**CITY OF OSKALOOSA, KS**

**REGULAR COUNCIL MEETING MINUTES**

**212 W WASHINGTON STREET**

**MARCH 20, 2024 \* 7:00PM**

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GOVERNING BODY MEMBERS PRESENT

John Norman, Mayor

Ken Newell, Council President

Mike Smith, Council

John Metzger, Council

Aron Boyce, Council

Chauncey Young, Council

OFFICIALS PRESENT

Lee Hendricks, City Attorney

Patty Hamm, City Clerk

Nathaniel Copp, City Superintendent

Paul Bolinger, Chief of Police

PUBLIC PRESENT

Sammy Herzberg, Oskaloosa Public Library

Stephen Metzger, JF Co Community Development

Rylan & Raelei Thornton, Grizzly’s Bar & Grill

**CALL TO ORDER**

John Norman, Mayor, called the regular meeting of the Oskaloosa City Council to order at 7:00pm.

**PUBLIC**

Oskaloosa Public Library

Sammy Herzberg, Director, explained the Library Summer Reading Program. She advised that the Library would like to offer a pool party to the participants of the program and their families at no charge. Ms. Herzberg requested the City consider allowing free entry to the party guests. After discussion, John Norman advised he would talk with the pool manager and see what would work best for the pool schedule since Ms. Herzberg is requesting the party take place during normal business hours.

Sammy Herzberg told Council members present about an Adopt-a-Pet event sponsored by the Jefferson County Humane Society. Ms. Herzberg advised the event would involve local law enforcement officers walking around with a dog that has a harness on that says “Adopt Me” during the Old Settler’s Reunion Festival. John Norman asked legal counsel if there would be any liability on the City’s part. Lee Hendricks replied there would not be. Council had no opposition to the event.

Jefferson County Community Development

Stephen Metzger, Director, introduced himself and advised he is working with Jefferson County, all the cities in the County and individual citizens to update the Jefferson County Comprehensive Plan. Mr. Metzger encouraged everyone to participate in the survey which gives each individual his/her input as to what they would like to see the future of Jefferson County to look like. Mr. Metzger reported that the plan will be a 12 month to 18 month process to complete; noting that the document is forever changing and evolving to fit the needs of the County at that time.

Grizzly’s Bar and Grill

Rylan and Raelei Thornton introduced themselves as the new owners of Grizzly’s Bar and Grill. Mr. Thornton stated that his liquor license is currently being processed through State of Kansas and he would like to go ahead and sell Cereal Malt Beverage until the final liquor license is received. Ken Newell made a motion to approve the Cereal Malt Beverage License for Grizzly’s Bar and Grill. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried. John Metzger made a motion to approve the Liquor License

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for Grizzly’s Bar and Grill upon the submission of the State License and the annual fee to the City. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried. Mrs. Thornton invited the Council to the Chamber of Commerce ribbon cutting ceremony on March 29th at 5:00pm.

**CODE ENFORCEMENT**

1003 Walnut Street

Lee Hendricks reported there are still code violations remaining on the property. He advised a good part of the items have been placed in a fenced in area but they are still in existence. Lee noted the tow company is no longer in business, therefore, the Conditional Use Permit is void. Council requested Lee to send a letter advising such and that all code enforcement issues must be rectified within the specified timeframe.

415 Washington Street

Council agreed to proceed with court action against Mr. Robbins for continued code violations while simultaneously proceeding with Council action in the form of a resolution allowing the City to clean up the property.

512 Atchison Street

Lee Hendricks reported that an extension of two week has been given to Mr. Snow to bring the property into compliance with code enforcement issues. At the end of the two weeks the City will proceed with having the remaining items removed from the property.

10 Walnut Street

Paul Bolinger noted there are several inoperable, non-registered vehicles located in the back of 10 Walnut Street. Council directed Paul and legal counsel to proceed with the normal process of vehicles that are in violation of the City Code.

Boats

Lee Hendricks asked for Council direction on boat storage, noting that previous Councils agreed to not take action. Council members will take boats into consideration and discuss at a later date.

**POLICE**

Paul Bolinger gave his monthly call log report. Paul reported that he will be obtaining Narcan to keep in the emergency kits in the vehicles.

**ANIMAL CONTROL**

Paul Bolinger reported that Katlynn Patterson, Animal Control Officer, has not been active much due to a death in the family.

Paul Bolinger reported the animal control truck has been fixed.

John Norman requested cat traps be placed behind the post office.

**MAINTENANCE**

Nathaniel Copp presented a price quote of $29,042.50 from Lynn Electric to replace all lights at the ball field. Ken Newell stated he will talk with some local contractors to see if there might be some volunteer services available.

Nathaniel Copp reported on the KDHE water inspection. Council advised to get a price quote for inspection services for each water tower on a five year rotation. Patty Hamm presented the Council with the revised Water Conservation Plan for their review.

Ken Newell made a motion to approve the contract with Central Tank in the amount of $3500 for inspection of the North tower and $14,200 for the extension of the overflow pipe on the South tower. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

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John Metzger made a motion to purchase two Galexy tires for the front of the backhoe at a cost of $300 each and two BKT tires for the back of the backhoe at a cost of $650 each from Lone Star Tire. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Mike Smith made a motion to approve the maintenance contract with Boyd’s Heating & Air Conditioning at a cost of $1250 for the term of 2024-2025 as presented. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

**PARK & POOL**

Nathaniel Copp reported on items still needing to be done at the swimming pool in preparation of the 2024 summer season. Nathaniel noted that Giant Communications had plans to bore the new internet lines in by going through the new sidewalk, however, Nathaniel advised them the lines must hang above ground off of the pole to the building so as not to tear up any new concrete.

**CORRESPONDENCE**

Ken Newell made a motion to approve a donation of $250 to the Oskaloosa High School After Prom Event. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

**MEETING MINUTES**

John Metzger made a motion to approve the minutes of the February 21, 2024 regular Council meeting as written. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried.

**FINANCE**

Ken Newell made a motion to approve the Financial Statement and Vouchers as presented. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

**ZONING**

Patty Hamm reported that she has received an inquiry regarding a home based business possibly moving into a residential district. Patty noted that a Home Occupation Permit allows for one employee only and this business would have three employees. Patty also reported that the residential zoning district does not allow for a conditional use permit for this business. Council agreed, although unfortunate, that the business cannot exist at the proposed location.

**OLD BUSINESS**

Mike Smith made a motion to approve Resolution No. 2024-02, Old Settler’s Reunion. John Metzger seconded the motion. Vote: Yes=5, No=0; Motion Carried.

John Metzger made a motion to approve Resolution No. 2024-03, Beer & Wine Garden. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Council members agreed to serve as the committee for the startup of the Oskaloosa Foundation. Patty Hamm will coordinate a meeting with the Greater Manhattan Foundation for direction.

**NEW BUSINESS**

John Metzger made a motion to approve the proposal from Compumatic Time Recorders in the amount of $1149.80 for timeclock upgrades with WiFi capability. Ken Newell seconded the motion. Vote: Yes=5, No=0; Motion Carried.

John Norman reported he has had a request for a pickleball court at the park. Patty Hamm will call some vendors and gather information on cost and installation process for Council review.

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ADJOURNMENT

There being no further business to discuss, Ken Newell made a motion to adjourn the meeting at 8:45pm. Chauncey Young seconded the motion. Vote: Yes=5, No=0 Motion Carried.

John Norman, Mayor

ATTEST:

Patty A. Hamm, City Clerk

Minutes Approved: APRIL 17, 2024