

## Essex Township - Minutes of the Regular Monthly Meeting

October 16, 2019 @ 7:00 p.m.

**Members Present:** Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Treasurer Kathy George, Clerk Lori Conner

**Visitors:** Assessor Beth Botke, Commissioner Kam Washburn

**Call to Order:** Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. in the Lowe United Methodist Church Hall followed by the Pledge of Allegiance.

### Visitor Statements:

Commissioner Kam Washburn

- County budget set to be approved at the end of October.
- Michigan is considering legislation to raise the age of juvenile court jurisdiction from 17 to 18 years of age.
- Clinton County is in the process of updating their 911 emergency system to an interoperable statewide system. A millage proposal is being considered to cover associated costs.

Township Assessor Beth Botke

- Public Act 23 of 2019 amended the act regulating the division of land PA 288 of 1967. Effective September 16, 2019, prior to a land division on of the following must occur:
  - o Obtain a certificate from the county treasurer stating all property taxes and special assessments are paid for the preceding 5 years (\$5 fee)
  - o If property taxes and special assessments have not been paid, the unpaid property tax and special assessments have been apportioned by the township or city assessing officer

**Minutes of August 28, 2019 Meeting:** Gavenda moved to approve the meeting minutes; supported by Conner. Motion passed and carried (MPC).

**Approval of Agenda:** The agenda was reviewed.

**Trustee Reports:** None

### Treasurer's Report:

- The general ledger for the period 8/1/19 – 10/4/19 was reviewed including checks #6252-6271.
- The checking balance is \$68,069.49.
- Cemetery CD balance is \$8358.10. Tax checking balance is \$202,346.24.
- Ideas for winter newsletter include: veteran support, cemetery rules, update on road projects, and request for election inspectors.
- George to look into renewing cemetery certificate of deposit.
- Gavenda moved to accept the treasurer's report, supported by WInsor. MPC.

### **Clerk's Report:**

- Year to date budget was reviewed.
  - o George moved to reallocate \$400 from contingency to reimburse taxes, supported by Winsor. MPC.
  - o Conner moved to reallocate \$200 from contingency to public works: chloride, supported by George. MPC
- Holly Klaus has been sworn in as deputy clerk.
- Conner moved to increase the wages for election inspectors from \$10/hour to \$15/hour with the election supervisor receiving an additional \$50, supported by Gavenda. MPC
- A new electronic pollbook is needed as the old one does not meet current election requirements. Conner moved to reallocate \$1000 from contingency, to elections: capital outlay, supported by Winsor. MPC.
- Six PA-116 farmland preservation applications were reviewed. Board has no concerns.
- Phillip Glinke to receive \$450/year to snowplow Essex Township cemeteries.
- Beach Cemetery southern end fence to be bolted shut as hinges are broken.
- Gavenda moved to accept the clerk's report, supported by Winsor. MPC.

### **Supervisor's Report**

- December 18<sup>th</sup> meeting time changed from 7:00 to 8:00.
- The Clinton County Road Commission has completed the following contracted projects:
  - o Culvert on Maple Rapids Road
  - o Roadside mowing and brine application for 2019.

### **New Business:**

- Ballot proposal for fire and rescue millage tabled as county may request a millage to support the new 911 emergency system.

**Adjournment:** George moved to adjourn the meeting at 7:45 p.m, supported by Gavenda. MPC. The next regular meeting of the Essex Township Board will be held December 18, 2019, at 8:00 p.m. at the Lowe United Methodist Church Hall.

Respectfully submitted,  
Lori Conner  
Essex Township Clerk