## **CERTIFICATION**

## OF MINUTES OF THE BOARD OF TRUSTEES

# MEETING FOR SEPTEMBER 26, 2017

I hereby certify that the attached minutes were reviewed and approved at the October 24, 2017 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

DISTRICT CLERK

Subscribed and sworn to this day of October, 2017.

Notary Public for Illinois

"OFFICIAL SEAL" KIMBERLY A. HOADLEY Notary Public, State of Illinois My commission expires 11/06/20

# MINUTES OF THE SEPTEMBER 26, 2017 MONTHLY MEETING OF THE BOARD OF TRUSTEES OF THE MILL CREEK WATER RECLAMATION DISTRICT

Meeting Date:

Tuesday, September 26, 2017

Place:

SSA Office in the Mill Creek Village Center,

39W250 Herrington Boulevard, Suite R-1

Blackberry Township, IL

Time:

7:00 p.m.

Attendance:

Trustees:

James Dougherty, Mark Hammond, Ben D'Andrea

Others:

Charles Radovich, James Hare, Jason Fowler, Kim

Hoadley

### **AGENDA ITEM NUMBER:**

## 1. and 2.

#### CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District ("District") for September 26, 2017 was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, September 26, 2017 by Trustee Dougherty. Trustees present were Mark Hammond, Ben D'Andrea and James Dougherty.

- 3. ANNOUNCEMENTS AND PUBLIC COMMENT. No members of the public were present. Trustee Dougherty stated that he met a homeowner that lives adjacent to Pond No. 20. The homeowner said that the ponds was 'mucky'. Fowler advised that aerators have been installed but require Comed to connect it.
- 4. LONG RANGE PLAN SUBCOMMITTEE REPORT. No report.
- 5. OLD BUSINESS
  - 5a. Approval of the Minutes of the August 22, 2017 Board of Trustees' meeting.

Motion by Trustee Dougherty to approve the minutes of the August 22, 2017 Board of Trustees' meeting; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

#### 6. NEW BUSINESS

6.a. Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans, and outstanding invoices.

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices. A past due report was presented with the financials. The Board asked in the future for a report that that contained only 60 day or older accounts.

Motion by Trustee Hammond, second by Trustee D'Andrea to approve the accounts payable list, Treasurer's Report, Financial Statements, past due payment plans and outstanding invoices, including the addendum, as presented.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6.b. Discussion Regarding Preliminary Appropriations (budget) for Fiscal Year 2018 proffered by Mueller and Company and Establishment of Public Hearing Date on 2018 Budget Year (appropriation ordinance) (November 28, 2017.

The preliminary budget was reviewed. Mueller and Company will provide a revised version pursuant to discussion.

### 6.c. Operations Report from Sheaffer & Roland.

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler stated they have used the current supply of the midge fly treatment and will be ordering more of the product. Fowler also provided the specs for the roof replacement for an onsite building. He asked Attorney Radovich to review the same and to have the bid published the first week of October.

Motion by Trustee Dougherty, to accept the Operations Report as presented. Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6.d. Consideration of Transfer of District Funds from MB Financial to IMET.

James Hare of Mueller & Co. answered Trustees' questions. He will provide information at October meeting as to how the IMET funds are collateralized and the liquidity of the fund.

#### 7. Closed Session.

A motion was made by Trustee Dougherty and seconded by Trustee Hammond to adjourn to closed session to discuss the purchase or lease of real property and/or pending/anticipated litigation and approval of closed session minutes.

Roll Call vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

8. Consideration of Purchase or Lease of Real Property and/or pending/anticipated litigation, , subject to closed session consideration.

The Board returned to open session at 8:34 p.m.

Upon motion duly made by Trustee Hammond to adjourn until the next regular meeting of October 24, 2017, seconded by Trustee Dougherty and unanimously carried, the September 26, 2017 Meeting of the Board of Trustees was adjourned.

Roll Call Vote: AYES: 3 NAYS: 0 ABSENT: 0

Motion approved.

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Mark Hammond, District Clerk