

Buena Vista Parent Organization Meeting Minutes September 12, 2016

WELCOME AND INTRODUCTIONS: Ben Temple, President, welcomed everyone and called for introductions. The following members were present: Ben Temple, Ben Gese, Gail Spinks, Jennifer Cantwell, Colby Huling, Ben Hinde, Deanna Czarnecki, Chris White, Amy Peterson, Julia Vasquez, Ashley LaVelle, Kerry Frazee, Keith Frazee, Leah Callahan, Mo Young, Brad Sattler, Jill Duclos, Laurie Burke, Heidi Grigsby, Kelly Fenley, Sydney Koh, Melissa Ibarra, Gina Olson, Todd Grigsby, April Colgrove, Tiffany Wright, Gretchen Ruddick, Lisa Kovacevic, Amy Birney, Amy Potter, Keri Pape,

Ben welcomed everyone to the first BVPO meeting of the year, gave a general overview of BVPO, and indicated that he wants to have meetings end by 8 which will, hopefully, encourage more people to attend.

Melissa Ibarra, Principal, also welcomed everyone. She indicated the first week back at school went well. All the teachers are back and ready to start. There is not secretary at this moment because the secretary selected had a health issue, resulting in her retiring. Interviews are complete for a new person and the candidates have been forwarded to 4J. Stay tuned for updates.

ADMINISTRATIVE MATTERS: Ben presented several administrative matters that need to be taken care of: (1) By Laws; (2) Approving a Co-treasurer; and (3) Approval of June Minutes

Bylaws – Ben discussed the change in the Bylaws which were presented at the June meeting. A draft of the Bylaws has been available on the BVPO website since June. Basically, the changes to the Bylaws removed the Costa Rica trip from the BVPO. This is primarily for liability reasons. The Costa Rica trip will be its own group. There Bylaws do include, though, the addition of a Cultural Development Chair (Board Member) whose job is to increase awareness of the trip, serve as the liaison to the Board for the Costa Rica Trip and also explore other cultural awareness activities that can improve cultural awareness at the school. There were also some minor administrative changes to reflect more accurately how the BVPO operates.

Motion to Approve Amended Bylaws – A motion was made to approve the amended by laws. There was a second. A vote was called. There were 30 voting members present and 27 voted to approved. This constituted more than the 75% which was required to pass the new bylaws.

Resolved - The amended Bylaws were approved and will be used from now going forward.

Co-Treasurer- Ben announced that there were still several open Board Positions including Vice President, Co-Treasurer and Cultural Development Chair. Anyone interested in open positions can contact Ben. Ben announced that Colby Huling had volunteered to be co-treasurer. Todd explained that because of the volume of checks/reimbursements etc., he needs assistance. Colby introduced himself.

Motion to Appoint Colby Huling Co-Treasurer- A motion was made to appoint Colby Huling as Co-Treasurer. There was a second. A vote was called. A majority of those present voted to approve.

Resolved - Colby Huling is appointed as Co-Treasurer.

June Minutes – Ben announced the June Minutes needed approved.

Motion to Approve June Minutes – A motion was made to approve the June minutes. There was a second. A vote was called. A majority of those present voted to approve.

Resolved - The June Minutes were approved

AMITY: Lisa presented and announced that the Amity interns are here and with their host families. She described the program for new parents—Amity interns are teachers in training that come from Spanish-speaking countries and work in the classrooms. Each intern is assigned to a grade 1-5 (not kindergarten because kindergarten has EAs) and works with those classes. They switch at semester. She reminded everyone because of the limitations on the VISAs the program uses, they are not available to babysit or tutor. This is a very valuable program for the school and represents BVPO's greatest expense. A brochure was provided that set out the benefits and that information will be on the website soon.

CALENDAR REVIEW: Ben went over the calendar provided and outlined the big events coming this year. The calendar will be posted on the website but some highlights include:

September: Curriculum night is Friday, September 23rd(K-2) and Friday, September 30 (3-5) in English and Spanish. Dinner Out is at Papa's Pizza on Sept.20. Jog-a-thon is September 28, 2016. This is a huge fundraiser for the school.

October: Carnival is October 13. Conferences are October 27-28.

November: Holiday Photo Shoot and Pancake breakfast is Nov.5th and there will be Papa's Pizza Coupon sales fundraiser.

December: Book fair is likely the 5th-9th but dates are being finalized.

