

## **APPROVED MINUTES**

### **RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS**

#### **Board of Trustees**

**Tuesday, August 11, 2015; 5:00 to 6:30 PM**

**Location: 299 Kirk Road, Rochester, New York 14612**

**Mission:** *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

#### **1. Welcome/Call to Order and Introductions 5:10pm**

- **Attending:** Dale Klein, Audrey Cummings, Nan Westervelt, Donna Marie Cozine, Faith Hart, Craig Eichmann, Burt Brinkerhoff, Steven Gordon, Caitlin Agnello, Allen Williams
- **Absent:** Alan Lockwood, Marilyn Patterson-Grant, Pat Burke

#### **2. Approval of Consent Agenda Items**

**[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]**

- **Motion 22.6 to approve Consent Agenda for Items listed below** was made by Dale Klein and seconded by Burt Brinkerhoff
  - **Motion 22.7 Approve Minutes from July 14, 2015**
  - **Motion 22.8 Approve August 11, 2015 Agenda**
  - **Motion 22.9 to approve revisions to Family Handbook**
  - **Motion 23 to approve revisions to Employee Handbook**
  - **Motion 23.1 to approve revisions to Organizational Chart (Non-material Charter Change)**
- **No Discussion; Unanimously passed (Ayes 5 Nays 0)**

#### **3. Finance & Audit Committee Report [Bert Brinkerhoff]**

- The Monthly Balance Sheet, P & L Statement and July Budgeted vs Spent sent under separate cover was reviewed with a couple of small changes noted. A revised version of the July Budgeted vs Spent document will be sent to the Board prior to the September meeting .
- The audit being conducted by Heveron & Company is expected by September 1<sup>st</sup>.
- The Employment Contract of former employee David Silver that states Mr. Silver will be paid \$30,000 for “work prior to Jan.1, 2014 to be paid in or after the 4<sup>th</sup> full school year or as soon as the budget permits.” The Committee recommended a finding that the budget does not currently permit early payment..

#### **4. Facilities Committee [Steven Gordon & Alan Lockwood]**

- Update on Renovations – Contractors plan to be close to being done this Friday, August 14 with minor finishing touches next week. Things are moving well! Phase 2 planning (for the 2016-2017 school year) will begin soon. A proposal for the



- Board binders will be updated and distributed at the September 8, 2015 Board meeting.
- A ribbon cutting ceremony will be planned for September.

### **11. Chief Educational Officer Annual Report - Presentation of Dashboard Data**

- An extensive annual report was reviewed by Donna Marie. Each Board member received a binder (modeled on the Dashboard format) that provided comprehensive information on: Student Performance, Teaching and Learning Culture, Climate, and Family Engagement; Fiscal Management; Organizational Capacity; Mission and Key Design Elements; Enrollment, Recruitment, and Retention; Legal Compliance. Also included were October and June parent survey results, June student survey results, and June staff survey results.
- The Board commended Dr. Cozine and the entire RA staff for the dedication, hard work and high level of professionalism each brought to make the first year of Renaissance Academy Charter School of the Arts a resounding success!

### **12. Public Comments - None**

### **13. Adjournment**

**Motion 23.6 to approve adjournment** was made by Audrey Cummings and seconded by Burt Brinkerhoff.

- **No Discussion; Unanimously approved (Ayes 5 Nays 0)**

**The next Board meeting will be held on Tuesday, September 8, 2015 from 4:00 to 4:15 PM (prior to the Strategic Planning retreat).**