

**MINUTES
CITY OF TEAGUE
BOARD OF ALDERMEN
REGULAR CALLED MEETING
MARCH 18, 2019 6:00 P.M.**

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT:** *The meeting was called to order at 6:00 P.M. by Mayor Pro Tempore Jerry Ballew and a Quorum was announced with all present Aldermen seated at their respective places.*
2. **INVOCATION:** *Alderman Rasbeary*
3. **PLEDGE TO THE FLAG:** *Alderman Nickleberry*
4. **ROLL CALL:** *Present: Jerry Ballew, Mayor Pro Tempore / Alderman Place I, Ron Rasbeary, Alderman Place II, Marie Hertenberger, Alderman Place III, Chris Nickleberry, Alderman Place IV and Marilyn Michaud, Alderman Place V* *Absent: James Monks, Mayor,*
5. **VISITORS/CITIZENS COMMENTS:** *At this time, any person with business before the Council not scheduled on the Agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting.*
William E. "Bill" May, citizen, spoke and recognized his son-in-law Ron Rasbeary, Alderman Place II. He also stated that the general public needs to quit running up and down the streets running the town down. He continued by complementing the Police Department and stating that Teague has the best bunch of people running the City than ever before.
6. **CONSENT AGENDA:**
 - a. Approve Minutes from the February 6, 2019 Special Called Meeting of the Board of Aldermen
 - b. Approve Minutes from the February 19, 2019 Regular Called Meeting of the Board of Aldermen
 - c. Approve the Accounts Payable and Payroll Check Registers for the month of February 2019
 - d. Approve Financial Statement for February 2019
 - e. Accept the Financial Report from the City of Fairfield for the TDCJ Operation and Maintenance Fund for the month of February 2019*City Administrator Prasil informed the Board of Aldermen that Item E has not been received.*

Motion to approve Items A – D was made by Alderman Rasbeary, seconded by Alderman Hertenberger. Motion carried 4-0.

Motion to table Item E was made by Alderman Rasbeary, seconded by Alderman Nickleberry. Motion carried 4-0.
7. **OLD BUSINESS:**
 - a. Accept the financial reports from the City of Fairfield for the TDCJ Operation and Maintenance Fund for the months of June, July, August, September, October, November and December 2018 and January 2019.
City Administrator Prasil informed the Board of Aldermen that this item has not been received.

Motion to table this item was made by Alderman Rasbeary, seconded by Aldermen Hertenberger. Motion carried 4-0.
 - b. Discussion and possible action on approving the Operating Plan, of the City of Fairfield as outlined in the Interlocal Definitive Agreement, for the TDCJ Boyd Unit Water and Wastewater Facilities.

City Administrator Prasil informed the Board of Aldermen that this item has not been received.



*Motion to table this item was made by Alderman Michaud, seconded by Aldermen Rasbeary.
Motion carried 4-0.*

8. NEW BUSINESS:

- a. Presentation and signature of Proclamation declaring April 7-13, 2019 as "National Library Week 2019" for the City of Teague.
Mayor Pro Tempore Ballew presented and read aloud the proclamation.

Motion to accept the Proclamation was made by Alderman Nickleberry, seconded by Alderman Rasbeary. Motion carried 4-0.

- b. Conduct a Public Hearing for the purpose of receiving citizens input regarding an application to Replat Lot 20 and Lot 21 of the Meadow Ridge Phase I Subdivision, in order to combine Lot 20 and Lot 21.

Public Hearing Opened at 6:13 P.M.

No Public Comments

Public Hearing Closed at 6:14 P.M.

- c. Discussion and possible action on approving the application to Replat Lot 20 and Lot 21 of the Meadow Ridge Phase I Subdivision, in order to combine Lot 20 and Lot 21.

City Administrator Prasil presented the Replat request and stated that no city utilities will be affected.

Motion to approve the application to Replat Lot 20 and Lot 21 of the Meadow Ridge Phase I Subdivision, in order to combine Lot 20 and Lot 21 was made by Alderman Nickleberry, seconded by Alderman Rasbeary. Motion carried 4-0.

- d. Conduct a Public Hearing for the purpose of receiving citizens input regarding an application to Replat Lot 5 and Lot 6 of the Toler Subdivision I, in order to combine Lot 5 and Lot 6.

Public Hearing Opened at 6:17 P.M.

No Public Comments

Public Hearing Closed at 6:18 P.M.

- e. Discussion and possible action on approving the application to Replat Lot 5 and Lot 6 of the Toler Subdivision I, in order to combine Lot 5 and Lot 6.

City Administrator Prasil presented the Replat request and stated that the City Attorney reviewed and approved the letter of release of liability from the property owners, Mr. and Mrs. Lovett. She continued by stating, Mr. and Mrs. Lovett have provided all the documents and met the requirements for the City to approve the Replat.

Motion to approve the application to Replat Lot 5 and Lot 6 of the Toler Subdivision I, in order to combine Lot 5 and Lot 6 was made by Alderman Rasbeary, seconded by Alderman Michaud. Motion carried 4-0.

