

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: July 20, 2017
TIME: 6:30 pm Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Park, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
July 14, 2017 per Policy #5020.40

MEETING LOCATION
Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Terisa Bonito, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

- A) Minutes of Regular Meeting, June 15, 2017
- B) Summary of Bank Balances / Income & Expense Summary
- C) Expense & Budget Reports
- D) Vacation and Sick Leave Balances

F) PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises his/her hand *and* is recognized by the President.

G) STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Miller
 - 1. Monthly Report

B) Chief Hall

1. Calls for the previous month.
2. Work in Progress.

C) General Manager Huff

1. Work in Progress.
2. Admin Highlights.

Excuse Staff not needed for Action Items

H) DISCUSSION / ACTION ITEMS

A) Chief Hall

1. Discussion with motion to approve Employment Agreement for Part-Time Battalion Chief James Ozias.

Staff Recommendation: Approve

B) Board Secretary Rimmer

1. Discussion with motion to approve Secretary Rimmer's attendance at the CSDA Board Secretary/Clerk Conference in Anaheim on October 23, 2017 to October 24, 2017, for completion of certificate program.

Staff Recommendation: Approve

C) General Manager Huff

1. Discussion with motion to approve acceptance of a 6" water main extension from Hwy 18, 830' up Conifer Camp Rd. and installation of fire hydrant at entrance to Camp Conifer to provide fire suppression capability. Camp Conifer is currently served by a ¾" service/meter located on Lone Pine Dr. Camp Conifer operator Roland Heights Korean Baptist Church will pay for District labor, equipment, and materials for the project which would have a projected start date of Fall 2017. Estimated cost to customer, \$75,745.33.

Staff Recommendation: Approve

D) Board

1. Report from Committee Chairperson Wymer on the Fire Department Resource Assessment & Scope of Services Ad-Hoc Committee Meeting. Discussion and motions as needed by the Board.
2. Discussion with motion to set date, time, and location as well as discuss format, and any potential guests, representatives, or presenters for a community meeting to discuss the Fire Department Assessment & Scope of Services.

BRIEF RECESS (AS NEEDED)

CLOSED SESSION

Closed session is being held pursuant to Code 54956.9 Paragraph (2) of subdivision (d) for the purpose of consultation with District Legal Counsel regarding possible and/or anticipated litigation and/or significant exposure to litigation. One possible case.

ADJOURNMENT OF CLOSED SESSION

OPEN SESSION

PUBLIC ANNOUNCEMENT OF ACTION TAKEN (IF ANY) IN CLOSED SESSION

I) ANNOUNCEMENTS

- A) President
- B) Board Members
- C) Staff

General Manager Review Packets are included in this month's Meeting Packet for each Board Member to complete in preparation for the General Manager Annual Review to be calendared for August Regular Board Meeting – Closed Session.

There will be a Fire Department Resource Assessment & Scope of Services Ad-Hoc Committee Meeting June 24, 2017 at 2:00 p.m.

The next Regular Board Meeting will be August 17, 2017 at 6:30 p.m.

ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.