

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 7th JUNE 2018 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.

PRESENT: Cllr J Butterworth (Chairman), Cllr D Proctor, Cllr T Pell, Cllr R Turner, Cllr L Wild, Cllr J Driscoll, Cllr F Mead, Cllr A Crouchman, Cllr J Yeo & Cllr M Gardner Cllr R Small, Cllr S Wynn&

IN ATTENDANCE: Mrs N Nicholson (Clerk) & District Councillor Middlebrough

PUBLIC: Mr K Skillern & Mr J Proctor-Nicholls

1) APOLOGIES

Cllr M Ward, Cllr L Wild & County Councillor R Adams

2) DECLARATION OF INTEREST

Cllr Proctor excused herself from the voting for PC vacancy due to being related to one applicant.

3) PARISH COUNCIL VACANCY - Drakes Broughton

The meeting was adjourned to hear presentations from Mr K Skillern, Mr J Proctor-Nicholls and the clerk read the application from Mr M Parsons.

The Chairman thanked Mr Skillern and Mr Proctor-Nicholls for their interest and explained that a closed ballot would take place at the end of the meeting. The outcome would be advised to them by the Clerk next week. She assured the candidates that there was plenty of opportunity to become involved as members of committees and unsuccessful candidates would be very welcome to join these if they so wish although they wouldn't be a voting member of the PC.

4) LOCAL POLICING

The Clerk read May's police report:

On the 7th May there was a report of a theft of a ride on mower from a farm house in Wadborough. It is believed the theft occurred between 10:00 on the 6th and 10:00 on the 7th.

5) MINUTES

The minutes of the PC meeting of May 5th, 2018 were proposed by Cllr Pell, seconded by Cllr Proctor, agreed by all and signed by the Chairman as a true record of the meeting.

6) MATTERS ARISING

- Litter Bins

The Clerk advised that she had had confirmation from WDC that the litter bins could be attached to the footpath signs, the bins had therefore been ordered and should be in-situ within the next month.

- Passing Places Stonehall Common

In the absence of County Councillor Adams, the Clerk was asked to email Cllr Adams for an update.

- Notice Board for Drakes Broughton

The Chairman advised members that new notice board was now in place on the village green. Cllr Pell confirmed it was smart, sturdy and lockable.

- Rooftop Walkabout

The Chairman advised members she had had no response from Rooftop this month, which she was very disappointed by. Cllr Small confirmed none of the promised clearing up had happened and the situation if anything was getting worse. The Chairman will continue to chase up the Rooftop representative. All members agreed this was disappointing.

- VAS

Members confirmed this was still not consistently working.

- Bench opposite the Shops

The Chairman advised that Cllr Wild has all the materials and the wood has been varnished. The refurb would take place within the next month.

- Data Protection representative

The Chairman confirmed that Cllr Mead had agreed to be the data protection representative. Cllr Mead confirmed she will start by undertaking an audit and will arrange a meeting with the Clerk and Chairman to complete this in due course.

- Drakes Broughton Drains

The Clerk advised members and Cllr Small of the highways response to the request for all the drains in DB to be cleared which asks for more specific and prioritise the requirement as cyclic cleansing is now every 2 years. Cllr Small expressed his displeasure and confirmed that the first priority is all the drains along Brickyards Lane and the eyelets on Stonebow Road.

- Woodleigh – Cul De Sac sign

The Clerk advised members that WCC had advised that a combined street name and cul de sac sign is required and that this will need purchasing from WDC, the Clerk was awaiting the price. Cllr Middlebrough offered to chase this up.

7) BUS ROUTES

Cllr Pell advised members there would be a public meeting on 20th June. As far as she was aware the contracted routes were only until the autumn and the clear message for all people wanting a bus service to be in place was 'use it, don't lose it'. Members asked the Clerk to add this information to the Villager report. Cllr Yeo will circulate the details to Wadborough residents. Cllr Pell advised members that she had received no responses regarding the late-night bus service discussed last month.

8) PUBLIC CONSULTATION EVENT & APPLICATION FOR NEW HOMES BONUS MONEY FOR THE VILLAGE HALL

The Chairman reported her delight that so many people attended the consultation on 11th May and were able to give feedback on the draft plans for the new look Village Hall and Playing Field. Everyone seemed to like what they saw - and all involved are very grateful to those who completed one or more of the feedback forms.