January: Family Math Night will be January 20th – this is a new initiative where the staff will organize a Family fun night. The first one will be math oriented. There will also be a Bingo (Noche de Loteria) night May 19.

February: Subasta Latina is February 24,

March: March 6-10 is Classified Staff Appreciation Week. Fiesta is March 17.

Spring Break is March 24th-April 3.

May: May 1-4 is Teacher Appreciation Week. May 19 is Noche de Loteria (Bingo) Night.

FUNDRAISING: Ben and April discussed fundraising for this year. A chart detailing the fundraising goals was provided. The goal is \$63,000 with the main fundraisers being Jog-A-Thon (\$26,000) and Subasta (\$20,000 (which is half of the total raised of 40k)). The Holiday Pictures fundraiser will be back this year (Nov 5) and there will be a new fundraiser – Dinners Out – each month there will be a restaurant that will give a percentage to BV. The first is Papa’s Pizza.

A push was made for Jog-A-Thon – Cindi and Maryam have done excellent job and it is a huge fundraiser so please support it.

Next, a discussion was had about Subasta. This is an auction that takes place Feb. 24. It is a major fundraiser that raises money for 2 years (it is a biannual event). In order for Subasta to work, more volunteers are needed. Ben provided a list of all the volunteers still needed. Two more people for the silent auction procurement team, two people for the live auction procurement team, and two people for the buy-in board and raffle coordinator are needed by October 15 or we have to consider whether Subasta can happen. There are other jobs that are needed as well particularly as the event gets closer. Interested people should contact Ben.

TREASURER: Todd provided the treasury update. Todd had a handout on the budget that was approved in June. The operating budget is \$64,395 and the capital budget (spending of surplus funds for capital projects approved in June) is \$20,852. This leaves an operating cash flow of \$17,196.

Todd indicated he needs to update the bank accounts at Oregon Community Credit Union (OCCU) to remove last year’s signers (Tim Bruegman, Tammy Zepeda and Kori Travis) and add this year’s President (Benjamin Temple) and co-treasurer (Colby Huling).

Motion to Remove Tim Bruegman, Tammy Zepeda and Kori Travis and add Benjamin Temple and Colby Huling to all OCCU bank accounts for BVPO –

A motion was made to remove Tim Bruegman, Tammy Zepeda and Kori Travis and add Benjamin Temple and Colby Huling to all OCCU bank accounts for BVPO.

There was a second. A vote was called. A majority of those present voted to approve.

Resolved - Tim Bruegman, Tammy Zepeda and Kori Travis will be removed from all accounts for BVPO at OCCU. Benjamin Temple and Colby Huling will be added to all accounts for BVPO at OCCU.

SCHOOL AFFAIRS: School affairs hosted the back to school ice cream social. It went well but they welcome any suggestions. School Affairs provides information to parents and host a lot of events. They are still in need of school affairs reps that are bilingual. Carnival is coming up Oct. 13. There will be pizza for sale and lots of games to play. There will be lots of volunteer opportunities. Look for the emails.

COMMUNICATIONS: Ben announced that someone is willing to take all the updates and compile them for the enews. But, someone is still needed to reach out to different people and gather the information and remind people about deadlines. Some other options discussed but nothing was decided. Anyone interested in assisting should contact Ben. The website is being updated now. There is a website email address (bvpo.org@gmail.com) and updates should be sent there.

WEEKEND BACKPACK FOOD ASSISTANCE: Sydney presented about the Backpack food program. Last year, \$3000 was raised to fund a food packing event. Now, families that request it will receive rice and beans in their students' backpacks on the weekend along with free cereal packs from Food for Lane County. This will be done anonymously. They are working on grants and donations to fund the program going forward.

PRINCIPAL& STAFF UPDATE: Melissa presented. There has been a drop in enrollment over the summer of about 30 students (from 450s to 420s). Because of how the lottery works (must take next person on list regardless of grade) it is difficult to fill higher grades without also overfilling kindergarten. Third grade is at 23 and 24 which is not sustainable. Two schools facing similar problems have lost funding. Melissa is concerned and is talking to the administration about it. She described the thinking maps – there are 8 – which are ways to organize ideas. These will be in all the classrooms and she will discuss at curriculum night. She indicated the teachers had a good first week and the Amity Interns are coming in with the teachers and leaving with the teachers to get them more involved in the classroom.