

Senior Women's Leadership Homework Assignment
October 13 – 14, 2016

The purpose of the first session of the Senior Women's Leadership Seminar is to reacquaint participants with the higher education enterprise and to focus on one significant policy issue that has an impact on all institutions. To prepare for this session, obtain and review a copy of your institution's strategic plan.

Make an appointment and interview the chief financial officer, the chief academic officer/provost, the chief advancement officer (or other senior/executive official with budgetary and strategic planning responsibilities).

Discuss the following with your executive leader(s):

1. How does the institution plan to achieve the goals that are outlined in the plan? What are some of the priority strategies the institution has selected to focus on?
2. What resources are needed to achieve the goals?
3. How does the institution plan to fund key strategic initiatives?
4. How is the institution's annual budget developed? What are the key sources of revenue? And what are major expense categories?
5. How does the current economic/budget climate impact immediate goals and initiatives as well as long-term plans?
6. How are individuals and groups within the institution involved in the decision-making process, particularly as it relates to budget allocations, cuts and adjustments? Note any unique or innovative approaches to problem-solving and engagement of stakeholders.
7. How does your institution fit into the larger discussion and policy issues associated with student access and affordability? How does your institution respond to the requirements in the Restructuring Act regarding access and affordability?
<http://www.schev.edu/index/institutional/planning-and-performance/restructuring>

Bring to the seminar a copy of the strategic plan and a copy of the institution's current budget.

Bring to the seminar a copy of the mission statement from an institution you have attended or at which you have worked.

You will have an opportunity to discuss what you learned on Friday, October 14.