

## APPROVED

### Arrowbear Park County Water District Regular Meeting August 18, 2016 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held August 18, 2016 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Sheila Wymer  
Vice President Mark Bunyea  
Director Rick Weber  
Director Pat Oberlies  
Director Terisa Bonito

#### Directors who were absent:

#### Also present were the following:

General Manager Huff  
Secretary Caroline Rimmer  
Fire Chief Isaiah Hall  
Supervisor Paul Miller

#### Visitors who were present:

Ouida Rendelman  
Marc Del Real

#### Open Session

President Wymer called the meeting to order. General Manager Huff led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, all Directors were present.

#### Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda. Second was by Director Weber. After a brief discussion regarding the Expenses and Budget for the month of July, the Consent Agenda was approved. Motion passed by unanimous vote.

#### Public Comments:

There were no public comments.

#### Staff Reports:

- A) Supervisor Miller reported a total of 31 maintenance issues for the month of July. There were 10 shut offs/turn ons for non-pay/payment received, 3 customer requests to turn off/on water, 4 turn ons/offers for plumbing repairs, 4 customer service issues, 2 meter re-reads, 2 meter replacements, 2 main repairs, and 2 service line repairs. Supervisor Miller also reported that the Porcupine Project was not able to be pressure tested as the contractor's machine was not operating correctly, that manhole raising was continuing, and that the sewer inspection was on a 5 year plan and the District was currently on year 3.
- B) Chief Hall reported on the Fire Department calls for the month of July. There were a total



of 18 calls, 13 were in-District and 5 were out-of-District. Chief Hall informed the Board of the use of the water tender at the Pilot Fire and of the Volunteer Fire Fighter's participation. Director Oberlies asked if the same volunteers were being used for the whole time out on the fire with Chief Hall replying that the volunteers are rotated in at 48 hour increments. President Wymer asked where the water was being drawn from with Chief Hall replying that the water to fight the fire was being taken by helicopter from surrounding lakes while the water tender was filled from fire hydrants in nearby water districts. Ouida Rendelman asked why the water was black that was dropped from the helicopters with Chief Hall replying that the black color was probably silt. Chief Hall also reported that the water tender had to have 4 tires replaced in order to be released and so we could receive reimbursement for the use of the water tender as the tires were not in Department of Transportation compliance (the original tires that came on the vehicle were more than 7 years old). Chief Hall stated that, per District policy, the volunteers would not be compensated for their time fighting the fire until the District receives the reimbursement from Cal OES. Chief Hall announced the date for the Fire Department Open House and Volunteer Fire Fighter Recruiting Drive (September 17, 2016), and said the Department would be serving hot dogs, nachos, and chili. Chief Hall added that there would be give away items for children in attendance. Chief Hall added that this would be a good opportunity for Arrowbear Park County Water District to be present. Chief Hall stated that a banner would be posted at the Fire Department along with flyers posted in the windows. Chief Hall requested that Administrative Secretary Rimmer assist with the activities. Director Bonito requested flyers for First Mountain Bank with Chief Hall replying that he was going to contact all local organizations. Vice President Bunyea asked how old an individual must be to be a volunteer and if there were programs for Jr. Fire Fighter. Chief Hall replied that the minimum age was to be a volunteer was 18 and that the individual must have a High School Diploma or G.E.D. Chief Hall said that currently they did not have the amount of staff needed to support a Jr. Fire Fighter program but that he would be willing to take a couple of days to introduce youth to the station and the equipment. Visitor, Marc Del Real added that the Career Institute might want an Open House flyer. Administrative Secretary Rimmer agreed to email one to the Career Institute.

- C) General Manager Huff announced that Technician Jason Weber was promoted to Service Person III and that the District was preparing for the annual Audit by Ahern, Adcock, & Devlin. General Manager Huff said that the FY 15-16 budget update was not available due to waiting for Running Springs Water District to send the last quarter Waste Water Treatment invoice. General Manager Huff informed the Board that the District had sent a permit amendment to SWRCB to have some of the uranium treatment water tests reduced over a year ago with no response, but that a new Engineer had been assigned to the District from the State and was working on Arrowbear Park County Water District's request. General Manager Huff informed the Board about the testing for the organism *Pseudomonas Aeruginosa* and the cost for a test to detect this organism. Vice President Bunyea asked if an individual had low immunity, should they boil their water with General Manager Huff responding that an individual could boil their water or get an UV filter. Director Weber asked if General Manager Huff had heard anything from Running Springs Water District regarding the Waste Water Treatment Contract. General Manager Huff replied that Running Springs Water District cancelled their August Board meeting and there was no other communication so far.

President Wymer excused any individuals who were not required for the balance of the meeting.

### Discussion / Action Items:

#### A) Board

1. There was a discussion regarding the Board's participation on CSDA 2017 Committees and/or Expert Feedback Teams with the Board taking no action.
2. There was a discussion regarding Arrowbear resident J. Doyle's removal of his shut-off fee with the Board taking no action and maintaining the current District Policy regarding shutoff notifications, shutoffs, and fees as well as staff flexibility and the discretion to waive fees or extend deadlines.

### Announcements:

- A) President Wymer had no announcements.
- B) The Board Members had no announcements.
- C) Staff had no announcements.

The next board meeting will be September 15, 2016 at 6:30 PM

### Adjournment of Open Meeting:

There being no further business, President Wymer adjourned the Regular Meeting at 7:15 PM.

### Closed Session

A Closed Session opened at 7:25 PM and was held to perform General Manager Huff's annual performance evaluation.

There being no further business, President Wymer adjourned the Closed Session at 8:18 PM.

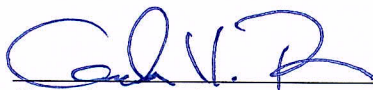
### Open Session

A motion was made by Director Bonito and seconded by Director Weber to extend General Manager Huff's employment agreement for another year. Motion passed by unanimous vote. A motion was made by Director Bonito and seconded by Director Weber to give General Manager Huff the FY 16-17 Board approved merit increase of 3.0%. Motion passed by unanimous vote.

### Adjournment of Open Meeting

There being no further business, President Wymer adjourned the Open Meeting at 8:34 PM.

  
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Sheila Wymer, President

  
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Caroline V. Rimmer, Secretary