

**Tualatin Elementary School PTA**  
General Membership Meeting • August 20, 2013  
(Held in the Tualatin Elementary School Library)  
**THESE ARE UNOFFICIAL MINUTES.**

Meeting called to order at 7:05 p.m. by co-president Amie MacDonald.

A quorum of members as stated in the standing rules was present.

The membership reviewed the June 3, 2013, meeting minutes. Cara McClung motioned to approve and the motion was seconded. There was a correction – Red folders were purchased to supplement the supply. Minutes were approved by the membership (as corrected).

Amie asked that everyone sign in, pick up a meeting packet (agenda and volunteer form), and a drawing ticket. Flowers from the garden and Starbucks gift cards will be given out.

The 2013-2014 TuES PTA Board introduced themselves to the membership.

- Amie MacDonald – co-president
- Jill McCarty – co-president
- Courtney Kozack – vice president and volunteer coordinator
- Sharell Lien – secretary and membership coordinator
- Elena Molau – treasurer

## REPORTS

### **Principal report** (Jamie Kingery)

Jamie is going into his third year as principal at TuES. Previously, he taught at another Tigard-Tualatin School for eight years and was an assistant principal in another district before that time. He is looking forward to the new school year.

The ratings system for Oregon schools is on its second year of evaluating schools. TuES was one of three schools in the district to achieve a 5 (90% or above for school achievement data) in overall student achievement growth and subgroup achievement growth. Jamie stated that it is the partnership with families and community leads to this success.

Unpacking has begun on the new reading adoption materials – thank you to all the volunteers for their hours of work.

Important dates:

- In-service starts next week (Aug. 26) for teachers. Sept. 3 is the first day of school. Note: There is early-dismissal the first week of school – 2 p.m.
- Annual supply drop-off (Aug. 29 from 3-4 p.m.). This is the tie for students and families to meet teachers and drop-off supplies.
- NEW this year! A free BBQ is being offered to TuES families following supply drop-off (Aug. 29 from 4-6 p.m.). Thank you to Boar's Head, Fred Meyer, and Horizon Christian Church for sponsoring the event.
- Sept. 12 – back to school night to go to the classrooms and learn how to help at home.

Jamie welcomed the new PTA Board (all new Board members). He is excited for the great year ahead. Jamie also welcomed all the PTA volunteers who are chairing the other events. He thanked everyone for being at the meeting and for their involvement.

**Fall Harvest Festival** (Wendy O'Riley via written report)

Please mark your calendar for the Fall Harvest Festival! **October 25** is the preferred date. Jamie will verify if the event can happen on this school-wide conference day. The alternate date is October 18. Wendy will be convening her committee soon to begin planning the event.

**School Directory** (Wendy O'Riley via written report)

Notices about signing up for the directory will go home with students in September. Each family that signs-up receives access to contact information for their student's classroom only. Sign-up opportunities will also be provided at school-wide events. The target for emailing of the first list is in October.

**Carnival** (Wendy O'Riley via written report)

Katie Ferking and Wendy O'Riley would like to have an evening carnival the same day as the field day (end of the school year). They would like to use Box Tops proceeds to help fund the event and/or equipment for the playground. At this time, nothing has been designated for Box Tops (Elena Whitaker is coordinator). Until more information is known, nothing was decided.

**Treasurer's report** (Amie MacDonald for Elena Molau)

The audit of the books is being done.

**Co-presidents' report** (Jill McCarty and Amie MacDonald)

The division of responsibilities for the co-presidents were reviewed.

Jill McCarty will be responsible for email, Facebook, co-signing checks, and Building Use forms. Jill thanked Amie for her work on the Tualatin PTA website. Both Jill and Amie will attend PTA leadership training. Sharell Lien attended one earlier this month.

Amie MacDonald is responsible for keeping up the PTA calendar and running the PTA meetings. The goal is to have a calendar for the year with all the events. Amie reviewed the schedule with the membership. Go to the website [www.tualatinelementarypta.org](http://www.tualatinelementarypta.org)

A suggestion was made to add Black Bear Bulletin deadlines to the calendar. Other dates of note:

- Fun Run – October 4
- Harvest Festival – October 25 (preferred date); alternate October 18
- Winter Holiday – December 13
- School Auction – April 5, 2014

**Vice President's report** (Courtney Kozak)

Courtney is tracking volunteer opportunities and sign-ups. A form "Tualatin PTA News" was distributed with the agenda. Please consider filling it out with volunteer activities that interest you. Return the forms to Courtney and she will distribute the names to the committee leads.

An immediate need...

- Help staffing the PTA table for August 29
- Jenny Cryder asked for help Wednesday and Thursday stamping the new reading text books.

*Available chair positions*

- Restaurant night (Amy Zuckerman volunteered)
- Book fair (2-day event – Oct 24/25) – other people help too; Scholastic helps set it up. This activity brings many books into the school library and into the classrooms.
- Staff appreciation
- Teachers' Lounge/Bulletin Board (Jenn Hachmeister volunteered)
- 5<sup>th</sup> grade promotion (Cindy Krahnke volunteered)
- Garden

## **Membership report** (Sharell Lien)

Everyone is welcome to join PTA – parents, teachers, students, extended family members, and community members. This group is about more than fund raising efforts. It is an advocacy organization focused on student success...Every Child. One Voice. The more PTA members in Oregon and in the Nation the stronger the voice. As a member, you can vote at our meetings and let your voice be heard. National PTA surveys show that the #1 reason for not joining PTA is, "No one asked me." Sharell invited everyone to join tonight!