- f. Discussion and possible action on purchasing new patrol vehicles for the Police Department.

City Administrator Prasil explained that the Police Departments current vehicles are mostly of an older age and have a lot of wear and tear causing the maintenance and repairs to be quite costly. She continued by stating that in the past 5 months the City has spent \$7,374 on repair and maintenance to the department's vehicles. She then, presented the age and condition of each vehicle within the Police Department, stating that all but two of the vehicles are 11 to 13 years old. She then explained that in two years and five months, from October 1, 2016 to current, the City has spent \$33,232 on repairs and maintenance on the vehicles, comparing it to nearly the purchase of a new vehicle. She also stated that at times the department has been down to only two vehicles that were drivable due to the others being in the repair shop. She continued by explaining that we will be presenting a fleet management program to the Board during the 2019-2020 Budget process but due to this issue we needed to go ahead and look at purchasing new patrol vehicles. She

explained that the fleet management program will be a program where we will rotate the purchase and sale of the City's vehicles and large equipment to circumvent this very issue. She stated, the Chief and she had been meeting with the Mayor over the past couple of months regarding the idea of purchasing the new patrol vehicles and due to the number of vehicles discussed the total would exceed \$50,000 requiring sealed bids. She explained that the Chief, Mayor Monks and she have weighed out the pros and cons to the type of vehicle needed to be purchased it was agreed that the Tahoe Police Package was the best option for the city. She continued by explaining that it was agreed that neither of them liked the Ford Explorers due to the several issues and having to take the current ones to the shop for many repairs, they are narrow on the inside and with the computer and equipment it makes it difficult for two officers to ride in the vehicle on a shift. She explained that two officers ride in one vehicle when doing field training or under certain emergency circumstances. She stated, we looked at the Chargers also, but there are several issues with them too and then the Durango we were not able to find much feedback on. She explained, after analyzing the vehicle options we narrowed it down to the Chargers and the Tahoes. She then reminded the Aldermen that an officer flooded a previous Patrol Charger Vehicle out resulting in the insurance company totaling it. She explained, this incident happened approximately 3 years ago during a rain storm and due to our streets not having any sort of storm drainage several of the streets flood and at which time an officer's vehicle flooded out as he crossed over a City street. She also referenced the condition of the streets, explaining that there are still some rock and dirt roads within the city limits and that the Tahoes would ride better and last longer on the City's current roads. She continued by stating that we did obtain quotes just to establish what the price range would be for the vehicles, which include everything but the transferring of CopSync and graphics. She stated that a quote received from the BuyBoard for 2 Police Package Tahoes excluding the graphics and transfer of CopSync was \$92,000.

Alderman Rasbeary asked, what is the advantage and disadvantage of using a pickup truck?

City Administrator Prasil replied, managing the transportation of prisoners and still have a secure area for the equipment and supplies.

Alderman Rasbeary asked, have you priced the Chargers.

City Administrator Prasil replied, yes but the Chief, Mayor and I discussed the vehicles and wanted to bring the Tahoes because of the durability. She continued by explaining that the cost difference was about \$7,000 each between the Charger and Tahoe.

Alderman Rasbeary asked, how are we going to pay for these?

City Administrator Prasil replied, we will finance the vehicles. She continued by explaining that currently in three years we have spent \$33,000 in repairs, so we can take the majority of the money we are paying in repairs and put it toward the finance payment. She explained, with the new budget we will be setting up an expenditure line item that will coincide with the finance payment of the purchase of new vehicles that will continue indefinitely. She stated, we will continuously have a payment due to the transitioning old vehicles out and purchasing new ones to replace them.

Alderman Rasbeary asked, will the transitioning be leases or purchases?

City Administrator Prasil replied, purchases.

Alderman Nickleberry asks, how much will it cost to transfer CopSync?

Chief Philpott responded, \$2,000 per vehicle to transfer CopSync and have the graphics put on the vehicle.

City Administrator Prasil noted, at the rate we are going with spending nearly \$8,000 in repairs in 5 months by the end of the year we will have spent \$20,000 which is a vehicle payment.

Mayor Pro Tempore Ballew asked, if we purchase any new vehicles, will we be able to surplus any of them out?

City Administrator Prasil replied, yes sir, and currently my team and I are inventorying our surplus supplies and equipment in preparation for a sale. She continued by stating, the item we are discussing now is to decide what type and how many vehicles you would like for us to go out for bids on.

Alderman Rasbeary stated, the bid proposal you included is for three Tahoes.

City Administrator Prasil responded, after speaking with the Chief and Mayor Monks we agreed that three Tahoes was in our opinions was best to purchase and this is why it is prepared and included but this is not final and can be changed to what the Aldermen approve at this meeting.

Alderman Rasbeary commented, I see where we may be able to afford two, but he does not see where we could afford three. He also commented that \$90,000 is a lot for two vehicles and he does not see where the City can afford it.

