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## ***Dadlington Village Hall Management Committee***

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### **Minutes of Committee Meeting. April 29<sup>th</sup> 2021**

This meeting was held via Zoom due to the Coronavirus pandemic.

#### **Present**

Michael Dix, Phil Kitely (chair), , Sam Johnson, Glenis Kitely, Rachel Rees-Jones (secretary), Simon Rees-Jones, Diane Rowbotham (treasurer), John Whitehead.

#### **1. Apologies**

Ben Sockett, Julia Jarvis

#### **2. Minutes of meeting held on March 4<sup>th</sup> 2021**

Accepted as a true and correct record with no amendments.

#### **3. Issues arising from the Minutes**

None

#### **4. Correspondence – Rachel**

- a. Letter from Daisy Shields, Planning Officer at HBBC informing us that SCPC has applied for Dadlington Village Hall to be nominated as an Asset of Community Value (ACV). We will be informed of the outcome by 27/05/21.
- b. List of PAT testing outcomes from Luke Bagnall, electrician. All have passed on 15/04/21.

#### **5. Financial report – Diane**

- a. Current account - £16645 Defib account - £221.68 as at 29/04/21
- b. £500 grant has been received to assist with reopening the village hall. Michael was thanked for applying for this. All licences have been paid for (movie, lottery, alcohol, performance)

#### **6. Reopening the Village Hall**

##### **a. Booking**

- 3 Pilates and 1 yoga class and the art group all wish to start from May 17<sup>th</sup> 2021.
- SCPC wish to book the hall on the 2<sup>nd</sup> Thursday monthly but gave no start date.
- SCPC have also requested the hall for the Annual Parish Council meeting on May 13<sup>th</sup>. Rachel to email to inform that there is no wifi in the hall and that the public may not attend in person until after May 17<sup>th</sup>. The limit in numbers until after June 21<sup>st</sup> (at the earliest) is 20 for a meeting.

**ACTION RACHEL**

##### **b. Covid Risk Assessment**

Simon has adapted the ACRE template to make it relevant to Dadlington Village Hall. This was discussed and agreed to use.

##### **c. Hirers Risk Assessment**

All agreed that the hirers should all sign the adapted ACRE Covid Risk Assessment for Hirers. This will ensure consistency and accuracy across all bookings. The maximum number of 20 people is to be used. Sam to inform hirers of this.

**ACTION SAM**

**d. PAT testing**

PAT testing completed as reported earlier.

**e. Grant Application**

The grant is to include the following:

- Retrospective hand sanitisers
- Perpex sheets for the counter in the kitchen. To be ordered.
- Ground sheet for the marquee. To be ordered.

**ACTION SIMON**

**ACTION SIMON**

**f. Any other issues**

None raised.

**7. Upgrade the hall to reduce carbon footprint - Phil**

- 3 electricians have been contacted for quotes
- Also, insulation in the walls and roof space
- Michael has agreed to complete a grant application when the above information is collated.
- John reported that the church's electricity bill has increased by 30%, Diane to check with BULB that this is not also happening for the village hall.

**ACTION DIANE**

**8. Future Events**

End of Lockdown gathering on the grassed area outside the hall. Monday June 21<sup>st</sup> at present.

For all residents of Dadlington.

Rachel and Glenis will deliver flyers to all houses

Rachel to contact Paul and Tamsin Grant-Reason to enquire if they might provide some singing as entertainment.

To decide the details at the June meeting when it will be more certain if the event can go ahead on this date.

**ACTIONS RACHEL, GLENIS**

**9. AOB**

- John - The Defibrillator company has advised that the battery may need changing shortly. Currently the battery is working fine but John will be ordering one in the next couple of months.
- John – Lottery – The new year for the lottery has started. 44 members, 34 paid. Following the request there have been 4 donations amounting to a total of £110. The committee is very grateful for these.

**10. Date of next meeting**

- Wednesday June 9<sup>th</sup> at 7pm at the Village Hall

**11. Agenda items for next meeting – to be a single item meeting.**

Reopening of the village hall event

Meeting closed 8.34 pm