

January 7, 2013
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, January 7, 2013 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was given by Pastor Caren Loper of the United Methodist Church.

Present: Mayor Lentz, and Commissioners Krug, Forkenbrock, Edwards and Barton.

A pay request from Sapulpa Digging was added to the agenda. Motion by Commissioner Forkenbrock to approve the agenda as amended. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the December 17, 2012 regular meeting. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the December 21, 2012 special meeting. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve appropriation ordinance #3224 (Bonus Payroll) in the amount of \$7,527.95. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve appropriation ordinance #3225 (Payroll) in the amount of \$32,158.72. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve appropriation ordinance #3226 (Disbursements 2012) in the amount of \$178,162.34. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve appropriation ordinance #3227 (Disbursements) in the amount of \$162,882.91. Seconded by Commissioner Edwards. All aye.

Public Comments

A resident, Jody Horton, was present to request that the City monitor traffic at the south end of town due to children playing at the Railroad Park. She asked if the City would consider lowering the speed limit or putting up a "Child at Play" sign. The Chief of Police will look into the matter and will increase the patrol in the area.

Ms. Horton also asked about the sewer line connections at each residence. She stated that most of these connections are bad and asked if the City would perform the digging if the resident would replace the connection. Mayor Lentz advised that with the sewer rehabilitation project going on, whenever a new main is installed the connections will be redone by the City with new pipe being installed up to 5' from the main.

Discussion of Armory Use Guidelines and Fee Schedule

Community Services Officer James Stuart presented the Commission with a list of recommendations for use of the Armory and suggested fees. After discussion, a motion was made by Commissioner Barton to proceed with the recommendations of Mr. Stuart. Seconded by Commissioner Forkenbrock. All aye.

Discussion of Mutual Aid Agreement for Fire with Several Entities

Fire Chief Lamar Shoemaker presented a mutual aid agreement between several entities in Atchison County and requested that the Commission approve this agreement. He noted that there could be a request for reimbursement of costs by other fire departments in cases of major fires. Motion by Commissioner Edwards to approve the Mutual Aid agreement. Seconded by Commissioner Forkenbrock. All aye.

Pay Request for Sewer Project

A request for payment to Sapulpa Digging, Inc. was presented in the amount of \$300,595.07. This request includes an amount for stored materials. The Commission had concern about liability on the stored materials. Motion by Commissioner Barton to approve the pay request contingent on the contractor having insurance to cover the stored materials, if not then subtract the amount for the materials from the payment. Seconded by Commissioner Edwards. All aye.

Bids on Street Material and Hauling

The following table shows the bids received for street materials.

DESCRIPTION	STIRTON BROS. (Horton)	Gary Servaes Ent. Atchison	Whetrock, Inc. Troy	Keller St. Joseph, Mo
1/2" crusher run (gray)	\$	\$ 9.50	\$ 9.00	No Bid
1/2" screened chat (gray)	\$ -	\$ 12.50	\$ 12.00	No Bid
1" crusher run (gray)	\$ -	\$ 9.50	\$ 9.00	No Bid
1 1/2" crusher run (gray)	\$ -	\$ 9.50	\$ 9.00	No Bid
3" crusher run	\$ -	\$ 9.50	\$ 9.00	No Bid
Sand--Mason or Brick	\$ 23.00	No bid	No bid	No Bid
Sand--Pit	\$ 7.50	No bid	No bid	No Bid
CMK	\$ -	No bid	No bid	No Bid
Cold Patch	\$ -	No bid	No bid	\$ 85.00
AB3	\$ -	\$ 9.50	\$ 9.00	No Bid

Motion by Commissioner Forkenbrock to award the 1/2" crusher run - 3" crusher run and the AB3 to Whetrock, Inc. Seconded by Commissioner Barton. All aye.

Motion by Commissioner Forkenbrock to award the cold patch to Keller. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to award the sand-mason or brick and pit to Stirton Brothers Trucking. Seconded by Commissioner Barton. All aye.

The bids for hauling were as follows:

Stirton Bros. Trucking	\$.173 per ton mile
Kevin Stirton Trucking	\$.174 per ton mile.

Motion by Commissioner Forkenbrock to award the hauling of materials to Stirton Bros. Trucking. Seconded by Commissioner Edwards. All aye.

Bids on Grave Opening and Closing

There was one bid from D&L Construction, Larry Sextro, for opening and closing of graves in the amount of \$199.50. Motion by Commissioner Edwards to approve the bid by D&L Construction. Seconded by Commissioner Barton. All aye.

Bids on Blue Building Cleaning and Inspections

One bid was received from Olga Montes for cleaning of the Blue Building. The bid was as follows:

East Room	\$25.00
Central Room	\$50.00
West Room	\$25.00
Kitchen	\$25.00
Bathrooms	\$25.00
Front Hallway	\$25.00
Inspections	\$50.00

There was discussion about the inspections bid being the same amount that is received for rental of one room.