Parish Council NHB forms – over 130 received with 120 supporting spending 100% NHB money on the Hall

Open Space – good number of responses – which will be reviewed and incorporated into a final Master Plan
VHC – 71 short consultation forms and 43 details forms received

All the information received is being reviewed and where appropriate adjustment will be made to the plans for both the Open Space and the Village Hall. It is good to know that a lot of people share the view that the New Homes Bonus money should be spent to help restore and develop the Village Hall.

The Chairman thanked everyone who took part in the consultation and to the Open Space sub-committee, the Village Hall Committee, and to One Ltd for the work they are doing to help improve our community facilities, she went on to thank the people who made and served the tea, coffee and delicious homemade cakes.

The Chairman explained that the Parish Council, Open Space subcommittee and Village Hall Committee are now working to get an idea of the work and the costs associated with both the Open Space and Village Hall developments so that informed decisions can be made about where to start and to consider funding options.

She advised members that unfortunately all the required information would not be completely ready for the next NHB Wychavon Committee meeting on 2nd July and so we plan to submit a request to access the NHB for the Village Hall at the Autumn meeting.

The Chairman advised members that the draft plans that were on display at the consultation event are available on the Parish Council website www.dbwp-parish.com.

The Chairman advised members that an email from Mr Paul Barton, Lady Coventry's land Agent regarding our objection to the resubmitted application for 10 houses on Walcot lane, a suggested response had been drafted between Chairman, Vice Chairman and Cllr Yeo this was discussed and agreed to be an appropriate response. The Chairman asked the Clerk to email the response.

9) BROADBAND – PIRTON

The Chairman advised members that the high-speed fibre broadband was now available for purchase and use in Pirton. The Chairman thanked Cllr Yeo for all his work pushing this forward.

10) REPRESENTATIVES REPORTS

(a) District Councillor Middlebrough advised members that he had nothing to report from WDC and asked if members had any questions. There were no queries from members.

(b) Members Reports

Cllr Gardener raised the issue of the over grown verges and hedges adjacent to the highway throughout Wadborough, explaining that the volunteers couldn't keep pace with ensuring good visibility for the road users. Cllr Middlebrough advised that WCC verge cutting happened twice per year and additional cutting in other villages was enabled by the Parish Council or volunteers where necessary. He advised members he would forward his memorandum on grass cutting.

Cllr Crouchman reported from the Parkway Stakeholder meeting that the Parkway station was developing at pace and within timescales.

Cllr Yeo advised of the difficulties getting the tree's that were interfering with overhead cables in Wadborough dealt with as he was being advised by the utilities that it was a WCC issue and WCC were advising it was the utilities responsibility, Cllr Middlebrough confirmed it was the utilities and stated that WPD had done an excellent job in Norton.

Cllr Turner advised that the damaged 30MPH sign on Stonebow Road had been repaired.

11) TASKS FOR LENGTHSMAN

Cllr Small advised that the lengthsman had put up the barrier at the village hall for the cost of a bag of cement. Cllr Small advised that the lengthsman required direction on how to deal with the rubbish and overgrowth at Beech Ave as it could potentially be 3 days work. The Chairman suggested a site meeting with the Clerk, Cllr Pell and the lengthsman to move this forward. She asked the Clerk to arrange this.

12) VILLAGER UPDATES

The Chairman advised members that she and the Clerk had pre-prepared this month's Villager report from the Parish Council, she advised that key items included are, Litter bins, the bench refurbishment and thank you and feedback from the public consultation event. She asked the Clerk to add a note regarding the buses. All members were happy with this.

13) SLCC membership

The Chairman advised members that she and the Clerk agreed this to be a useful resource, she advised the membership would be £100 this year. Cllr Gardner proposed, and Cllr Crouchman seconded this with all members agreement.

14) FINANCE

The Chairman reported from the first meeting of the finance sub-committee, which had been held prior to the PC meeting. The meeting had been held between, The Chairman, The Clerk and Cllr Driscoll with apologies from Cllr Ward & Cllr Wild. During the meeting they had gone through the newly created spread sheet of predicted and committed expenditure. The Chairman advised that this meeting would be held quarterly and was increasingly important given the increased funds members would see passing through the accounts with the NHB and open space developments. She advised it had been a good meeting, a good start to the process and that there were plenty of funds available.

The monthly reconciliation of cash and other monies received was undertaken for May by Cllr Yeo.

The Clerk advised members of the need to set dates for the exercise of public rights. The Clerk suggested 2nd July – 10th August. All members agreed this. The Clerk would inform the external auditor as required and place the required notices up by 1st July.

