

**Hay Lakes ECS Meeting  
AGM - August 27, 2020**

**1. Call to Order & Welcome**

Pam Ritchie called the meeting to order at 7:04 pm

**2. Attendance**

Martha Wrubleski (Teacher), Miranda Odland (Outgoing Coordinator), Marie Carlson (Coordinator), Pam Ritchie (President), Mindy Kennett (Vice President), Leah Gaasbeek (Treasurer), Avey Christiansen (Secretary), Hannah Carlson (Educational Assistant), Marie Schultz (Bookkeeper), Pheonix O'Flaherty, Bradley Selin, Crystal Johnson, Cheryl Wagar, Jody Melin, Derrick Lukin, David Jones, Suzie Brown, Jenny Crandall, Cory Lestus, Desiree Davis, Penny Martin, Blaine Seutter, Dennis O'Flaherty

**3. Adopt Agenda**

Mindy Kennett moves to adopt the agenda as presented. Derrick Lukin 2nds. MC.

**4. Introduction of Staff**

Teacher - Mirtha Wrubleski

Educational Assistant - Hannah Carlson (hired this year because we cannot have parent helpers in the classroom due to COVID restrictions)

Coordinator - Marie Stratuliak

Bookkeeper - Elise Schultz

Outgoing Coordinator - Miranda Odland

**5. Introduction of 2019-2020 Board Members** (and information about each position)

Pam Ritchie - President

Mindy Kennett - Vice President

Leah Gaasbeek - Treasurer

Avey Christiansen - Secretary

**6. Election of Executive for 2020-2021**

a. President - Pam Ritchie

(Pam will stay on as President, as allowed in the Hay Lakes Bylaws, Article 4, section viii)

Vice President - Desiree Davis (elected by acclamation)

Treasurer - Blaine Seutter (elected by acclamation)

Secretary - Avey Christiansen

(Avey will stay on as Secretary, as allowed in the Hay Lakes Bylaws, Article 4, section viii)

LAC (2) - Penny Martin, Jody Mesin

b. **Oath of confidentiality and Code of Ethics** will be signed by all staff and Executives.

**7. Bookkeeper/Treasurer's Report**

**a. Financial Report**

Chequing Account - \$14,415.97,

Savings Account - \$33,543.35

**b. Motion to Split Classes**

- Mindy makes a motion to split the classes until December and then revisit.

Crystal Johnson 2nds. All in favour. MC

**c. Motion to pay bills and buy gifts throughout the year**

- Jody Makes a motion to buy gifts and pay bills as needed throughout the year. Mindy seconds. All in favour. MC
- Mindy Kennett made a motion to declare signers on the Hay Lakes ECS bank account with any two of the four members of the executive to be signing authority for the 2020-2021 school year. Members who have signing authority are Pam Ritchie (president), Desiree Davis (vice president), Blaine Seutter (Treasurer), Avey Christiansen (secretary). Jody Melin seconded. All in favour. MC.

**8. Date of Next Annual General Meeting**

Registrations for the 2021-2022 school year will open January 2021.  
AGM will be in May 2021.

**9. Adjournment**

Pam adjourned the meeting at 7:26 pm