

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on November 19, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Public Works Director Randall; Police Chief Ebeltoft; Building Official Brainard; Parks and Recreation Director Rygwall; Engineer Gravel; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Olivia Alveshere
Doug and Lynn Eischens, 8220 6th Street NE
Karla Stevens, Michael Bahr, Tony Bulan, Beyond The Yellow Ribbon Committee

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz requested that Item 7N, Business Licenses – Massage Therapy, be added to the agenda.

5. Presentation

A. Mayor's Proclamation – Commending Olivia Alveshere

Mayor Hansen read a proclamation commending Olivia Alveshere for her journalism work with ABC Newspapers and the City of Spring Lake Park over the past five years.

6. Discussion From The Floor

Doug Eischens expressed his concern regarding comments made by a Planning Commission member that he overheard regarding the Beyond The Yellow Ribbon committee. Mr. Eischens expressed that the work done by the committee is volunteer and wanted to remind residents that all the proceeds from events such as the pork chop dinner are used to assist military families and support the troops. He stated that the comments made were very hurtful to the volunteers who dedicate a lot of their time to the VFW and the committee.

Councilmember Nelson stated that he had been made aware of the hurtful comments made by this Planning Commission member towards the Beyond The Yellow Ribbon Committee and assured the residents of Spring Lake Park and the surrounding communities that all the donations are given back to the VFW and the military families to help anyone in need.

Karla Stevens, Michael Bahr and Tony Bulan, Beyond The Yellow Ribbon Committee members, expressed their concern with the hurtful comments that were made against the volunteers and the organization. They stated that the comments were very bothersome to all the members.

7. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – October 15, 2018
- B. Approval of Work Session City Council Minutes – October 29, 2018
- C. Approval of Voter Canvass Meeting Minutes – November 13, 2018
- D. General Operations Disbursements #18-19 - \$1,002,062.38
- E. City Administrator Performance Evaluation Statement
- F. Contractor's Request for Payment No. 2/Final – 2017/2018 Street Seal Coat Project
- G. Contractor's Request for Payment No. 1 – 2018 Sanitary Sewer Lining Project
- H. Right of Way Permit – Xcel Energy
- I. LMCIT Insurance Tort Limit Acceptance
- J. Resolution 18-50, Amending 2018 General Fund Budget
- K. Contractor's Licenses
- L. Sign Permit
- M. Correspondence
- N. Business Licenses

Mayor Hansen pulled item 7E, City Administrator Performance Evaluation Statement, to read before the City Council and residents.

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA.
ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

8. Police Report

Police Chief Ebeltoft reviewed the October 2018 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred twenty three calls for service for the month of October 2018 compared to five hundred twenty one calls for service in October 2017.

Chief Ebeltoft reported that on October 27, 2018, the Spring Lake Park Police Department participated in the 2018 DEA Prescription Drug Take Back Day. He reported that this year the Police Department collected one hundred ninety pounds of unwanted/expired prescription medications.

Chief Ebeltoft reported that Investigator Baker reported handling a caseload of fifty-nine cases for the month of October 2018. He stated that Investigator Baker indicated that residential burglaries have declined after two separate burglary groups have been identified. He stated that investigations in to these groups and incidents continues with multiple city and county agencies working collaboratively.

Chief Ebeltoft reported that Officer Chlebeck reported handing 12 calls for service at the local schools for the month of the October 2018. He reported that there were 23 students contacts, four escorts and seven follow up investigations into school related issues.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

Councilmember Wendling inquired if the the Police Department has a plentiful supply of Narcan refills available with the increase in a new heroin that has been surfacing in the County. Chief Ebeltoft stated that there is a refill supply on hand and the provider can overnight more supplies if needed.

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and reviewed signs of reminders not to feed the ducks and geese. She stated that the Commission would like to see a variety of signs and messages displayed. She reported that the Commission discussed the need to install bike fix-it stations in the parks but the Commission decided that there was no need for them at this time.

Ms. Rygwall reviewed the monthly programs and activities including the day trips that were attended. She stated that staff has been working on the preparation for the Turkey Shoot program and holiday programs.

9. New Business

A. Approval To Purchase Portable Screening Plant

Public Works Director Randall reported that he is seeking approval to purchase a portable screening plant. He stated that it would be used for screening the compost, black dirt and asphalt from the water main breaks. He reported that he participated in the demonstration of the product and found it worked flawlessly for the needs of the City.

