



# Mokena Fire Protection District

## MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING October 12, 2021

The regular meeting of the Mokena Fire Protection District was held on Tuesday, October 12, 2021, at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Visitor: Auditor John Williams, Ed and Susan Punjak

### MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the September 14, 2021, Trustee meeting. Motion passed with all ayes.

### PUBLIC COMMENTS

None

### UNION REPORT

None

### APPOINTMENT OF ED PUNJAK AS FIRE COMMISSIONER

Fire Commissioner Steve Hoblin has moved out of the Mokena Fire Protection District and therefore had to resign as a Fire Commissioner.

Chief read a letter of interest that Ed Punjak has submitted for the open position.

Robert Hennessy made a motion, seconded by Craig Warning to appoint Ed Punjak as Fire Commissioner of the Mokena Fire Protection District. Motion passed with all ayes.

Ed Punjak was then sworn in as Fire Commissioner. This appointment is good until May 2024.

Ed and Susan Punjak left the meeting at this time.

*Serving Portions of the Communities of  
Mokena, Homer Glen, Orland Park, Frankfort*

Emergency 9-1-1

Administrative Offices  
19853 S. Wolf Road  
Mokena, IL 60448  
Adm. (708) 479-5371  
Fax (708) 479-2970

Fire Station #1  
19853 S. Wolf Road  
Mokena, IL 60448  
(708)479-3781

Fire Station #2  
10000 W. 191st Street  
Mokena, IL 60448  
(708) 479-3782

Fire Station #3  
10855 W. 183rd Street  
Orland Park, IL  
60467  
(708) 479-3785

[www.mokenafire.org](http://www.mokenafire.org)

Established 1883  
Organized 1917



### TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Blank made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of \$197,157.67 as presented. Motion passed with all ayes.

### REVIEW AND APPROVAL OF ANNUAL AUDIT

John Williams from Hearne & Associates presented and reviewed the annual audit report. Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the FY 2021 Annual Audit as presented. Motion passed with all ayes.

John Williams left the meeting at this time.

### TRUSTEES' REPORT

The Trustees thanked all those who helped with the recent Pancake Breakfast/Open House.

### CALENDAR AND CHECKLIST

The audit was approved and will now be filed with the County Clerk.

### ASSISTANT CHIEF CAMPBELL'S REPORT

Ambulance 91 (Freightliner) went to Trans Chicago for an issue with the antilock brake system. Multiple issues with the front steering components were found. The cost for these repairs is approximately \$5,500. The ambulance will be out of service for approximately two weeks and should be back in service on the October 15.

We have had two inquiries on the sale of the 2009 HME/Alexis Engine.

Underwriter Laboratories came out in September and performed the annual inspections on our fire pumps, aerial ladder and ground ladders. The ground ladders passed their annual inspections. The fire pumps all passed except the Pierce truck, which failed due to a faulty primer. The aerial ladder failed due to some minor issues that will be repaired.

The ARI Hetra mobile truck lifts had their annual maintenance and safety inspection. Two out of the six lifts were inoperable due to a faulty circuit board assembly

and faulty speed sensors. The cost to have their annual maintenance and inspection and to repair the lifts was approximately \$5,000.

Arco Mechanical will be out this month to perform the annual inspection and calibration on the tox alert detectors at Station 3. These detectors are in the apparatus bays and are used to detect high levels of carbon monoxide.

Thank you to Rich Aichele from LKQ Midwest for donating the vehicle that was used at the pancake breakfast to demonstrate the extrication tools.

The Board approved the following Class Requests:

Adam Shefcik	Light & Fight
Adam Shefcik	Search Techniques
Stewart Romadka	Youth Fire Setter

The October training calendar was reviewed by the Board.

#### ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active with Laraway Communications Center (LCC) and Will County 9-1-1.

Unfortunately, we were not awarded either Assistance to Firefighters Grant for turnout gear washing and drying machines, and mobile and portable radios. Applications for a new round of grants is expected to be available in the next few months.

A total of 51 candidates submitted applications for the full-time testing consortium, with a total of 37 applicants eligible to take the written exam. Of the 37, 33 had applied for Mokena. Of those, 24 have passed the written exam and will move on to the interview process.

We have been requested to donate a ride to school for the Mokena Educational Foundation's Fall Fling fundraiser. Due to the Governor's Executive Order and Illinois Department of Public Health's administrative rules, the general public are unable to enter our fire engines or ambulances. The Board agrees that we can offer an Escort to School, where the Fire Truck will escort the winner and then walk the child to the school.

After a year hiatus, the Pancake Breakfast/Open House returned 10/3/21. To comply with social distancing guidelines, attendees remained outdoors. Attendance was at about 80% from previous years. Many compliments were received regarding this year's event.

A/C Cirelli went over the proposed tax levy. The approval of the tax levy will be an agenda item at the November 9 Trustee meeting.

The Trustees reviewed the September code enforcement reports and the community risk reduction surveys.

### CHIEF'S REPORT

The FY2021 ambulance billing data was reviewed.

The District's COVID-19 Vaccination Order, which was reviewed and approved at the September meeting was sent out the following day. A Memorandum of Understanding was mutually created and agreed to with Local 4270 on September 29.

The annual awards and promotional ceremonies will be held on November 9 at 6:00 pm, prior to the Trustee meeting.

Correspondence this month:

- A thank you letter was received from Homer Township FPD for our assistance at a structure fire.
- An article was published in the Mokena Patch regarding our Pancake Breakfast/Open House.

The Trustees reviewed the monthly alarm reports for September.

Nine Customer Satisfaction Surveys received in the past month were shared with the Board.

### REVIEW AND APPROVE HEALTH AND DENTAL INSURANCE

The Principal Dental Insurance renewal rate has a proposed increase of 0%. This rate was compared to other similar dental insurance providers and the Principal renewal is more cost effective than other providers.

The Blue Cross/Blue Shield Health Insurance renewal rate has a proposed increase of 9.08%.

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve the health and dental insurance renewal as presented. Motion passed with all ayes.

CLOSED SESSION

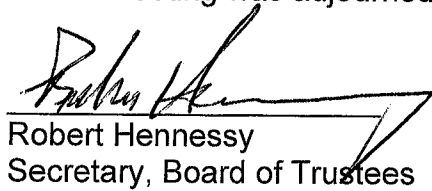
None

ACTION UPON CLOSED SESSION IF REQUIRED

None

ADJOURNMENT

Meeting was adjourned at 8:04 PM after a motion by Robert Hennessy.



Robert Hennessy  
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel