nd by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

The minutes from the records retention meeting were read and approved as read.

The minutes from the end of year meeting were read and approved as read.

The fiscal officer read fund balances to date.

Tom Cunningham said with the name of his road being changed 2 times, his address is not recognized in Mec map. He is concerned if he or other residents would have an emergency they wouldn't be able to find his address. He said he brought this up to the fire chief in November and again in December and asked for a follow up call and never received one. He would like this to be looked into for himself and other residents on his road.

Mike Thiesen said he would look into it for him.

Squeek Lee asked if the zoning issues at the cemetery had been taken care of. Jean Morrison said she will talk to Lewie Miller about it to see if he wants to pursue it.

Charlie Montgomery updated on how much salt the township has left.

Bruce Lane spoke about salt mixtures and battles they are having on maintaining the roads with the weather and discussed alternatives.

Tom Frederick gave a summary of 2017 zoning permits issued.

Mike Thiesen gave the December fire and EMS reports. He updated on training and repair issues with the pump on E431.

Mike said they are still having problems with the post office getting them their mail. Trustees and audience members discussed and feel it's time to involve the prosecutor.

Bruce Lane said he attended the Liberty Township meeting and mentioned sending out postcards with the township website and some information for residents.

Trustees and audience members discussed.

Bruce Lane asked what they are going to do about listing the lot. Trustees discussed and are going to talk to Eric Smith about listing it.

Trustees discussed getting a brine tank for winter road maintenance.

Stone bids were opened and read. 1 was received from Martin Trucking.

Bruce Lane made a motion to accept the stone bid from Martin Trucking for 2018.

2nd by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes,

Randal Almendinger –yes. Motion carried.

Checks were signed.

Meeting was adjourned 9:10 P.M.