



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING NOVEMBER 13, 2018

The regular meeting of the Mokena Fire Protection District was held on Tuesday, November 13, 2018 at Mokena Fire Station #1 at 7:00 PM.

- Present:** President William Haas, Treasurer Ken Blank, Trustee Kenneth Lenz, Trustee Craig Warning, Fire Chief Howard Stephens, Assistant Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Kathy Ferraro
- Absent:** Secretary Robert Hennessy
- Visitors:** Tom Gilbert, Attorney with Ottosen, Britz, Kelly, Cooper, Gilbert & DiNolfo, Ltd., Law Firm

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



Ken Lenz made a motion, seconded by Ken Blank, to accept Craig Warning as Secretary Pro-Tem for tonight's Trustee Meeting. Motion passed with a roll call vote as follows: Ken Blank aye; Ken Lenz aye; Craig Warning aye..

MINUTES OF PREVIOUS MEETINGS, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Ken Blank, to accept the minutes of the October 9, 2018 meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Ken Blank made a motion, seconded by Craig Warning, to accept the monthly statement as presented. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$131,152.26 as presented. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

TRUSTEES' REPORT

None

CALENDAR AND CHECKLIST

The review and adoption of the Tax Levy approval is an agenda item later in the meeting.

ASSISTANT CHIEF CAMPBELL'S REPORT

Pierce has provided MFPD with a letter to present to ISO during their visit explaining the work that is being done on the truck. Pierce has been keeping MFPD updated with pictures and progress weekly on the truck. The truck is now in the reassembling phase and is expected to be completed in December.

Will County Well and Pump has completed the cleaning of the well at Station #3.

Zoll Medical will be out this month for the annual inspection on our cardiac monitors.

Waterway was out to perform the annual testing and inspection on the ground ladders. The ladders have all passed their inspections.

MFPD will be participating in the Mokena Christmas Fest that is scheduled for Saturday, November 17th. In addition to the parade, we will also be participating in the Community Photo on Front Street.

The Board reviewed the ride-along report for the month of October.

ASSISTANT CHIEF CIRELLI'S REPORT

Dissolution efforts for Lincoln-Way are underway. This process will take some time. Laraway has hired a new director, who is expected to begin work on December 10th.

Last Wednesday marked the four-year anniversary of the new CAD going live. Another CAD upgrade (not as major) is anticipated to occur on December 11th.

On the evening of October 13th, the Will County 9-1-1 computer network experienced an external attack, causing disruption to mobile CAD clients, electronic

patient care reports, fire station pre-alerts, and incident records. Services were not fully restored until November 2nd. We are in the process of completing incident records from the outage and verifying that old data has been restored. In response to the network attack, we have updated our antivirus/malware defense software and are migrating to a new email client.

A/C Cirelli recently attended the Homer Glen Public Services and Safety committee meeting.

We currently have two employees out on reported duty-related injuries.

The Trustees reviewed the October code enforcement reports, public education surveys and training calendar.

Efforts are underway for the implementation of the Brycer Compliance Engine, the fire detection and suppression inspection tracking system. We anticipate to go live with the system in January.

Throughout the month of October, Lt. Sickles and shift personnel visited each of the educational institutions within our District to provide life safety education. Thank you to all who helped throughout the fire prevention season, especially Lt. Sickles, the shift personnel and Kathy for coordinating the schedules.

CHIEF'S REPORT

The FY2018 ambulance billing data was reviewed.

The Mokena Fire Protection District has been informed that one of it's members will be on an extended sick leave due to an off-duty injury. The employee will be utilizing his sick time on October 23, 2018 and will remain on sick leave for approximately three-and-a-half (3 ½) months. In efforts to maintain the highest level of professional services for the taxpayers of the MFPD and to remain within the financial constraints of our current fiscal year budget, the MFPD requested a variance from the current agreement between the Mokena Fire Protection District and the Mokena Professional Fire Fighters, I.A.F.F. Local 4270 for the term June 1, 2017 through May 31, 2022. The variance letter was rejected by Local 4270.

On November 1 Chief Stephens, Assistant Chief Cirelli and a representative from Mokena Public School District 159 attended the Property Tax Board of Review hearing for the Seventh Day Advent Church application for tax exemption. The purpose of our attendance at this hearing was to oppose the property tax exemption.

The 2018 District Awards are scheduled for Tuesday, December 11, 2018, prior to the Trustee Meeting, at 6:00 p.m. at Station #1.

Due to the cutbacks on staff with the Marines for Toys for Tots, the Trustees have agreed to collect toys during the holiday season for local organizations.

Chief Stephens informed the Trustees on a posting error that occurred at FNBC Bank. FNBC Bank has corrected the error.

Attorney Tom Gilbert reviewed the Mokena Fire Protection District's current Sexual Harassment Policy with the Board. This Policy was adopted by the Board at the January 9, 2018 Board of Trustee Meeting.

Letters received this month:

- A thank you letter was received from a residence for assistance on a call.
- A thank you letter was received from the Mokena Lions Club, expressing their gratitude for our joint agreement in working together with them on their 2nd annual Open House/Pancake Breakfast.

Newspaper articles this month:

- Mokena Messenger published our calls for service for September 2018 and a notice for our CPR class on October 29th.
- The Mokena Messenger also published (on their front page) pictures and articles covering our Open House/Pancake Breakfast on October 7th.

Three Customer Satisfaction Surveys received in the past month were shared with the Board.

REVIEW AND ADOPT TAX LEVY

Tom Gilbert with Ottosen, Britz, Kelly, Cooper, Gilbert & DiNolfo, Ltd. presented Ordinance No. 2018-8, *an ordinance for the levying and assessing of taxes for the Mokena Fire Protection District in the counties of Will and Cook and State of Illinois for 2018.*

Ken Lenz made a motion, seconded by Ken Blank, to approve Ordinance 2018-8 as presented. Motion passed with a roll call vote as follows: Ken Blank aye; Ken Lenz aye; Craig Warning aye.

HEALTH AND DENTAL INSURANCE RENEWAL

Blue Cross/Blue Shield Health Insurance renewal rate has a proposed increase of 7.2% and Principal Dental Insurance renewal has a proposed increase of 4.9%.

Ken Lenz made a motion, seconded by Craig Warning, to approve the renewal of Blue Cross/Blue Shield Health Insurance and Principal Dental Insurance as presented. Motion passed with a roll call vote as follows: Ken Blank aye; Ken Lenz aye; Craig Warning aye.

DESIGNATION OF PSEA HEALTH PLAN

The District needs to designate a health plan for an employee who may fall under the Public Safety Employee Benefits Act (PSEBA). The Mokena Fire Protection District would propose the same Blue Cross/Blue Shield Health Insurance along with the Principal Dental Insurance that is in currently in place for our employees.

Ken Blank made a motion, seconded by Ken Lenz, to approve our current Blue Cross/Blue Shield Health Insurance and Principal Dental Insurance for the Public Safety Employee Benefits Act (PSEBA). Motion passed with a roll call vote as follows: Ken Blank aye; Ken Lenz aye; Craig Warning aye.

FLEET MAINTENANCE AND REPAIR SERVICES INTERGOVERNMENTAL AGREEMENT FOR MANHATTAN FIRE PROTECTION DISTRICT

Craig Warning made a motion, seconded by Ken Blank, to approve the Intergovernmental Agreement between the Mokena Fire Protection District and the Manhattan Fire Protection District for Fleet Maintenance and Repair Services. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 8:16 PM after a motion by Ken Blank.



Craig Warning, Secretary Pro-Tem
Secretary, Board of Trustees

Recording Secretary:
Kathy Ferraro