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## **ARTICLE 1**

### **Name, Office, and Duration**

**Section 1:** The name of the club shall be Lets Shoot Gun Club, LLC

**Section 2:** The permanent mailing address shall be 5600 Bell, Suite 105 #158, Amarillo, TX 79109.

**Section 3:** Duration. The Club shall have perpetual existence.

## **ARTICLE 2**

### **Purpose**

Section 1: Purpose. Lets Shoot Gun Club is organized to provide a safe and fun environment for members and their guests to learn, use and enjoy the Constitutional right of firearm ownership, while catering to instruction of youth, hunters, and community assistance so that these persons may enjoy a positive, rewarding, and educational experience. LSGC has a membership of patrons who desire to operate a safe, patriotic, family oriented organization. LSGC will participate with community support by assisting Boy Scouts with merit badges, hunter safety classes and other firearm safety oriented programs either locally, or supported by the National Rifle Association or affiliates. LSGC is NRA sponsored and an active NRA membership recruiter.

## **ARTICLE 3**

### **Membership**

**Section 1:** Membership. Persons applying for membership will be required to submit to LSGC, a completed membership form. Membership shall include all persons age twenty-four (24) and under that reside in the same household, and/or legal or financial dependents Each membership shall have one (1) vote in all elections. All applicants will be required to attend an orientation class to learn proper range usage, safety guidelines and operational procedures and be required to attend three (3) meetings a year. Membership requirements are to be consistent with federal requirements to purchase a firearm. They include, but are not solely limited to:

- No felony conviction
- Not indicted or charged with a Class 'A' or 'B' misdemeanor or disorderly conduct in the last 5 years
- Must be a NRA member

- Not adjudicated as a participant in any domestic violence
- Vouched for by at least one (1) existing member or have a Concealed Handgun License or attend a Safety Skill Class.
- Not adjudicated with any mental problems
- No history of any activity which would create disturbance in a family setting where women and children are present

**Section 2: Dues.** The Officers will set the dues of membership and has the right to revise the amount of membership dues paid to carry out the objectives of the club, up to a maximum of \$250 per year. Dues may not increase more than 10% per year. Membership dues are payable on or before the 1st Saturday of December each year. No member may vote whose dues are not paid for the current year. During the month of November, notification of renewal of membership shall be made via the Club newsletter and/or email to each member. Applicants approved for new membership after July 1 have a ten (\$10) dollar per month discount of current years dues. Officers may grant discounts at their discretion.

**Section 3: Termination of Membership.** No refund of dues shall be paid for any reason. Membership may be terminated:

- A. By resignation. Any member in good standing may resign from the Club upon written notice to Club Secretary; but no member may resign when in debt to the club.
- B. By lapsing. Membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid thirty days after the December meeting.
- C. By Expulsion. A membership may be terminated by expulsion for:
  - Intentional destruction or theft of club property
  - Felony Conviction
  - Indicted or charged with class "A" or "B" misdemeanor or Disorderly Conduct
  - Not adjudicated as a participant in any domestic violence
  - Not adjudicated with mental problems
  - Being under the influence of or having alcohol in their position on Club property
  - Unauthorized physical altercations
  - Illegal or unlawful activities on club grounds or at a club event

## **ARTICLE 4**

### **Meetings and Voting**

**Section 1:** Club Meetings. Meetings of LSGC shall be held in the greater Amarillo area on the first Saturday of each month, a secondary meeting will be held the following Thursday evening. Notice of meetings will be posted on the LSGC website and included in the monthly newsletter. The quorum for such meetings will be the majority of the membership present at the meeting. Each member shall attend at least three (3) meetings per year, which includes a renewal meeting. If a member does not comply with the three (3) meeting rule, their membership/family will be suspended for one (1) year.

**Section 2:** Meetings of the Officers. The officers shall meet at least monthly in the greater Amarillo area, a quorum for such meetings will be the majority of elected officers. Date and time of meeting will be set by the club president.

**Section 3:** Voting. Each member (household) in good standing whose dues are paid for the current year shall be entitled to one (1) vote at any meeting at which the member is present. Proxy voting will not be permitted at any club meetings or elections.

