

May 16, 2017
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session May 16, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Tunya Adams from Living Free Ministries presented the invocation.

TUNYA ADAMS
PRESENTED THE
INVOCATION

Mayor Smith asked Tunya Adams to inform everyone about the Living Free Ministries program. Ms. Adams stated that they provide a drug addiction recovery program and discussed the recovery process.

Mayor Smith reported that there are minutes to approve.

Commissioner Mattmiller made a motion to accept the minutes of the May 2, 2017 Regular Commission meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

APPROVE 5/2/2017
REGULAR MEETING
MINUTES

Commissioner Mattmiller made a motion to accept the minutes of the May 2, 2017 MRA Public Hearing. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: abstain; Mayor Smith: yes. Motion carried.

APPROVE 5/2/2017
MRA PUBLIC HEARING
MINUTES

LEGALS

Attorney Lair opened the only bid for Municipal Road Aid from Hinkle Contracting LLC. The total bid amount is \$272,300.

MRA PAVING BID
OPENING

Commissioner Griggs made a motion to accept the bid from Hinkle Contracting LLC for Municipal Road Aid paving. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ACCEPT BID FROM
HINKLE CONTRACTING
LLC FOR MRA PAVING

Attorney Lair read aloud the 2nd Reading of an ordinance relating to the parking of motor vehicles along W Pleasant Street to be designated as a no parking zone.

2nd READING W
PLEASANT PARKING

Commissioner Griggs made a motion to accept the 2nd Reading of the W Pleasant Street Parking ordinance. Motion failed for lack of a second. Discussion.

MOTION FAILED

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 126,706.88

Water & Sewer Fund \$ 203,208.41

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund	\$ 807,217.74
Water & Sewer Fund	\$ 161,780.13
Municipal Road Aid Fund	\$ 118,445.58

Commissioner Mattmiller made a motion to agree to move City Hall to the Field & Main Bank building. Mayor Smith seconded. Vote: Commissioner Mattmiller: yes; Mayor Smith: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

MOVE CITY HALL TO
F&M BANK BUILDING

Commissioner Mattmiller returned to his original motion to pay bills. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

PAY BILLS VOTE

Commissioner Mattmiller reported that the Recreation Department has begun work on the disk golf course project at FRVP. Initially, it will be a 9 hole course and should be completed by the end of the fiscal year. The new recreation department director, Barry Zumwalt, is working out very well. Bridges at FRVP need to be constructed. The cost, as originally presented, is too high so we will try to do this ourselves with the help of our Public Works Director, Gary Royalty.

RECREATION DEPT
REPORT

Commissioner Judy mentioned that the Barnes family is putting in a butterfly garden at FRVP.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade made a motion to offer employment to four (4) individuals as police office recruits contingent upon successful completion of all pre-employment requirements. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT
TO FOUR (4)
INDIVIDUALS AS
POLICE OFFICER
RECRUITS

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE
REPORT

Commissioner Griggs reported that the Public Works Department will continue mowing. The locations have be determined for parking along E Pleasant at the intersection of Elmarch Avenue. The new signs will be going up soon. On Sherwood, the curbs and gutters have been removed and will be replaced as part of the paving project.

Commissioner Griggs reported that the commission will review the list of roads to be paved and the bid from Hinkle Contracting. They will begin paving as soon as possible. Trees and brush have been removed the corner of Elmarch and Oddville Avenue in order to address safety issues.

PAVING

Commissioner Griggs announced that Joe Sams has attained his Class II Water Distribution Certification. Griggs made a motion to change the employment status of Joe Sams from Acting Assistant Maintenance Supervisor to Assistant Maintenance Supervisor, salary commensurate with position. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

CHANGE JOE SAMS TO
ASST MAINT
SUPERVISOR

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES
REPORT

Commissioner Judy reported that the KYTC waterline extension is now in service. We have been completely reimbursed by the Kentucky Transportation Cabinet for this project.

KYTC WATERLINE IN
SERVICE

Commissioner Judy reported that work on Springdale and Elmarch continues in preparation for the 10 inch water line replacement. Work on Oddville Avenue between Walnut and Church Streets is expected to begin this week. The existing asphalt will be replaced with concrete. The sewer line in this area needs to be replaced before the concrete is put in. A PVC liner will be installed in the existing sewer lines. This work will be completed by Grant's Excavating, the only qualified contractor in the state to complete this replacement project, at an estimated cost of \$26,785. Time is crucial because it will take several weeks to get the liner.

Commissioner Judy made a motion to declare emergency and to contract with Grant's Excavating to proceed with the replacement of the sewer line. Commissioner Slade seconded. Vote: Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

EMERGENCY SEWER
LINE REPLACEMENT
AGREEMENT WITH
GRANTS EXCAVATING

HDR is moving forward with executing a contract with G&W Construction for the West bypass water line extension project.

WEST BYPASS EXT
PROJECT

Mayor Smith reported that the Westside Redevelopment Project now has a developer. The Cynthiana-Harrison County Home Assistance Inc. has agreed to partner with the City as the developer on this project. In part of their agreement, Cynthiana-Harrison County Home Assistance Inc. had demanded an alley be closed. In order for the alley to be closed all property owners touching the alley have to sign an agreement. One of the property owners is concerned with the sewer line that runs through this alley.

MAYOR'S REPORT

WESTSIDE
REDEVELOPMENT
PROJECT

Mayor Smith made a motion to address the situation with the sewer line in the effected alley, rerouting the sewer line at a roughly estimated cost of \$5,000. This project would be completed in-house. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

SEWER LINE
REPLACEMENT

The fiscal year is coming to an end, budget workshops need to be scheduled. Mayor Smith scheduled the first budget workshop for Tuesday, May 23rd at 5:30pm.

BUDGET WORKSHOP

Mayor Smith announced that the next regular meeting should have less paper and most documents will be available on ipads. This is a budgeted item.

IPADS AT NEXT
MEETING

Commissioner Mattmiller made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