City Administrator Prasil responded, this is why we will have to finance them. She continued by stating, we are where we are right now with all of the City's vehicles in every department because we have not had a plan in place to rotate our vehicles in and out. She then stated, we have to start somewhere, and I cannot see spending another \$34,000 in two years and five months on repairs to our 11 to 13-year-old vehicles.

Aldermen Rasbeary commented, you are looking at over \$125,000 for three vehicles and asked can your budget handle that.

City Administrator Prasil responded, we will have to set up a line item expenditure that will continue on in every budget which would be around \$45,000 per year. She continued by explaining if we move forward with this, we will be able to budget for it as we move through the budget process. She continued by stating, we started the budget process for this next year in January because the City is in dire need, in a lot of areas, and must address a lot of problems, that we have lacked for several years if not for decades and we must get them under control. She then stated that if we don't get this issue under control, we will continue to spend \$34,000 in two years and five months on vehicle maintenance.

Alderman Nickleberry stated, there is no question that we have to get new vehicles.

Alderman Rasbeary asked, just for grins have you priced what a Charger or Durango will cost?

City Administrator Prasil replied, the Chargers will drop the fee approximately \$7,000 per vehicle.

Alderman Hertenberger commented, the Chevrolet warranty is not that wonderful and asked, will they give us the same warranty.

Chief Philpott replied, actually warranties for police vehicles are worse.

Alderman Michaud commented, I think we should go ahead with the three and get us on a program that the Chief and Theresa want to, so that we can rotate the police vehicles as well as going the same thing eventually with the Public Works Department.

Motion to move forward with the purchase of three Tahoes police vehicles was made by Alderman Michaud, seconded by Alderman Hertenberger. Motion carried 3-1 (Alderman Rasbeary voting nay)

- g. Discussion and possible action on authorizing the City Administrator / Secretary to complete and solicit Request for Proposals for new patrol vehicles for the Police Department.

City Administrator Prasil asked that the Aldermen refer to their packets to the section with the prepared Request for Proposals for the Tahoes.

Motion to authorize the City Administrator / Secretary to complete and solicit request for proposals for the new patrol vehicles for the police department was made by Alderman Michaud, seconded by Alderman Hertenberger. Motion carried 4-0.

- h. Discussion and possible action on purchasing a new work truck for the Public Works Department. City Administrator Prasil and Public Works Director Cowling ask that the Aldermen consider purchasing an additional work truck for the Public Works Department.

Public Works Director Cowling presented the Aldermen with the current condition of the Public Works Department's vehicles and ask that the Aldermen entertain the idea of purchasing an addition work truck similar to the one just purchased from the 2018-2019 Budget.

Motion to authorize the City Secretary to go out for quotes for a new work truck for Public Works Department was made by Alderman Nickleberry, seconded by Alderman Michaud. Motion carried 4-0.

- i. Discussion and possible action on approving Bill Bowers as a Director to serve on the Teague Economic Development Corporation 's Board of Directors.

Motion to approve Bill Bowers as a Director to serve on the Teague Economic Development Corporation 's Board of Directors was made by Alderman Nickleberry, seconded by Alderman Rasbeary. Motion carried 4-0.

Aldermen Nickleberry exited the meeting at 6:56 P.M.

At 6:58 P.M. Open Session convened into Executive Session

9. **EXECUTIVE SESSION** – In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:

- a. § 551.074: Conduct an executive session as authorized by Texas Government Code, Section 551.074(a) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee: Employment: Miguel Hutchinson, Patrol Police Officer

At 7:08 P.M. Executive Session convened into Open Session

10. **RECONVENE INTO OPEN SESSION** - In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Motion to hire Miguel Hutchinson, contingent of passing a background check and hiring requirements, as a Patrol Police Officer at \$16 per hour with a \$.50 per hour raise after successfully completing 6-months' probation was made by Aldermen Rasbeary, seconded by Aldermen Hertenberger. Motion carried 3-0.

11. **PRESENTATION AND DISCUSSION OF DEPARTMENT HEAD REPORTS:**

- Administration – Theresa Prasil, City Administrator
- Public Works – Jacob Cowling, Public Works Director
- Police Department – DeWayne Philpott, Chief of Police
- Library – Diane Willis. Librarian
- EDC – Bill Elliot, EDC Director

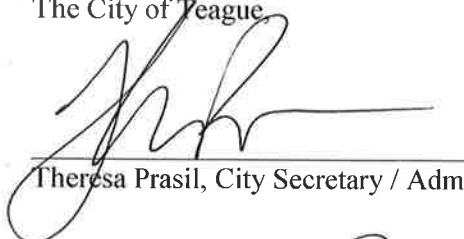
City Administrator Prasil presented the Administrator's report followed by department reports presented by Public Works Director Cowling, Police Chief Philpott, Librarian Willis and EDC Director Elliot.

12. **ANNOUNCEMENTS:** *None*

13. **ADJOURN REGULAR MEETING:** *Mayor Pro Tempore Ballew adjourned the meeting at 7:25 P.M.*

The meeting adjourned.

The City of Teague


Theresa Prasil, City Secretary / Adm




Jerry Ballew, Mayor Pro Tempore

Minutes March 18, 2019