## **ARTICLE 5**

### **Officers / Board of Directors**

**Section 1:** Designation of Officers. The elected officers of LSGC shall be the President, Administrative Vice President, Operations Vice President, Secretary, Treasurer, Membership Director and Events Director, and they shall have authority to carry out the duties prescribed in these bylaws. The officers of the Club shall be member in good standing of the club for a minimum of two years and will be elected by the members, and shall serve a term of two years unless reelected or reappointed. One person may not hold more than one elected office at a time (unless no candidates are willing to be elected). There are no term limits. President, Administrative Vice-President, Operations Vice-President and Treasurer may not be related by blood or marriage.

**Section 2:** Election and Term. Officers of LSGC shall be reelected at the annual meeting of the Membership, and shall serve for two years or until their replacements are elected and qualified. Election of officers shall be staggered as follows:  
Odd Years: President, Operations Vice President, Secretary, Membership Director.  
Even Years: Administrative Vice President, Treasurer, Events Director.

**Section 3:** Removal. At any regular or special meeting, any officer may be removed by majority vote of the Officers, with officer in question abstaining from the vote, for

failure to carry out the duties of the office as prescribed by these bylaws, conduct detrimental to the Club, or for lack of sympathy with the stated purpose of the Club. Any officer proposed to be removed is entitled to five (5) business day's notice of the meeting at which the removal shall be considered and may address the Board of Directors at such meeting.

**Section 4:** Compensation. No compensation will be paid to officers for their service to the club.

**Section 5:** Vacancy. Any vacancies occurring with officers or the board of directors shall be filled at the first regular meeting following the creation of such vacancy; or at a special board meeting called for that purpose: President will be replaced by Executive Vice-President, unless that officer is unable to fill the office and then Operations Vice-President will fill that position. The elected officers will then appoint a qualified member to fill the newly opened position. Vacancies, in the following offices will be filled by appointment by the elected officers: Events Director, Membership Director, Treasurer and Secretary. All vacancies shall be filled until the next regular election scheduled for that position

#### **Section 6: Duties of Officers:**

A. President: The President is the Chief Executive Officer of LSGC and is elected by the membership. The President will perform all duties incident to the office of President and any other duties that may be required by these Bylaws or prescribed by the Officers. President has the authority to appoint committees as needed and is authorized to sign checks.

B. Administrative Vice-President: The Administrative Vice-President is elected by membership and will perform all duties and exercise all powers of the President when the President is absent or is otherwise unable to act. The Administrative Vice-President will perform any other duties that may be prescribed by the President. The Administrative Vice-President is authorized to sign checks and oversees Membership and Treasurer Duties.

C. Operations Vice-President is elected by membership and will perform all duties and exercise all powers of the President when the President and Administrative Vice-President are absent or otherwise unable to act. The Operations Vice-President will perform any other duties that may be prescribed by the President, and works directly with the directors of Maintenance, Education, Civilian Marksmanship Program and the Events Director.

D. Secretary: The Secretary is elected by membership and will keep minutes of all meetings of Members and Officers, the custodian of the Club records, give all notices as are required by law or by these Bylaws, and generally perform all duties incident to the office of Secretary and any other duties as may be required by law, by the Bylaws, or

which may be assigned by the President. The secretary is responsible for maintenance of website and monthly club newsletter.

E. Treasurer: The treasurer is elected by membership and will have charge and custody of all funds of this Club, and will deposit the funds as required by the Officers, keep and maintain adequate and correct accounts of the Club's properties and business transactions, and render reports and accounting's to the Officers and provide a monthly report at membership meetings. The Treasurer will perform all duties incident to the office of Treasurer, and any other duties that may be required by these Bylaws or prescribed by the President. The treasurer is authorized to sign checks. Each November the Treasurer will be required to post an expense report for the previous year to date at the range where it is available for view by the general membership. A committee will be formed to perform an end of year Audit.

F. Events Director: The Events Director (ED) is elected by appointment and is responsible for organizing and overseeing all club shoots. The ED shall coordinate reservations for the clubs classroom and range using the club website. Cost for event supplies from the club shoots will be reimbursed in full from Club funds. The ED may appoint an assistant that is approved by 2/3 majority vote of the Board of Directors with a discretionary term set by the ED or until a new ED is nominated.

G. Membership Director: The membership director is responsible for managing all aspects of club membership. This person shall be charged with maintaining an accurate data base, updating membership forms as needed, organizing monthly new member registration and yearly renewals and has the responsibility of handling all individual NRA membership applications and renewals. Membership Director will turn all monies collected to the Treasurer in a timely fashion, and is encouraged to appoint committees to assist with registration and renewals.

H. All elected, voting officers will have access to the LSGC website as necessary.

## **ARTICLE 6:**

### **Directors**

Section 1: Designation of Directors. The Directors of LSGC shall be Maintenance, Education, Civilian Marksmanship Program and Range Development. Directors are appointed by the elected officers of the club to further the development of a thriving club and to assist in the day to day operations of the club. Maintenance, Civilian Marksmanship Program and Education are under the guidance of the Operations Vice-President. Range Development is under the guidance of the President.

**Section 2:** Compensation. No Director will receive compensation for their service to the club.

**Section 3: Removal.** At any regular or special meeting, any director may be removed by majority vote of the Officers for failure to carry out the duties of the office as prescribed by these Bylaws, conduct detrimental to the club, or for lack of sympathy with the stated purpose of the club. Any Director proposed to be removed is entitled to five (5) business day's notice of the meeting at which the removal shall be considered and may address the officers at such meeting.

#### **Section 4: Duties of Directors:**

A. Maintenance: This position is appointed by the officers and is a three year term and is a non-voting member of the board. Maintenance Director is responsible for upkeep of range, equipment and grounds. All expenses incurred will be paid by the club with proper documentation, all major purchases or expenditures over \$100 require prior approval from the officers. Maintenance Director is encouraged to solicit volunteers to assist with this job.

B. Education Director: This position is appointed by the officers and is a three year term and is a non-voting member of the board. The education director is responsible for organizing all training and educational classes for club members to improve shooting skills and safety of club members. The Education Director is responsible for seeing that all instructors are in compliance with local, state and federal laws, NRA and LSGC rules and policies.

C. Civilian Marksmanship Program Director: This position is appointed by the officers and is a three year term and is a non-voting member of the board. The club maintains an affiliation with the Civilian Marksmanship Program, the club Director is responsible for maintaining a working relationship with the Civilian Marksmanship Program, keeping the club informed with the services offered by the Civilian Marksmanship Program and maintaining compliance with their policies.

D. Range Development Directors: This committee of directors is appointed by the President, Vice-President of Administration and Operations Vice-President, these directors do not hold a voting position on the board. This committee will have a minimum of 3 members and with a term of 3 years. Any Expenditures from the building fund of less than \$5,000 will require a quorum of the elected officers to approve the expense Any funds disposed over \$5,000 will require a 2/3 majority vote of members present at next scheduled monthly meeting. This committee will present on paper their plans and progress on a periodic basis to the Club Officers as requested.

## **ARTICLE 7**

### **Club Year, Annual Meeting and Elections:**

**Section 1: Club Year.** The club's fiscal year shall begin on the first day of January and



end on the last day of December. The club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting

**Section 2:** Annual meeting. The annual meeting shall be held at the membership meeting each October at which officers for the ensuing year whose terms are expiring shall be elected by written ballot from among those nominated in accordance with Section 4 of this Article They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to their successor in office all properties and records relating to that office within fifteen (15) days after the election.

**Section 3:** Elections. The nominated candidate receiving the greatest number (simple majority) of votes for each office shall be declared elected.

**Section 4:** Nominations. No person may be a candidate in a club election who has not been nominated and is not a member in good standing for a minimum of 2 years. During the month of June, the board shall select a nominating committee consisting of a minimum of three members, not more than one of whom may be a member of the Board. The board shall name a chairman for the committee, and it shall be his or her duty to call a committee meeting. The committee shall nominate one candidate for each office that are to be vacated, and after securing the consent of each person nominated, shall immediately report their nominations to the club Secretary. Upon receipt of the nominating committee's report, each club member shall be informed in August, by way of the monthly newsletter, of the candidates nominated. Additional nominations may be made at the September meeting by any member in attendance provided that the person so nominated does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, his proposer shall present to the Secretary a written statement from the proposed candidate signifying his or her willingness to be a candidate. No person may be a candidate for more than one position. Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

**Section 5:** Presentation of Nominees. Prior to elections at the October meeting each nominee will be given the opportunity to address the membership for 3 minutes sharing their bio and qualifications for the office they are seeking. The acting president may end the nominee's presentation if time has expired or the nominee is abusing this privilege by mud-slinging or using slander against current elected officers or other nominees.

**Section 6:** Voting. Each member (household) is entitled to one (1) ballot. Ballots will be distributed before the October meeting, proof of membership will be validated by possession of current year's key card.

**Section 7:** Ballot Counting. A committee of 3 members in good standing shall be appointed to secure and count the ballots. No member of this committee shall be related by blood or marriage to anyone on the ballot or currently on the board of directors.

Ballots from Saturday's meeting will be sealed until Thursday night and then the total votes from both meetings will be tallied, and the newly elected officials shall be announced. The results will be returned to the Club President for filing with the Club Secretary.

## **ARTICLE 8:**

### **Contracts, Checks, Deposits and Funds**

**Section 1:** Contracts. The Board of Directors may authorize, by 2/3 majority vote of the elected officers to enter into a contract on behalf of LSGC. Any and all contracts on behalf of the club will require two signatures, President, Administrative Vice-President and Operations Vice-President are the only authorized officers to enter into a contract.

**Section 2:** Checks, Drafts and Orders of Payment. All checks over One Thousand dollars (\$1000) shall require two signatures. The signatures of current President, Administrative Vice-President and Treasurer shall be filed with all banks holding accounts under the name of Lets Shoot Gun Club, LLC. No blank checks shall be signed.

**Section 3:** Deposits. All funds of LSGC shall be deposited in a timely manner to the credit of the club in such banks, trust companies, of other depositories as the Board of Directors may designate.

**Section 4:** Gifts. Significant gifts may be accepted by the club when approved by a majority of the Board of Directors. Such gifts shall be free of obligation from the club and no special favors shall be expected or given, without the majority vote of the board of directors.

**Section 5:** Loans. The Board of Directors may authorize, by unanimous vote to enter into a contract of indebtedness by LSGC. The authority designated by this provision shall be limited to a single and specific instance and must be related to the purpose of the club. Any and all contracts on behalf of the club will require two signatures, President, Executive Vice-President and Operations Vice-President are the only authorized officers to enter into a contract of indebtedness.

## **ARTICLE 9:**

### **Amendments**

**Section 1:** Proposal Process. Amendments to the by-laws may be proposed by the board of directors or by written petition addressed to the Secretary signed by twenty percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the board of directors and must be submitted to the members with recommendations of the board by the Secretary for a vote within four months of the date when the petition was received by the Secretary.

**Section: 2:** Voting Procedures. The bylaws may be amended by a 2/3 majority vote of

the members present (no proxy voting allowed) and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting that will be posted on the website, included in newsletter and emailed to each member at least two weeks prior to the date of the meeting.

#### **ARTICLE 10:**

**Section 1:** Dissolution. The club may be dissolved at any time by the written consent of not less than 2/3 of the membership. In the event of the dissolution of the club other than for purposes of reorganization, whether voluntary or involuntary or by the operation of law, none of the property of the club nor any proceeds thereof nor any assets of the club shall be distributed to any members of the club, but after payment of the debts of the club, its property and assets shall be given to a charitable organizations involved in shooting sports with NRA affiliation as selected by the Officers of the club.

#### **ARTICLE 11:**

**Section 1:** Statement of Nondiscrimination. Notwithstanding any provision of these bylaws, the Club shall not discriminate against any director, officer, applicant, or participant on the basis of sex, race, color, ethnicity or national origin.

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Nomination Stuff

June – Committee is formed

July- announce that nominations are being accepted from floor next month

August-Accept nominations from the floor

September- End of nominations (everyone must confirm that they agree with being nominated)

October- Elections, results announced at Thursday meeting