

**CANYON RIDGE SPRINGS POA  
BOARD MEETING MINUTES  
JANUARY 21, 2017**

A meeting of the Board of Directors of Canyon Ridge Springs POA was held on Saturday, January 21, 2017 at The Holiday Inn Express, Marble Falls, following the 2017 Annual Meeting. Paula Guerrero called the meeting to order at 3:20pm and a quorum was present.

**Board Members Present:** Richard Cornett, Paula Guerrero, Sharon McBride, and Carl Rose

**Approval of Minutes:** The minutes of December 10, 2016 were previously approved by email and posted on the CRS website and Community Bulletin Board.

**OFFICER REPORTS:**

There were no new reports following the 2017 CRS POA Annual Meeting.

**COMMITTEE REPORTS:**

There were no new reports following the 2017 CRS POA Annual Meeting.

**NEW BUSINESS**

- CRS POA Board of Director Officer assignments for 2017:
  - President: Paula Guerrero
  - Vice President: Richard Cornett
  - Treasurer: Carl Rose
  - Secretary: Sharon McBride
  - Director at Large: Debra Deatherage
  
- CRS POA Committee assignments for 2017:
  - Architectural Review Committee: Richard Cornett
  - Infrastructure Monitoring Committee: Carl Rose
  - Nominating Committee: Sharon McBride
  - Website Committee: Paula Guerrero
  - Beautification Committee: Pending
  
- Completed *2017 Call to Volunteer* forms were reviewed. Sharon will maintain the forms and distribute the volunteer information to the Board members via email.
  
- Carl recommended seeking speakers for future quarterly board meetings to inform as well as to encourage attendance by owners.
  
- The next board meeting will tentatively be held at noon on April 8, 2017 at the Pavilion in the park. Carl will seek a speaker for the meeting.
  
- There was a recommendation to follow the revised *Robert's Rules of Order* concerning approval of minutes from the annual meeting. Paula will notify owners through the website of the rule change so the minutes of annual meetings can be approved in a more timely fashion instead of waiting for a year. There was a motion to make the change and the board approved unanimously.

The following announcement will be posted:

The Canyon Ridge Springs Property Owners Association ByLaws call for the annual meetings to be run in accordance with Robert's Rules of Order. Recent changes to these rules allow for approval of annual meeting minutes to be done by committee or the Board as follows (emphasis added):

*If the assembly isn't meeting again for a long time (if at all), such as in annual membership meetings or conventions of delegates, the process of approving the minutes is delegated to a special committee or an executive board. This practice produces an approved and legal record of the meeting shortly after the meeting closes but before memories of what occurred in the meeting fade.*

Accordingly, the 2017 Annual Meeting minutes will be posted on this page and on the CRS neighborhood bulletin board for a period of two weeks to allow for review by the membership. Any corrections should be sent to [POA@CanyonRidgeSprings.info](mailto:POA@CanyonRidgeSprings.info). At the close of the two-week review period, the Board Secretary will apply any corrections and distribute the updated minutes to the Board, who will then do a final review, make any additional corrections if necessary, and approve the minutes.

The minutes of the 2017 POA Annual Meeting are linked below for your review. The review period will close on 02/21/2017.

- Carl advised the board that the stone on the mailboxes needs to be washed. There was general discussion. Outcome: A date to wash the mailboxes will be selected, residents given adequate notification of the date to empty their mailboxes, and the boxes sealed with plastic prior to spraying and cleaning.
- There was discussion as a follow up to a topic in the Annual Meeting imposing a road maintenance fee on new buildings in the subdivision due to wear and tear on the roads by heavy equipment. It would require a revision to the CCR's, a vote by the membership and filing fees both Travis and Burnet counties; the pros and cons will continue to be reviewed before any action is taken.

A motion was made to adjourn the Board Meeting and seconded. The motion was unanimously approved and the meeting adjourned at 3:55 pm.

Sharon McBride

CRS POA Secretary