Motion by Commissioner Edwards to approve the bid from Ms. Montes on a 90 day trial basis. The motion died for lack of a second.

Motion by Commissioner Forkenbrock to accept the bids for cleaning fees and reject the bid for inspection fees. Seconded by Commissioner Barton. Aye – Mayor Lentz and Commissioners Krug, Forkenbrock and Barton. Nay – Commissioner Edwards.

The Commission requested Ms. Schmitt to see about having the inspections done internally.

Discussion of Comp Time Policy

A proposed policy was presented to the Commission for comp time that would require the time to be used quarterly. There was a question if the police department could be treated differently and not be allowed to build comp time. The City Attorney will check on the legalities of this issue and will write a policy for Commission action.

Discussion of Changing Form of Government

Commissioner Forkenbrock approached the subject of changing the form of government for the City of Horton. The current form of government is the Commission form which has the Commissioners serving as department heads. Horton has hired departments and by ordinance has established the position of City Administrator. Commissioner Edwards stated he understood

Commissioner Forkenbrock's concerns but does not currently have a problem with the form of government.

Approval of Bid on Pump and Motor Repair at Well #6

A quote was received from Alliance Pump & Mechanical Service, Inc. for rebuilding the pump and motor which was damaged during the cleaning of the wells. The quote shows 2 different options. Commissioner Edwards would like a written report of cause and effect for the repairs needed before making a decision.

Request from Sweet Pro Feeds Concerning Property

A letter was received from Craig Wischropp from Sweet Pro Feeds asking for the Commission to consider selling or donating the property behind the armory for their expansion and storage. The Commission would like to see a map showing the area in question, the zoning and an explanation of the anticipated usage.

Executive Session to Discuss Non-Elected Personnel

Motion by Commissioner Forkenbrock to go into executive session to discuss non-elected personnel for 5 minutes to include the Commission, City Attorney, Candy Schmitt and Beau Hasenohr. Seconded by Commissioner Barton. Upon reconvening, Mayor Lentz stated there was no action taken.

Motion by Commissioner Edwards to go into executive session for 5 minutes to discuss non-elected personnel to include the Commission, City Attorney and Candy Schmitt. Seconded by Commissioner Forkenbrock. All aye. No action was taken after executive session.

Kevin Hill left the meeting.

Staff Reports

Mr. West reported on the activities of the crews. They are cutting brush around the lake, picking up leaves on the streets, pulling power poles that are not being used and will reuse as needed, will run generators on Wednesday using various employees for training, cutting trees along the streets, taking down space lights that are not being used and putting them back in inventory, fixing street lights and working on utility maps.

Motion by Commissioner Forkenbrock to go into executive session for 5 minutes to discuss non-elected personnel to include the Commission and Candy Schmitt. Seconded by Commissioner Barton. All aye. No action was taken after executive session.

City Clerk's/Administrator's Agenda

A request was received from Connie Werner to waive the Blue Building fees for a benefit breakfast for Shari Lott. Motion by Commissioner Edwards to waive the fees for the benefit. Seconded by Commissioner Forkenbrock. All aye.

Ms. Schmitt would like to purchase a copier/scanner/printer that will allow the scanning of documents in a searchable format. This would allow electronic imaging of City documents for preservation purposes as well. This will be on a 5 year lease with Cannon. Motion by

Commissioner Edwards to allow the purchase. Seconded by Commissioner Forkenbrock. All aye.

Commissioner's Agenda

Commissioner Krug

Commissioner Krug asked about the grants for walking trails. Mayor Lentz explained the process for the KDOT grant.

Since the weather has created drought conditions, Commissioner Krug suggested that the Little Lake be cleaned around the edges and on the north end. Mayor Lentz will check on how this could best be accomplished.

Commissioner Forkenbrock

Commissioner Forkenbrock suggested that residents that use the alleys to access their homes might consider putting house numbers on the back of the houses as well as the front for the ease of emergency personnel.

Commissioner Edwards

Commissioner Edwards requested that the Commission continue to review ordinances. A dry hydrant on the east side of Mission Lake is floating. Mayor Lentz will take care of getting it anchored.

Commissioner Barton

Notify the Park Board that elections will be held at the next meeting. Commissioner Barton will be looking at times for the beginning of camping season. He will be trying to set up a meeting with the campers before the season begins.

Mayor Lentz

No report.

Motion by Commissioner Edwards to go into executive session for 20 minutes to discuss non-elected personnel to include the Commission and Candy Schmitt. Seconded by Commissioner Barton. All aye. No action was taken after executive session.

Motion by Commissioner Forkenbrock to adjourn the meeting at 8:28 p.m. Seconded by Commissioner Barton. All aye.

Candy Schmitt, City Clerk

Tim Lentz, Mayor