Mr. Randall reported that the City has about 200 yards of compost that either needs to be screened or hauled away. He stated that it would be more economical to use the compost in the City to avoid the purchase of black dirt. He reported that the screening plant could also be used to screen the sweepings from the streets in the spring.

Mr. Randall reported that the company that provided the demonstration is ABRA Equipment from Crosslake, MN. He stated that it is a company from the state contract. He reported that the purchase price for the equipment is \$6,633.50 with the funds coming from the Small Equipment Replacement Fund.

Councilmember Nelson stated that he discussed the process with Mr. Randall and agreed that the product would be a valuable asset to the equipment supply.

Councilmember Delfs inquired if using funding from the Small Equipment Replacement Fund would compromise any equipment that is in need of immediate replacement. Mr. Randall stated that there is not any other equipment and this piece of equipment would be helpful in the spring.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE PURCHASE OF PORTABLE SCREENING PLANT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Approval of Lease Amendment – RS Properties

Administrator Buchholtz reported that the City of Spring Lake Park entered into a lease in January with RS Properties to allow them to operate a bar/restaurant on the City's property at 8466 Central Avenue NE.

Administrator Buchholtz reported that the lease calls for the City to be responsible for costs to repair structural deficiencies on the property. He reported that during the RS Properties' renovation of the property, they discovered a number of structural deficiencies on the property and repaired them as part of the renovation.

Administrator Buchholtz stated that City staff is proposing a seven-month rent holiday for RS Properties to compensate them for the structural improvements they made to the building. He stated that the holiday would begin on January 1, 2019 and would conclude on July 31, 2019. He explained that the rent holiday only covers the rental payments and payments for property taxes and insurance would continue to be due pursuant to the lease.

Administrator Buchholtz reported that the City Attorney has reviewed the lease amendment. He stated that City staff recommends approval of the Lease Amendment.

MOTION MADE BY MAYOR HANSEN TO APPROVE LEASE AMENDMENT – RS PROPERTIES. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Approval of 4th Amendment to Water Tower Lease Agreement

Administrator Buchholtz reported that the City of Spring Lake Park received a request from New Cingular Wireless PCS, LLC to modify their antenna facilities on the Arthur Street Water Tower. He stated that staff determined that the modifications required an amendment to the lease before being implemented.

Administrator Buchholtz stated that the Fourth Amendment to the Water Tower Lease will allow New Cingular Wireless PCS to modify their facilities in accordance with the attached and approved plans. He stated that in exchange, New Cingular Wireless agrees to increase the rent paid to the City of Spring Lake Park by \$450.00 per month, subject to the escalators included in the Lease Agreement.

Administrator Buchholtz stated that staff recommends approval of the Lease Amendment.

Councilmember Nelson inquired if the modifications were on the external surface of the water tower. Mr. Randall confirmed that all modifications are external and no welding will take place. Mr. Randall stated that the antennas are only attached to the handrails, not to the tower itself.

MOTION MADE BY MAYOR HANSEN TO APPROVE FOURTH AMENDMENT TO WATER TOWER LEASE AGREEMENT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. Ordinances and/or ResolutionsA. Resolution 18-48 Certifying Delinquent Accounts – Anoka County

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-48 CERTIFYING DELINQUENT ACCOUNTS – ANOKA COUNTY. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 18-49 Certifying Delinquent Accounts – Ramsey County

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-49 CERTIFYING DELINQUENT ACCOUNTS – RAMSEY COUNTY. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's ReportA. November 5, 2018 and November 19, 2018

Engineer Gravel stated that projects are provided a report on the Well Project on Wells 4 and 5. He reported that the project is going well and steadfast. He stated that work on Well 5 would begin soon.

12. Attorney's Report- None13. Reports - None14. Administrator Reports

Administrator Buchholtz reported that he attended a MnDOT Road Safety Audit meeting. He reported that areas of University Avenue to County Road 10 and Highway 65 to County Road 10 were evaluated for short-term fixes and improvements for pedestrians and bicyclists.

Administrator Buchholtz reported that the Public Utility budget will be presented at the December 3, 2018 City Council meeting and no rate increase is being proposed.

Administrator Buchholtz reported that he and Councilmember Wendling attended the ribbon cutting for Torg Brewery.

15. Other- None16. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES.
MOTION CARRIED.

The meeting was adjourned at 7:58 PM.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer