

**Pinewood Village of Melbourne  
Homeowners Association Inc.  
1713 Thrush Drive  
Melbourne, Florida 32935**

**Minutes of Annual Meeting Friday, September 25, 2020**

The meeting was called to order at 7:00 PM by the president Carol Warfield. There were 8 members present and 5 of them board members.

President Carol Warfield introduced the board and Bob Kramer from Directors Choice Management.

Proof of notice was confirmed by notice being sent to all owners at least 14 days prior to the meeting and put on website and posted at two (2) places in the community

It was confirmed that 1/3 quorum was met with 8 members present and 40 proxies received for a total of 48 voting members represented. There were 113 owners eligible to vote.

Meeting process was explained by the president and call for members input.

Bob Kramer read the minutes from the September 25, 2019, Annual meeting. Minutes were accepted as read, motion made by Tamarah Boogs to accept, 2<sup>nd</sup> by Joe Guccione, motion carried.

Three board members terms were set to expire at this meeting, 3 owners stepped up to volunteer to be board members to fill those positions, Tamarah Boggs, Dorothy Dieffenderfer and Joe Guccione. There were no nominations from the floor taken since all three positions were filled. Nomination for the board positions to be filled by those candidates was made by Carol Warfield, 2<sup>nd</sup>, by Jennifer Capayas. Motion carried.

Bob Kramer gave a brief over view of the financial status of the association.

**Owner Comments: None**

Nomination Committee for 2021; Roy Gettz, Rita Delaney Janice Felicetti

Motion was made by Tamarah Boogs to close the meeting at 7:10, 2<sup>nd</sup> by Joe Guccione, motion passed.

Meeting adjourned.

Prepared by Bob Kramer, CAM, Directors Choice Management  
For The Board of Directors

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The organization meeting was called to order at 7:12 following the annual meeting.

Motion was made by Tamarah to name Carol Warfield as President 2<sup>nd</sup> by Doty, motion carried.

Motion was made by Carol to name Jennifer Capayas as Vice President 2<sup>nd</sup> by Joe, motion carried.

Dorothy Dieffenderfer was appointed as Secretary for the board.

Carol Warfield's term will expire: Sept 2021

Dorothy Dieffenderfer term will expire: Sept 2021

Tamarah Boggs term will expire: Sept 2022

Joe Guccione term will expire: Sept 2021

Jennifer Capayas term will expire: Sept 2022

Motion to adjourn at 7:14 made by Doty 2<sup>nd</sup> by Carol, meeting adjourned.