

## Guidelines for Electrical, Food, Propane Gas and Tent Permits @ Three County Fair

**Propane Gas Permits** are required for food vendors using propane fuel for appliances.

- a. The food vendor shall have the responsibility to give plans and schedule to our named supplier/gas contractor: Fuel Services, Inc. 95 Main St, South Hadley, MA 01075 (413) 532-3500
- b. There shall be only one gas contractor per event. Fair shall select which contractor to supply propane for all events at fairgrounds.
- c. Contractor submits completed Mass. Gas Application Form to Gas Inspector at least 72 hours prior to event taking place.
- d. Contractor schedules inspection with Gas Inspector for installation and schedules Fire Department inspection for location of tanks, all inspections shall take place prior to event opening.
- e. Gas Inspector observes tests, inspects piping and approves or fails installation.

**Commercial Food Vendors** with mobile trailers may use their own tanks if they are securely attached to vending trailer.

- a. Detached 20 lb or 30 lb propane tanks are only permitted if they are housed in secure base such as a milk crate but tanks cannot be changed during the event.
- b. If you require a large tank they may be obtained from the Gas Contractor.
- c. All tanks should be protected from vehicular or pedestrian traffic by a protective fence or barrier.
- d. All vendors are required to have a Fire Department Inspection & Gas Inspection prior to the event opening.
- e. No deliveries are allowed when Fair or events are open to the public.
- f. A K-Class dry chemical fire extinguisher is required at the booth.

**Electric Permits** required for all events with temporary power, Generators, temporary Service hookups.

- a. Electrical Contractor secures permit from Inspector of Wires.
- b. Fee based on number of events, 1 –20 \$100. – over 20 events \$300.
- c. Permit to be secured at least 48 hours prior to event taking place.
- d. Inspector of Wires observes and tests installation and approves or fails installation.

**Building permits for temporary structures, tents, stages.**

- a. Events and vendors must secure permits for tents larger than 10' x 10' or more than 120 square feet and for any stages to be erected, \$25 per structure, applications for structures must be in Building Department's office one week prior to event taking place.
- b. Tents and stages must be inspected by Building Department prior to event opening, a minimum of 48 hours notice given as to when structures will be set up so that inspections can be scheduled.

**Northampton Health Department**

- a. All food vendors are required to contact the Northampton Health Department and obtain a temporary food service permit for the event 30 days prior to the event.
- b. Inspections will be conducted prior to operation to determine compliance with the state food code.

Visit: <https://www.northamptonma.gov/>

City of Northampton Plumbing and Gas Inspector	(413) 587-1243
City of Northampton Electrical Inspector	(413) 587-1244
City of Northampton Building Department	(413) 587-1240
City of Northampton Health Department	(413) 587-1214

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