

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of November 18, 2021; 9:00 am
Tele/videoconference**

Members Present: Michelle Armstrong, Jenny Blenker, Marianne Brault, Alyssa Busse, Dr. Michael Clark, Cathy Connor, Nicole Dekan, Lori Goff, Del Horn, Jason Keffeler, Christopher Keller, Don Kimlicka, Dana Klug, Will Koehne, Liz Kracht, Anne Krawze, Jennifer Kuester, Brenda Maier, Brenda Meyer, Ken Marg, Katie Prather, Penelope Radlinger, Jodi Rohaley, Corey Smith, Tina Stephanus, Amanda Tabin, Robert Towne, Carmen Viegut, Linda Vollmar, Shirley Wiesman

Chairperson: Sara Steen

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sara Steen welcomed attendees.
September Meeting Minutes	Motion by Horn to approve the Sept 16, 2021 meeting minutes as posted. Second by Keffeler. Unanimously approved.
Correspondence	None
HERC Update	<ul style="list-style-type: none"> • Busy again with COVID response. Has restarted the weekly information briefing for partners and more frequent meetings with members and the Board. • Developing AAR and improvement plans from recent responses and exercises • Developing mass fatality plan
State Trauma/ STAC	<ul style="list-style-type: none"> • No STAC meeting since our last RTAC meeting • Next STAC is December 1 – online only • First classification review visit under the new rule has been completed • Working on quick guides for the review process • Preparing for 2022 data definition changes, system updates, etc. • Working on data quality checks and canned reports in the registry • Looking at reports based on social determinants of health • Emma Brown left DHS EMS office so Katie and Will are helping cover some of her duties (Will – WARDS, Katie – Hospital Hub)
State EMS Update	<ul style="list-style-type: none"> • Several new staff in the office and a few being hired still • Restarting the EMS Memo Series • Upcoming WARDS/E-licensing upgrades • EMS Town hall call will be 11/23. No December call • There is no mandate from DHS EMS office for EMS providers to be vaccinated. • EMS Advisory Board and committees are meeting Dec 7 & 8
RTAC Coordinator Report	<ul style="list-style-type: none"> • Meeting dates and locations for next year have been set: <ul style="list-style-type: none"> ○ January 20 - Aspirus Wausau Hospital ○ March 17 - Marshfield Medical Center ○ May 19 - Aspirus Wausau Hospital ○ July 21 - Marshfield Medical Center

	<ul style="list-style-type: none"> ○ Sept 15 - Aspirus Wausau Hospital ○ Dec 1 - Marshfield Medical Center ● Michael reviewed budget and expenses to date. \$2,520.82 spent and \$26,890.51 remaining.
Data report review	Will and Katie presented the Wisconsin Trauma Report 2020 Year in Review: Updates and Statistics and answered questions.
Process improvement committee	<p>Discussed an idea from the TQIP conference about having a dashboard.</p> <p>Sara submitted her resignation as the committee chair.</p> <ul style="list-style-type: none"> ● Will set up a committee meeting to elect a new chair.
Definitive Care Committee	Was supposed to be removed from the standing agenda until the committee is charged with a project.
Out of Hospital Committee	Will be meeting after this meeting.
Injury Prevention Committee	<p>Have set up a Doodle to pick a meeting time for the group. Those interested are encouraged to join.</p> <p>Discussed the Impact Team Drivers train-the-trainer session coming up. Details were shared in the chat.</p>
Conference Planning Committee	<p>Group discussed venue and date options.</p> <p>Group decided Thursday, April 7, 2022 at Northcentral Technical College with a hybrid format.</p> <p>Michael will follow up with NTC on vendor possibilities.</p> <p>Michael will schedule a committee meeting to start on speakers and topics and decide a few other details.</p>
Regional Trauma Plan	<p>Scheduling of a meeting with EMS and trauma medical directors proved to be challenging. Will wait until after 1/1/22 to try again.</p> <p>The state has developed a survey of the RTAC assessment criteria. Michael will deploy the survey and ask members to complete it to help us being the revision of the plan next year.</p>
2022 WI Farm Technology Days	<p>The 2022 WI Farm Technology Days will be held in Loyal, July 12, 13 and 14, 2022.</p> <p>SafeKids Wood/Clark will be displaying there</p> <p>Will look at having our Stop the Bleed and farm safety displays</p>
TQIP Ortho Guidelines	<p>Sara shared a presentation that she and Gina collaborated on. Group discussed the guidelines.</p> <ul style="list-style-type: none"> ● https://www.facs.org/-/media/files/quality-programs/trauma/tqip/ortho_guidelines.ashx
Other business	None
Future Agenda Items	<ul style="list-style-type: none"> ● None identified

Announcements/ Training	<ul style="list-style-type: none">• Shirley Wiseman, AWH Trauma Registrar is retiring after 26 years at AWH.• Aspirus Wausau Hospital completed their Level II reverification <p>See Calendar at NCRATAC-WI.org for more events and details</p>
Adjournment	Motion to adjourn by Wall. Second by Horn. Unanimously approved.

Next Meeting:
Thursday, January 20, 2022
9:00 am – Noon
Aspirus Wausau Hospital (if COVID restrictions have been lifted)