It was proposed by Cllr Driscoll and seconded by Cllr Pell to authorise the following payments:

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| a. Mrs N Nicholson – Clerk's Salary –May | £470.38 |
| b. Mr B Arrowsmith – Lengthsman –May | £220.00 |
| c. Mr B Arrowsmith – Playing Fields –May | £100.80 |
| d. Mrs T Pell – Ink Cartridge for notice printing | £9.34 |
| e. Mrs N Nicholson – OPE October – May | £98.81 |
| The Chairman advised members that the Clerk had been requested to claim her OPE Quarterly. | |
| f. Mrs J Butterworth – Printing for consultation event | £7.84 |
| g. Mrs J Butterworth – Printing for consultation event | £6.50 |

h. Pirton PCC – Church hire for Parish meeting	£12.50
i. H T Marshall & Son – New notice board and posts for Drakes Broughton	£690.00
j. Smart cut Ltd – Playing Fields grass Cutting – May	£324.00
k. SLCC – Annual membership	£100.00
l. BT Payphone – Purchase of Wadborough Phone box	£1.00

15) PLANNING

- a) Bovis reserved Matters Application.
The Clerk advised no additional comments had been received.
- b) Comments made to planning authority:
W/18/00938/ADV Agricultural Land Adjacent, Glassier, Worcester Road, Drakes Broughton. Erection of 2 free standing site entrance boards. No Objection and comments.
W/18/00772/HP 1 Huntsman Close, Brakes Broughton. Ground floor side/rear bedroom extension and relocation of existing fence line. No Objection.
W/18/00516/FUL Old Post House, Worcester Road, Drakes Broughton. New build 2 bedroom bungalow to garden land at the rear of the Old Post House, with use of shared access to Stonebow Road. Recommend refusal, detailed comments made.
- c) Applications Approved:
W/18/00772/HP 1 Huntsman Close, Drakes Broughton. Ground floor side/rear bedroom extension.
W/18/00504/RM Langham, Worcester Road, Drakes Broughton. Reserved matters application for appearance, Landscaping, layout and scale of the proposed dwellings forming part of the outline approval W/16/02429/OU
- d) Applications Refused:
N/A
- e) Applications Awaiting comment:
W/18/00951/HP 38 Hawthorne Close, Drakes Broughton. 2 storey side extension.
- f) Planning Appeal:
APP/H1840/W/18/3197607 Woodview, Worcester Road, Drakes Broughton, WR10 2AQ. Proposed new dwelling. Awaiting Comment from members.
APP/H1840/W/18/3200330 2 Caldwell Cottages, Worcester Road, Drakes Broughton. Proposed conversion of existing stable block into a one bedroom retirement dwelling. Awaiting comments from members.

Members advised that they hadn't seen these, The Clerk agreed to forward them directly as the two planning coordinators from DB weren't in attendance.

The Clerk raised to Cllr Middleborough the length of time with no decision being made regarding the planning application for 10 houses on Walcot lane. Cllr Middleborough stated it was still with the planners.

16) CORRESPONDENCE

- Road Verge management and Pollinators – WCC Leaflet
 - SWDP Call for sites 2018
 - WDC – Call for sites
- Cllr Middleborough explained that the Councils had been asked to extend the SWDP to 2040 and it was in all parties' interests to keep up with the numbers required to avoid the developers making the decisions.

- SWDP – final response from VRFTS methodology
 - WDC – Consultation re Gambling Act, Draft statement of principals
 - Jean Ranford – Footpaths/rickety stiles
 - Phone call – report stile impassable top of Walcot lane
- Both of the above had been passed to Cllr Turner in his capacity as footpath warden.

The meeting closed to the public at 8.45pm.

17) REPORT FROM CLERK APPRAISAL

The Clerk left the meeting.

The Chairman updated members from the Clerk's appraisal.

Members agreed to contribution of £20 PCM towards the cost of telephone & Broadband facilities for the Clerk.

PARISH COUNCIL VACANCY

A closed ballot (as per Standing Orders) was held for the Parish Council vacancy. The successful candidate will be informed by the Clerk and invited to July's meeting for Co-option onto the Council. Other applicants will be advised and invited to serve on PC committee

INFORMATION AND DATE OF NEXT MEETING

Thursday 3rd July 2018 at 7.30pm at Drakes Broughton Village Hall – Monthly Parish Council Meeting

Meeting proper closed 9.10pm.