As a member you are eligible for current discount offers through NPTA (Hertz, Staples, MetLife, and T-Mobile). Electronic newsletters (both national and state) keep members informed and provides a resource on topics ranging from homework help, bullying prevention, media safety, and child health.

Membership to Tualatin Elementary PTA is \$11.50 (\$2.25 NPTA, \$7.25 OPTA, \$2 to our local unit for volunteer/scholarship fund).

Membership sign-up is available now (check/cash); sign-up online at [www.oregonpta.org](http://www.oregonpta.org) (\$2.50 processing fee; \$14 total).

We will process memberships monthly and create and distribute your membership card so you can take advantage of member benefits.

## **BUSINESS**

### **Garden** (Paul Taylor)

The TuEs is a place where magic happens! The garden (established in 2009) is for the school and community. Vegetables are the main garden product. The garden shows kids about the growing cycle. During the school year, vegetables are harvested and shared with all the kids during lunch time (sack and hot lunch).

During the summer, families take care of the garden. A few people to thank who have worked often this summer...Pam Soderquist; Jessica, Kathleen and Matthew; Cara; Jill; Alan and Gloria; Kimberly; and Jean.

Paul encouraged the membership to take photos of the students in the garden. Choose special occasions to document your child's time at the school.

To help reduce the vandalism/tomfoolery, visit on Friday and Saturday evenings. We want the pumpkins that last year's Kindergarteners planted to grow.

Want to help?

- See Mr. Taylor's to do list on the shed
- Watering takes about 1.5 hours
- Weed the brick path
- Sustainable shirts are for sale. The money goes to the garden (short sleeve and long sleeve - kids, ladies, men sizes).

Next Garden Work Party TBA – consider varying the days of the week...Saturday, Sunday, and Thursday afternoon. Dates for September need to be selected.

At the in-service next week, Jamie said the teachers will establish who wants to be involved with the garden.

**Library** (Amie MacDonald for Kathleen Crismor-Cunningham and Jill Armstrong Grimm)  
Kathleen and Jill are at other meetings and could not attend.

Jamie reported there is a new media assistant – Jennifer Graves. She is a district employee who has been working in libraries. We are fortunate to have someone with great experience, ideas, and enthusiasm. Tuesday is now the day that Jennifer will be in the building.

Jamie also reported that staffing became official as of yesterday afternoon. Teachers sign up for library time and then Jill and Kathleen will work to get volunteers to help find books, re-shelve, and check-out books.

### **Homework Folders**

Covered during reading of the June minutes.

### **Time Keeper**

Cindy Krahnke has volunteered to keep the meeting on track.

### **Family BBQ** – August 29 from 4-6 p.m.

Jamie addressed it during his report. Notice about the BBQ is in the envelopes sent home with teacher assignments. Ice cream will be provided by the PTA.

Background: Last year, the Horizon School's principal called Jamie to ask if their teachers could do peer observation/professional development (on instructional practices).

Then the high school students wanted to do a community service project...100 students and 30 adults came in April to build/paint picnic tables, weed, wash cars, fix staff outside area, and help with PE, reading, music, and organizing playground games during recess.

### **Fun Run** – October 4 (Cara McClung and Kelly Atkinson)

This is the largest fundraiser for the Fall; approximately \$16,000 was raised in 2012.

All students participate. The run raises money to fund programs, to get kids active/moving, and encourage school spirit. Sept. 27 is the next committee meeting.

Cara and Kelly are in the process of identifying prizes (do you know any businesses willing to do prizes?). Packets to collect donations go home in September.

Kelly organizes the volunteers; sells ribbons two weeks prior to the Fun Run – 20 minutes prior to school starting, plus the day of they need volunteers for the course set-up, snacks,

On the collection envelope, items that the Fun Run funds will be added...some might be: Field Trips, Library, Sustainable Garden, Class enrichment programs, Art Literacy

### **Labels for Education**

A list for the website will be sent.

### **Box Tops** (Elena Whitaker)

Elena shared the poster/display board about Box Tops she created to use at events.

### **QUESTIONS and COMMENTS?**

The Crawfish Festival had a bouncy house – not sure of the money raised at this time. A local dentistry raised money that will be donated to Tualatin Elementary.

If you want to be on the agenda, please let us know. If you have ideas for programs/speakers for the meetings, please share with one of the officers.

NEXT MEETINGS (arrive at the earlier time to hear the featured speaker at the meeting):

**Tuesday, September 10 – School Library**

**6:30 p.m. Speaker begins; 7 p.m. PTA meeting begins**

**Program/speaker:** Curious about Bear Paws? Or a Black Break? Come listen to Erin Gillam, school counselor, talk about our school's positive behavior system. An exciting aspect of the PTA meetings are sharing the day-to-day experiences that connect home to school.

**Tuesday, October 1 – School Library**

**6:30 p.m. Speaker begins; 7 p.m. PTA meeting begins**

**Program/speaker:** Kim DeMarchi, parenting coach, speaks at the October meeting. Learn more about Kim at [www.empoweredparenting.com](http://www.empoweredparenting.com) and [www.passporttoparenting.com](http://www.passporttoparenting.com) .

Co-president Amie MacDonald adjourned the meeting at 8:23 p.m.

Prepared by,  
Sharell Lien, Secretary

**THESE ARE UNOFFICIAL MINUTES.  
APPROVAL vote is at the September 10 meeting.**

Date presented: September 10, 2013

Approved as    Written    or    Amended

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Co-president

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Secretary