

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Josef G. Obernier, Sr.- Chairman
J. Richard Weaver, Jr.- Treasurer
Sandra G. Martin – Asst. Secretary/Treasurer

William R. McAdoo- Vice Chairman
Joseph S. Boldaz- Secretary

Meeting Agenda for March 12, 2015

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph Boldaz _____ Sandra G. Martin _____ William R. McAdoo _____ Josef G. Obernier, Sr. _____
J. Richard Weaver, Jr. _____

Others Present

Administrator _____ Bookkeeper _____ Solicitor _____ Engineer _____ Operator _____

Public Notification

- The Municipal Authority convened in Executive Session on March 12, 2015 to discuss Series of 2009 Guaranteed Sewer Revenue Bonds Refunding Opportunity

Action on Minutes of Previous Meeting(s)

- February 12, 2015 Regular Meeting

Public Presentation

Public Comments (individuals requesting to be on agenda)

Correspondence/Communications (information to note and or act upon)

Information to Note:

1. Receipt of solicitation for manhole cover inserts (Eliminator Series 2600).
2. Receipt of PMAA's February 2015 issue of "The Authority" publication.
3. Receipt of correspondence from PAWC dated February 19, 2015 regarding change of address (from Coatesville to West Brandywine) for all future correspondence and invoices.
4. PMAA 2015 Spring Management Workshop – April 7, 2015 at Hotel Hershey
5. PMAA Region One 2015 Spring Dinner Meeting – April 16, 2015 at Crown Plaza, KoP

Information to Act Upon:

1. Receipt of correspondence dated February 16, 2015 from PAWC requesting completion of 2014 Wasteload Management Report Survey.
2. Receipt of email and memo dated February 17, 2015 from Public Financial Management, Inc. with regard to possible refunding opportunity of the 2009 Bonds.

3. Receipt of correspondence dated February 18, 2015 from John E. Good, Esquire with enclosed letter for form Extender Agreement for use in the 40 Graces Drive sewer hook-up project.
4. Receipt of Annual Notification from Aqua Pennsylvania dated March 3, 2015 with enclosed Testing of the Backflow Prevention Device form that requires completion.

Reports

1. Secretary
2. Treasurer – bank accounts
3. Administrator
4. Engineer

Old Business

1. Correspondence received February 2, 2015 from U.S. Department of Commerce requesting submittal of 2014 Annual Survey of Local Government Finances. Upon further research, this survey is voluntary and has not been completed previously.
2. Correspondence dated February 1, 2015 from PA American Water requesting completion of Identification of Potential Sources of Contamination survey as part of their source water protection plan. Upon further research, this item was intended for the Township and not the Municipal Authority.
3. Bookkeeper – letter of employment offer signed by Sandra C. Brock.
4. Modern Equipment – renewal of maintenance contract. Contract signed and returned with payment.
5. Payment Agreement between the Township and the Municipal Authority regarding Open Space property (Beaver Creek) – seeking guidance from solicitor on best avenue to proceed.
6. The Authority received a review letter from Herbert E. MacCombie's office regarding the Brandywine Meadows Final Plan Submission. The Authority is awaiting a finalized agreement before any action is made on this issue.
7. Tri-County Water Services, Inc. continues to attempt to install meters at the remaining homes on Monacy and Connies Drive.
8. The Authority is establishing its own website. Anita is working on this.
9. Determination of worth for used equipment at Kimberwick site – will be determined in spring 2015.
10. WBTMA and WBT v Pulte Homes of PA, LP – pending litigation.
11. Air release valves at Friendship Village.
12. Netherwood Drive properties tied into public sewer – meeting held by Sandy Martin, John Cassels and Dale Barnett to determine homes tied in but not receiving sewer bills; Sandy Brock comparing recently secured permit applications with billing records.
13. Frank Keegan's grading issues (Culbertson Run Road) – to be taken care of in spring 2015
14. Hiring of Authority Engineer – interviews held on March 2, 2015; selection committee to make recommendation.
15. Hiring of Authority Operator – receipt of four proposals; selection committee of Joe Boldaz, Sandy Martin and John Cassels to review.
16. Resident who contacted Supervisor Smith with regard to not receiving quarterly sewer bills.
17. Bond renewal – fact finding meeting held during executive session today, March 12, 2015.

18. Infiltration on East Reeceville Road – Joe Boldaz and Tom Eells met to discuss solution.
19. Notification and explanation of increased rates to residents.
20. Requirement of solicitor to attend monthly meetings.
21. PAWC repayment option – the MA has elected the 12 month repayment option.

New Business

1. Recommendation for Engineer.
2. Recommendation for Operator.
3. Open Space Payment of \$37,000 from Township to Municipal Authority.

New Business from the Floor

New Business from the Board

Public Comments (individuals not requesting to be on agenda)

Payment of Bills

1. Friendship Village Sewer District- \$83,269.33, and Ratified Payments of \$2,215.71 on 2/19/15.
2. Kimberwick Sewer District- \$118.00, and Ratified Payments of \$688.84 on 2/19/15.

Dates of Upcoming Meetings

1. Board of Supervisors, Thursday, March 19, 2019 and April 2, 2015 at 7:30 p.m.
2. Municipal Authority, Thursday, April 9, 2015 at 7:30 p.m.

Adjournment (time: _____)