



STEP BY STEP PRESCHOOL

Excellence in Education; Foundation in Faith

PARENT/GUARDIAN CONTRACT

Please read the following agreement and sign

Name of Child: _____

- I/We agree to pay the monthly tuition fee (1-day = \$105; 2-day=\$190; 3-day=\$265; 4-day=\$340; 5-day \$390) by the first of each month. I/We will include a late fee of \$25 if the payment is received after the 1st.
- I/We agree to pay the Security Deposit upon enrollment knowing that this payment will be used for the June tuition payment. Should it be necessary to withdraw my/our child at an earlier date, I/We will give one month's notice or relinquish this last month's fee.
- I/We will be responsible for the transportation to and from school and will notify the teacher if someone other than I/we will be picking my/our child up from school. *The alternate person MUST show personal picture ID.*
- I/We agree to pick up my child from school at dismissal time. If lateness becomes a pattern, there will be a \$50 fee assessed for any further lateness' of 15 minutes or more.
- I/We will take an equal share in the rotation of providing snack for my/our child's class.
- I/We agree to comply with the requirements made by New York State and Step By Step Preschool concerning the immunization of my/our child.
- I agree to comply with the Step By Step Illness Policy, as provided to me/us.

I/We have read the previous statements and agree to comply with them.

PARENT/GUARDIAN: X _____

PARENT/GUARDIAN: X _____

DATE: _____

See all policies and forms on our website: www.stepbysteppreschool.com