

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Joseph Sawicki, *Secretary*
Kent D. Nation, *Treasurer*

Rick Tisa, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda for May 10, 2018

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification: An Executive Session will be held to discuss potential litigation.

Action on Minutes of Previous Meeting(s)

- April 12, 2018 regular meeting

Public Comment:

Action/Discussion Items:

1. Ashberry Grinder
2. Ashberry Driveway – water service and grading permit (see letter dated 4/30/2018)
3. Operator
4. Generator Maintenance Contract
5. Standard Specifications and Details / Township's Chapter 147 Sewer Construction
6. Keegan

Reports:

1. Engineer – attached
2. Solicitor – attached
3. Administrator - attached

Correspondence/Communications (information to note)

1. PMAA April 2018 edition of the Authority.
2. PMAA flyer announcing 76th Annual Conference & Trade Show – September 9-12, 2018 in Erie, PA.
3. Portnoff status reports – overall and just ones placed in November 2017.

New Business

1.

Payment of Bills / Account Balances

As of April 30, 2018: Friendship Village account balance was \$96,234.22 and Kimberwick account balance was \$123,660.03.

1. Friendship Village Sewer District- \$_____ and ratified payments of \$2,644.99 made on 4/27/2018.
Payroll of \$_____ made 5/10/2018 for the month of April 2018.

Shared Service Agreement – breakdown for April 2018.

Carroll Engineering Corporation – breakdown for February 25 to April 1, 2018.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, May 17, 2018 and June 7, 2018, at 7:30 p.m.
2. Municipal Authority, Thursday, June 14, 2018 at 7:00 p.m.

WHO IS ATTENDING 5/17/2018 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)