

2018-19 Financial Workshop ^{III}

Harford County
Council PTA

No
Charge
for HCCPTA
Members*

A \$25 charge will be assessed
to all non-HCCPTA members

Free Food!*



Prizes!
Games!

Presented by Bruce Butz
HCCPTA Treasurer and
Former Maryland PTA
Treasurer

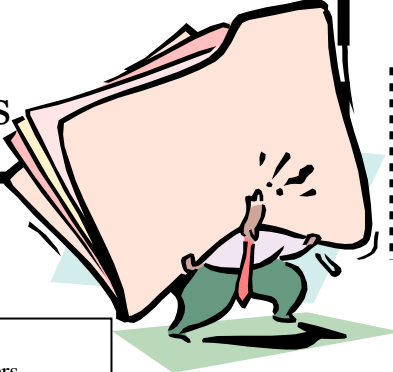
**Satisfies bylaws requirement
for Maryland State and IRS tax
forms training requirement.



- Review State Filing Requirements
- Review IRS Filing Requirements
- Develop a Budget
- Prepare for an Audit
- Provide for Funding
- Supply Sales Tax Info
- Protect your PTA
- Discuss Basics
- Network with others

Saturday,
October 20, 2018
8:00 am to 4:00 pm
Registration Required
Continental Breakfast, Lunch, &
Snack included
Patterson Mill
Middle/High School
Media Center
85 Patterson Mill Rd.
Bel Air, MD 21015

Respond by October 17th to reserve your
spot & guarantee you will have a lunch.
Call Bruce Butz at 410-838-5547 (leave a message),
email Bruce Butz at treasurer@hccpta.org or mail
the slip below to P.O. Box 435, Bel Air, MD 21014



Register early.
This workshop is not just for Treasurers.
12 participants minimum – 35 maximum.

*A \$15 meal charge will be assessed to HCCPTA
members if cancellation is made within 24 hours
of workshop date or there is a failure to appear.

Name(s): _____ Number attending: _____
 Address: _____
 Contact Phone: _____ email: _____
 PTA Name: _____ County: _____

HCCPTA Financial Workshop – Registration Deadline Date: May 8th
 Mail to HCCPTA, P.O. Box 435, Bel Air, MD 21014