

Chebeague Island School Committee Minutes
November 3, 2020
6:00 P.M.

Call to Order

The meeting was called to order at 6:01 pm by the School Committee Chairperson; Jeff Putnam. School Committee members in attendance were Leah Guay, Suzanne Rugh (6:05), and Jen Belesca and Carol White. School staff present were Superintendent/Principal Ann Kirkpatrick, Nancy Ernest and Sarah Klein.

Approval of Agenda- A motion was made by Leah Guay to approve the agenda as written. Seconded by Carol White. Motion passed 4-0-0.

Minutes from October 21, 2020- A motion was made by Leah Guay to approve the October 21, 2020 School Committee meeting minutes. Seconded by Jen Belesca. Motion passed 3-0-1 (cw).

Correspondence- We received an email from Jessica Ireland; Learning is Fun is doing a fundraiser and would like to donate the proceeds to the Chebeague Island School. The staff and administration will make a determination what the funds will go towards.

Public Comment -none

Reports

School Committee Chairperson- Jeff Putnam told the School Committee that the Select Board has a draft of their budget timeline. March 23, 2021 is the current date for the joint meeting of the two boards. The Finance Committee should have a draft for the next School Committee on November 17, 2020.

Superintendent/ Principal- Ann Kirkpatrick announced that the school would be practicing a remote learning day on Friday, November 6, 2020. There will be no in person school that day. The number of Covid-19 cases are on the rise in Cumberland County. The teachers want to be prepared in the event that the county moves to Yellow (remote on Wednesdays) or Red (full remote).

School Ventilation system is new and efficient. The fresh air comes in from the outside and passes through a filter system. It then is heated and passes through another filter system before being pushed down from the ceiling. The back to school document that was written this summer needs to be edited under Ventilation. The edited sentence; Chebeague Island School will purchase window fans for the classrooms to maximize air exchange and also to use in the winter months. "And use in the winter months" will be edited out.

Library skills classes have started on Zoom. In an effort to support the library skills throughout the week, we have asked for a lesson plan. We continue to look for ways to have the students access the library and for our staff to work with the CI Library staff.

The playground woodchips were delivered and spread last week. It was an amazing operation to watch; the 18 wheeler pushed the chips out of the back of the trailer. People showed up with rakes and shovels and tractors. The chips were spread all over the playground in a couple of hours.

Old Business

According to Chebeague Island School Committee Policy, Expense Authorization and Reimbursement (DKC) there is a reimbursement form that staff needs to fill out and have approved to be reimbursed. Christin Nadeau has found the old form and updated it. It will be added to the policy manual on the website. Staff will begin using it this week.

A motion was made by Carol White to accept the Policies ACAA and ACAA-R in their second reading. Seconded by Jen Belesca. Motion passed 5-0-0.

New Business

The Finance Committee did not meet last week. However, Ann Kirkpatrick and Leah Guay meet to look over the FY21 Expenditure Budget as of October 31, 2020. At this point, the budget should be expended at 33%. There were no cost centers that were of a concern of overspending at this time.

Other Business

Marjorie will send out a notice when there is a warrant to sign.

Executive Session

A motion was made at 6:57 pm by Leah Guay pursuant to 1 M.S.R.A. subsection 405(6)(D) Labor Contracts to move to executive session. Seconded by Jen Belsca. Motion passed 5-0-0. A motion was made to leave the executive session at 8:00 by Carol White. Seconded by Leah Guay. Motion passed 4-0-0. There was no action taken.

Adjournment at 8:02 pm

Respectfully Submitted,
Ann C. Kirkpatrick; Superintendent